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Summary

I specialize and have vast knowledge of over 10 years in heavy equipment maintenance operations with 7 years of that being in management positions. With my unmatched work ethic, leadership ability, eagerness to learn/gain more knowledge and will to succeed; I believe I can be influential to any organization helping them excel above what is expected when given the chance. As I continue working and progressing within my career; I am also finishing up my B.S Business Management Degree. I am always looking to retain knowledge and grow both as an individual and a business professional so I can continue to develop and improve my qualities as a person. This confidence and leadership ability was instilled in me while serving in The U.S. Army. I am a United States Army Combat Veteran, that served 10 years and went on 3 tours of duty to Iraq during OIF 06-08, 9-10 and Operation New Dawn in 2012. After I returned home from Iraq in 2012, I was selected to represent The Army as a Recruiter. From 2012. to 2015 I excelled as a recruiter ultimately earning the Gold Recruiter Badge which is earned by individuals that had the best recruit and retention rate in all categories. In 2015 I was medically retired from the U.S Army due to injuries I obtained from service causing me to have 90% service connected disability. Since my retirement from military service, I have had opportunities to work with some great organizations while continuing my professional career outside the military. I currently run my own independent contractor & carpentry / rustic design business in the Central Texas area With that being said I want to leave a quote that I enjoy, "Good leadership today is a chance for even better tomorrow."

My Preferred Method of Contact is (361) 492 - 0980 or email: matthewharrod361@gmail.com

Experience

Small Business Owner

SGT Hotrods Design

May 2019 - Present (4 years 9 months)

I find a great sense of fulfillment and pride in specialty carpenter type of woodwork/woodcraft projects and builds or remodels, so much so that it is more of a hobby. I decided to start SGT Hotrods design, a self-owned and operated business venture specializing in custom home accent interior design. I design & install custom rustic/farmhouse wood accent walls/ceilings, as well as build or refurbish handcrafted furniture and other home decor. My high-quality craftsmanship and dedication to customers, has made this venture expand more than what I ever imagined. My customers are always first priority communication is keen on ensuring they are receiving top notch service / products getting exactly what they Invision. So, if you are just a customer looking for an accent wall for your home or a company that has large project jobs that you need to outsource to a contractor, SGT Hotrods Design is really a do it all type of small business. My knowledge, experience and expertise in multiple trades across several different fields/industries has taught me how success in anything you do comes when you emulate the right attitude, strong work ethic and dedication to accomplishing the mission so to speak. Having those qualities or the ability to keep positive and willingness to share knowledge and your energy to those around you will just help you thrive and excel well beyond your own expectations.



Service Technician

Lockhart Motor Company

Jun 2018 - May 2019 (1 year)

I am now part of an outstanding organization at Lockhart Ford Motor Company. A privately owned automotive service company that partners with Ford for business and service purposes. Currently I am an automotive/diesel service technician within the service department that is responsible for troubleshooting, identifying the fault or component failure and ultimately repairing the concern on the vehicle; following customers approval or by adhering to strict warranty guidelines if coverage is available. Ensuring Great Customer service while minimizing the cost / expense of the maintenance repairs and the amount of time for repairs, is vital to the job. As well, I make sure that quality work is done to the customers vehicle by fixing the concern correctly, ensuring the vehicle operates safely and is in better shape than it was received in order to assist the company in building trust and rapport with customers which can help improve business in the future. With my past experience as a maintenance technician it has helped me excel within Ford as I also continue to strive for more and excel personally; in order to become a better person, husband, father, leader and business professional.



Fleet Maintenance Manager

Quality Carriers

Apr 2017 - Oct 2017 (7 months)

Maintenance operations Manager for quality carriers based out of Victoria, Texas terminal location. Responsible for all equipment maintenance and shop operations in the Victoria area . This includes establishing vendor / customer accounts, parts ordering /inventory, maintaining company reports, along with enforcing federal and DOT regulations ensuring that all employees maintain a safe and clean work environment.



