Ong Shi Qi (Singaporean)

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EDUCATION

Nanyang Technological University (NTU)

Aug 2021 – **June 2024** (Expected)

- Bachelor of Engineering (Electrical and Electronic Engineering)
- Specialization: Electrical and Systems Engineering (Electrical Power and Energy)
- Relevant Modules: (1) Power System Analysis and Control (2) Power Engineering Design (3) Power Apparatus and Protection (4) Design of Clean Energy Systems (5) Modern Distribution Systems with Renewable Sources

Nanyang Polytechnic (NYP)

Apr 2017 - Mar 2020

- Diploma in Electrical Engineering with Eco-Design
- Specialization: Power Systems Engineering
- Relevant Modules: (1) Smart Grid (2) Solar Photovoltaic Systems (3) Eco-Design and Sustainable System Development (4) Power Transmission and Distribution

ACADEMIC PROJECTS

NTU Final Year Project: Integrated 3D Inductors

Aug 2023 – May 2024 (Expected)

- Design 3D integrated inductors for high-frequency applications
- Investigate novel inductor design topologies
- Verification of inductance through electromagnetic field solver simulation software, Ansys HFSS
- Implementation of inductors through soldering, 3D printing and fabricating

NTU Design and Innovation Project: *Technological Aids for the Visually Handicapped and/or Elderly* (Team of 7) Jan 2023 – Apr 2023

- Designed a one-room flat using Sweet Home 3D software for creating 3D models of interior spaces
- Successfully built a model of the prototype with foam boards to simulate the floor mapping
- Drew a schematic diagram for the miniaturized electronic wheelchair's circuit
- Demonstrated prototype's navigation and manoeuvrability without collisions or errors

NYP Final Year Project: **Development of Anti-Theft Locking System for PMD** May 2019 – Aug 2019

- Developed a locking system to secure bicycles and e-scooters effectively in response to high rise theft
- Designed and implemented an RFID-based locking mechanism using Radio Frequency Identification (RFID) technology and Arduino software
- Collaboration with the Singapore Police Force (SPF) to reduce theft rate

INTERNSHIP EXPERIENCE

Schneider Electric Singapore Pte Ltd – *Project Electrical Engineering Intern* June 2022 – Dec 2022

- Assisted Electrical Engineer and Project Manager to streamline engineering processes
- Involved in the project execution of a sizable project, SPPA 66kV Dunearn Substation which includes Schneider Electric's 22kV medium voltage switchgear, WSB
- Inspection of Factory Acceptance Test (FAT) at Elsteel Factory, and Site Acceptance Test (SAT), with respect to customer requirements and standards
- Contributed to internal auditing for project reports (e.g. Bill of Materials (BOM) list, inspection, milestones, and defects found across site)
- Designed Power Point (PPT) slides for contractor training on Project Safety Review
- Conducted reverse mentoring with six other interns from different departments on how to manage customer first experience

Collins Aerospace (Hamilton Sundstrand Pacific Aerospace Pte Ltd) Special Process Department Intern

Mar 2019 – May 2019

- Supported supervisor in managing department's inventory using First In, First Out (FIFO) method
- Collaborated with other interns from different departments to carry out Real Time Problem Resolution (RTPR) and addressed identified problems faced by employees
- Gained insight into logistics management using System Applications and Products in Data Processing (SAP) software
- Documented blueprints for On-The-Job Training (OJT)

WORK EXPERIENCE

CPF Board – <u>Temp Admin Assistant</u> (Part-Timer)

Dec 2020 - June 2021

- Routed emails and processed cases for Retirement Withdrawals Department (RWD)
- Updated customer database (e.g. personal data)

DKSH Management Pte Ltd – <u>Temp TPI Tester/Admin</u> (Part-Timer)

Oct 2020 - Nov 2020

- Assisted the Group Governance, Risk and Compliance (GRC) department in conducting Third Parties Intermediaries (TPI) risk assessment, screening, and due diligence process
- Documented data entry and cleared backlogs

SCHOTT Singapore Pte Ltd – <u>Sorting Inspector</u> (Part-Timer)

June 2020 - Sep 2020

- Packed and sorted parts for production
- Checked for quality and defects

Japan Home Pte Ltd – Retail Sales Assistant (Part-Timer)

Dec 2016 – Apr 2017

- Handled cash register transactions efficiently
- Unloaded deliveries and replenished stocks
- Resolved customer complaints promptly

LEADERSHIP / CO-CURRICULAR ACTIVITIES

NYP Chinese Orchestra Club, Vice President

Apr 2017 - Mar 2018

- Led 2 logistics subcommittee
- Coordinated with vendors and staff to ensure well-organized and efficient logistics, from reserving venues and equipment to managing budgets and schedules
- Performed at the NYPCO-NYPSO joint orchestra concert 2018, Latitude
- Participated in the Taiwan Outreach Program and evaluated students' performances
- Incorporated games and camp activities for freshmen to foster interaction and bonding

Peer Tutoring, *Tutor*

Apr 2018 – Aug 2018

· Mentored tutees in academic studies

SKILLS / HOBBIES

- Languages: Fluent in English and Chinese (Mandarin)
- Software Programming: C++, Visual Studio, MATLAB, Python and Arduino (Elementary)
- Software Applications: Ansys HFSS, Altium Designer, LabVIEW and AutoCAD (Elementary)
- Equipment: Oscilloscope, Multimeter, Solar Power Meter,
- Interests: Playing musical instruments (e.g. Piano, Sheng), Film Music, Fashion, Yoga