

Erika Bouchard

Attorney's assistant

Hamilton, IL 62341

erikajean2004@gmail.com

+1 309 318 9466

I'm a fast learner and easy to get along with and would love an opportunity to be a part of something big, I can be there at any given time and love children, I will be an asset to you by being the best I can be at any job you give me and by being an honest hardworking and problem solving employee.

Authorized to work in the US for any employer

Work Experience

Walgreens Pharmacy Technician

Walgreens Boots Alliance - Keokuk, IA

November 2019 to May 2022

I was working on my senior tech license and I passed the PTCB while I was employed there I also took classes and was promoted twice.

Attorney's assistant

James Hoffman's Law Office - Keokuk, IA

September 2005 to December 2005

Traveled to courthouses in many different cities/opened, sent and organized mail, filed cases, took phone messages, and several odd jobs in support of the firms' services.

Waitress

Hotel Nauvoo - Nauvoo, IL

March 2005 to July 2005

Served food and drinks to customers, also worked at the register.

Telephone Service Representative

TSR - Keokuk, IA

January 2003 to January 2004

Solicited potential customers offering credit card services and identity theft protection. Customer management services to large companies.

Erika Bouchard

895 E County Road 1120 309-318-9466 Cell

Hamilton, IL 62341 erika_bouchard@hotmail.com Email

Education

Associate of Applied Science in Computer Forensics

Indian Hills Community College

May 2008

Carl Sandburg College - Carthage, IL

March 2006 to June 2006

Skills

- ACCESS (Less than 1 year)
- DATA RECOVERY (Less than 1 year)
- DOS (Less than 1 year)
- ENCASE (Less than 1 year)
- FILE (Less than 1 year)
- Pharmacy Technician Experience
- Compounding Medications
- Operating Systems

Certifications and Licenses

Pharmacy Technician License

Additional Information

Technical Qualifications:

- ❖ Encase
- ❖ Forensic Toolkit
- ❖ Password Recovery Toolkit
- ❖ Access Data
- ❖ Various Hex Editor programs
- ❖ Electronic Data Recovery
- ❖ Windows, Linux, Knopix, and DOS
- ❖ Microsoft Office-03&07
 - PowerPoint, Outlook
 - Word, Access
- ❖ (MBR)Master Boot Record
- ❖ FAT 12, 16, and NTFS file systems