







Charlene Woloshen

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 [Bold Profile](#)

PROFESSIONAL SUMMARY

Organized Team Leader builds positive rapport, inspire trust and guide teams toward achievement of organizational goals. Strong facilitator adept at working cross-departmentally with co-management and top-level leadership. Excellent trainer and mentor. Hardworking and passionate job seeker with strong organizational skills. Ready to help team achieve company goals.

SKILLS

- Employee Performance Reviews
- Time Management
- Consultative Selling Techniques
- Sales Pitching
- Team Leadership
- Team Meetings
- Work Planning and Prioritization
- Motivating Performers

WORK HISTORY

TEAM LEADER

03/2022 to CURRENT

TNI The Network | Kelowna, BC (On-Site)

- Attended fundraising events and conferences to stay informed on industry developments and network with peers.
- Planned and organized special events, solicited corporate sponsorships, and set up matching gift donations to reach financial targets.
- Collaborated closely with clients to better understand entire project scope.
- Offered excellent customer service to donors and sponsors to enhance relationships and increase funding.
- Worked with team to identify areas of improvement and devised solutions based on findings.

CASHIER

02/2022 to 04/2022

A&W - McMurray Group Of Companies | Vernon, BC

- Greeted customers entering store and responded promptly to customer needs.
- Built relationships with customers to encourage repeat business.
- Operated cash register for cash, check, and credit card transactions with excellent accuracy levels.
- Worked flexible schedule and extra shifts to meet business needs.
- Addressed customer needs and made product recommendations to increase sales.

BARISTA SHIFT SUPERVISOR

02/2019 to 08/2020

Booster Juice | Kelowna, BC

- Maintained accurate inventory counts to meet customer demands and sustain operations.
- Served customers quickly and efficiently and created strategies to prevent delays.
- Trained barista workers to maintain and uphold store policies and optimize staffing patterns.
- Monitored food preparation, production, and plating for quality control.
- Restocked and cleaned stations and facilities to maintain cleanly and operable standards.

STEWARD

05/2017 to 09/2017

Mission Hill Family Estate Winery | Westbank, BC

- Accepted opportunities to learn new skills, improve performance.
- Scraped, washed and efficiently restacked dishware, utensils, and glassware to keep kitchen ready for customer demands.
- Followed company safety and security policies and procedures when reporting maintenance needs and unsafe work conditions.
- Stepped into additional roles during busy times to boost coverage of important stations.

EDUCATION

High School Diploma

06/2019

Mount Boucherie Secondary, West Kelowna, BC

BC CHILDREN'S HOSPITAL

Superior Performance on BCCH
Fundraising Long Term Monthly Donations