Maintenance Technician

CP Energy

Mar 2015 - Jul 2016 (1 year 5 months)

Since my Honorable discharge I transitioned to the private sector in which I became a Diesel Maintenance Service Technician within the Oil & Gas Industry. My main focus within this position was the eighteen wheeler's used for transportation purposes, which the equipment had to be within strict DOT guidelines at all times. This meaning the maintenance schedule for the equipment had to be tedious and follow regulation procedures outlined in the DOT Manuals. I also had individual task I was in charge of outside of general maintenance. I Created an inventory system for over \$1 million of worth of parts that I accurately maintained to ensure stock was within guidelines and no loss occurred. I also created a system and outline for all service reports in regards to all maintenance procedures conducted on all equipment. This is just a small part of what happened in day to day operations within the company before the company had to tighten its employee numbers due to market conditions.



Recruiter

US Army

Jan 2013 - Mar 2015 (2 years 3 months)

Towards the end of my Army career I was selected to act as an Ambassador or what we all know as a Recruiter for the The United States Army. As a recruiter I acted as the hiring manager for applicants looking to serve our Nation and answer to a calling that's unmatched. As stated previously I acted as an Ambassador for The Army, which means I had to mingle with the population to meet the monthly recruiting goals. I conducted mass presentations in stadiums, coordinated career fairs, and led many other networking events in ed centers, coliseums, etc. Now, to become the face of The Army brand the personnel that are chosen to hold this elite title have to be the very best that The Army has to offer. This

means that the individuals must have excelled in all areas of being a leader both in a professional and personal level which also includes the positive or negative actions of the family. This is why only the best all around leaders are selected to represent the Army as I was one of those chosen few.

Maintenance operations Manager

US Army

Jan 2011 - Jan 2013 (2 years 1 month)

As a Maintenance Operations Manager within the Army, I was responsible for than just company maintenance operations; I was accountable for my personnel as well, both in a professional and a personal sense. Ultimately, as a Leader I was responsible for the health, welfare, supervision, training and professional development within the ranks. My leadership helped coach, mentor and train personnel to have better knowledge and understanding of what should happen both in a professional and personal level, while ensuring that they focused not only on the job but also their life outside of the workplace.

Shop Foreman

US Army

Jan 2009 - Jan 2011 (2 years 1 month)

As the shop foreman within a maintenance company I was the lead technician responsible for all operations and safety within the mechanic shop. Meaning that I was accountable for work safety in the shop, the shop equipment and parts including inventory, ordering etc. I was in charge of more than two million dollars' worth of equipment, machinery and tools in which I ensured that there was no loss or damage. As well I trained individuals on troubleshooting electrical and hydraulic systems on the M88A2 (Track Recovery Vehicle) including pulling nose cone for servicing purposes.

Bradley Fighting Vehicle Maintenance Technician

US Army

Jan 2007 - Jan 2009 (2 years 1 month)

My first duty station after I graduated the maintenance school was Camp Casey, South Korea where I actually first started getting real life training on maintenance operations. I excelled in every avenue picking up large amounts of knowledge in the trade both in administrative and in a technical standpoint. My capabilities was endless, my loyalty unmatched and my willingness to learn was noticed by my supervisors and helped me get promoted to shop manager within 2 years.

Education

Embry-Riddle Aeronautical University

Business Administration and Management, General / Homeland Security

2017 - 2018

Currently in the process of finishing my Bachelors degree in Business. Also looking into taking additional specialized courses for Homeland Security to add to my educational portfolio.

Post University

Bachelor of Science (BS), business management

2014 - 2015

Completed 57 Credit hours at this university prior to my discharge from the Army which caused my withdraw from this school and ultimately change institutions completely to continue my degree.

