

Dulce G Arista

Dulce Guadalupe Arista
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Skills

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- Bilingual
 - Computer Skills
 - Microsoft office
 - Time Management
 - Teamplayer
 - Punctuality
 - Scheduling tasks
 - Loss Prevention
 - Fast learner
 - Sales Communications
 - Retail Management
 - Replenishing Merchandise
 - Cash Handling
 - POS
 - Customer Service
 - Work under pressure

Experience

Cross / Team Lead/ Manager on Duty

December 2020 - PRESENT, Chicago

I started as a seasonal associate and worked myself up as a Full Time Team Lead in the process of 3 years and 3 different positions titles. I have the duty of opening the registers as well as setting daily goals and setting a "to do" list so shift runs smoothly. And work the sales floor as well as taking care of tasks such as large sales, shifting work zones, and dealing with any complications, shipment/ transfers/ marketing changes and maintaining a workable environment.

Love from USA / Supervisor

March 2016- March 2020, Chicago

It was a Souvenir chain Stores all over Chicago Downtown location. I started as a part time job but really enjoy communicating with people around the world that visited Chicago. I also had to cover shifts around different locations in a 5 mile range. I was responsible for processing shipment, running deposits, and getting money change orders, and running the gift shop by myself in most cases.

Harvard Maintenance / School Custodian

November 2015 - March 2016 Deerfield Il.

I was a school custodian for the second shift. I was in charge of cleaning, disinfecting and organizing from 15-20 classrooms and locker rooms as well after hours. As Well as organizing and setting up for after school events/ games. Duties were anything related to cleaning and restocking any supplies as needed for the following day. Resign job due to lack of transportation/commute.

City Colleges of Chicago / Associates

August 2016- , (had to postpone due to personal reasons) Chicago

Started School for Economic Analytics.

Community Links High School / High School

June 2012- June2015, Chicago

General High School degree, as well as be part of the JROTC.

Awards

The National Council Of La Raza (NCLA) 2013 Youth writers at Conference in New Orleans .

Reference Upon Request.