George West High School

Diploma, General Studies

2003 - 2006

High School Diploma

Licenses & Certifications

 **Designing Growth Strategies** - LinkedIn

 **Human Resources Fundamentals** - LinkedIn

 **Operations Management Fundamentals** - LinkedIn

 **Find and Retain High Potentials** - LinkedIn

 **Developing Executive Presence** - LinkedIn


 **Leadership Fundamentals** - LinkedIn

 **Translating Your Military Skills to Civilian Workplace** - LinkedIn

 **LinkedIn for Veterans** - LinkedIn

 **Brake Inspection and component repair Cetification** - DOT Compliance Help Inc
396.25

 **Safeland** - PEC
PEC100703933

 **Boating Safety Course Certification** - BoatUS
866HJ897CMEHJ7K57H58KACCU

Microsoft Office - Computer Based Training Certification - Center for Distributed Learning

Composite Risk Management - US Army Combat Readiness/Safety Center

 **Leading Change** - LinkedIn

 **E-Verify Certification** - Ultimate Software

 **New Manager Foundations** - LinkedIn

 **Managing Your Career** - LinkedIn

 **Interviewing a Job Candidate for Recruiters** - LinkedIn

 **Coaching and Developing Employees** - LinkedIn

 **Managing Your Time** - LinkedIn

 **underground Storage Tank operation certification** - CST

 **Building Accountability Into Your Culture** - LinkedIn

 **Transitioning from Manager to Leader** - LinkedIn

 **Bill George on Self Awareness, Authenticity, and Leadership** - LinkedIn

 **Leading with Emotional Intelligence** - LinkedIn

 **Marketing on Facebook** - LinkedIn

 **Strategic Thinking** - LinkedIn

 **Understanding the Impact of Deepfake Videos** - LinkedIn

 **Getting Things Done** - LinkedIn

Skills

Project Management • Finish Carpentry • Fine Woodworking • Contractors • Leadership •
Organizational Leadership • Operations Management • Army • Military Operations • Military Training

Honors & Awards

Army Service Award - Department of Defense

Jan 2007

Award given to individuals who volunteered to serve in the United States Army/Army Reserve.

Korea Defense Service Medal - US Army

Jul 2007

Award given for serving in South Korea to help coalition forces keep the region safe.

Army Achievement Medal - U.S Army

Sep 2009

For Meritorious Service while deployed to Iraq during OIF 2009-2010, which helped coalition forces secure Iraq from enemy forces and protected the freedoms of all allies.

NCO Professional Development Ribbon w/ 1 Oak Leaf Cluster - US Army / DOD

Jul 2010

Award given to individuals who have graduated from one of the Army Leadership Schools with the clusters representing the additional number of leadership schools also completed. I graduated 2 Leadership Schools which helped me advance quickly into managing roles and which I was also awarded.

Army Commendation Medal - U.S Army

Dec 2012

During my time as the Maintenance Operations Manager, I was recognized for having the best maintenance program amongst Army wide. My 97% overall operational readiness rating was the highest throughout the Army, as well I maintained 100% accountability / 0% loss or damage to all parts inventory, tool inventory and equipment.

Iraqi Campaign Medal with 2 Star Clusters - Department of Defense

Jul 2012

Awarded for numerous deployments (3) to Iraq in relation to Operation Iraqi Freedom/Operation new dawn

Good Conduct Medal - U.S Army

Jan 2014

Award given for 3 consecutive years of service without any misconduct or negative evaluations. I have 3 of these awards since I served over 9 years without any acts of misconduct.

Global War on Terrorism Expeditionary Medal - Army / DOD

Jul 2007

Awarded to individuals who served in the United States Army after September 11, 2001 in which the global war on terrorism began.

Army Gold Recruiter Badge - U.S. Army

Dec 2014

The Army Gold Recruiter Badge is the highest achievement badge within recruiting. It is earned by going above and beyond normal recruiting duty. Not only does one have to recruit more individuals than your peers, but as well be a role model to your recruits and fellow peers. Attend special events, conduct special assignments and much more; while still keeping up with the regular recruiting schedule. This is why I earned the Gold Badge.