# **Bradley Walker**

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I am seeking an opportunity that will allow personal and team growth, flexibility, and use of my management and business ownership experience with genuine potential for advancement. I have developed skills that can lend service to any business ranging from; webpage design, business formation (LLC,S-Corp,etc.),social media management/advertising, personal growth mindset/ development, wellness coaching, leadership training,etc. I would love to add value to a growing company that is focused on growth for the business and the individual growth and success of its employees.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Willing to relocate: Anywhere

# Work Experience

### **Team Manager**

West Coast Collective - Phoenix, AZ June 2023 to Present

We are a global, direct marketing firm, partnering with companies and charities ranging from Fortune 500 to sports franchises and leagues like the MLB. Currently, our office is partnered with the charities CARE USA and Covenant House. We use a business model designed to build people's skills from entry-level to Office Manager within 6-12 months. Some of those skills include basic and advanced sales, customer service, interviewing potential new hires, training others to train others, as well as managing a team of people-after learning how to manage yourself like a business. We also learn how to write up multimillion dollar contracts at the assistant manager phase, including budgeting, branding, tax write-offs, payroll, HR, recruitment, and website design. This business model uses business partnership to expand and grow leaders into Office Managers, who can then go on and open their own offices around the globe.

#### **Setup Inspector**

FalcoExt - Chandler, AZ January 2023 to Present

Falco is an aerospace manufacturing company. Setup Inspector at Falco is a vital role to the success of the overall company production. The setup inspector inspects the metal extrusion samples for accuracy according to design by customer. That person also collects and puts together the tools needed for each extrusion order on any given shift. If any dimensions are incorrect and incidentally passed by a setup inspector, and that bad material gets onto an aircraft, spacecraft or weapon and then fails. The document history of that material will be traced back to that setup inspector, and if necessary, criminal charges can be brought against said person. This position requires semi-advanced math skills, use of precision instruments like micrometers, calipers and gauges, as well as very dangerous tools like air hammers, pneumatic drills, table saws, band saws, and industrial blow torches.

# **Machine Operator**

IDC - Mesa, AZ

April 2022 to December 2022

At IDC Spring, our focus is on forming strategic partnerships in which we provide the highest quality mechanical springs and garage door springs. We pride ourselves on our value-driven operation, attentive customer service and longstanding relationships in the industry. Today the IDC Spring family operates on a firm tradition of bringing you quality springs and service solutions that are first in every class.

- Used precision measuring instruments, including lathes and calipers
- Visually inspected equipment parts and deliveries
- Set up tools and production areas
- Documented audit procedures
- Maintained machining equipment
- Excellent communication skills

### **Assistant Operator**

Kaiser-Alexco - Chandler, AZ January 2017 to April 2022

At Kaiser-Alexco, we manufacture aluminum parts for aircraft, spacecraft, and some weapons.

Our biggest and best customer is Boeing. As an Asst. Operator, I help keep the Lombard/Sutton/UBE press machines running alongside the Press Operator. Computer input, physical labor, and critical thinking/troubleshooting are key parts of this detail. These machines cost millions of dollars and are worth just as much to Kaiser. Keeping the Presses running is crucial to the success of Kaiser as a whole., and I take pride in being one of the leaders on the floor as an Asst. Operator.

#### **CSR**

Consumer Cellular - Tempe, AZ January 2015 to June 2017

Answered calls on an inbound basis, occasionally making an outbound call for a customer resolution. I could assist customers who called in to pay bills, inquire about usage, request for invoices, change plans, etc.

# **Team Lead**

Target Mobile - Mesa, AZ May 2015 to October 2015

At Target Mobile, I made myself accountable to find the best wireless solution for all my customers. I was responsible for my own kiosk and one team member, as my location was less busy then some of the bigger Target locations. I was responsible for our Target Mobile inventory, and providing customers with a wireless solution including, plans, phones and accessories. Attend conference calls and interact with major carrier dealers to outline innovative ways to market the Brand and services, give recognition to team members, and share any company news, updates, or information.

#### **Asst. Head of Security**

Mad Dog Saloon - Mesa, AZ October 2012 to June 2015

I am responsible for the accountability of the entire 10-man security detail. I am responsible for deescalating situations that my staff could not handle before my arrival to the situation at hand. I take

direction from one main GM or the owners. We handle everything from crowd control to mopping the bathroom if there is a flood.

# Type II/I.A. Firefighter

Pima Fire Agency - Sacaton, AZ June 2011 to October 2013

There is no brotherhood like the "Fire Hood". We do everything as a unit. Daily tasks are started and finished as a team. Everything we do on the fire line is usually inherently dangerous, but I loved fighting wildfires. The risk became greater then the reward, as I have 4 young children. Daily activities include walking/hiking extremely long distances to the fire line or mop up site. This is done whilst carrying heavy packs and a hand tool,like a Pulaski. We also would secure fire line for back burns,structure pro,etc.

### **Sales and Front Desk**

Gold's Gym (EoS Fitness) - Phoenix, AZ January 2010 to November 2011

Weight Training and Physical Recreation

Responsible for opening and closing facility, disbursing payroll checks, greeting club members as well as new clients, providing tours of the facility and equipment usage, coordinated schedules for trainers. Answering phones, responding to questions about the facility, membership packages, availability of trainers, maintaining cleanliness of the facility by wiping down the equipment after use by members. Sold club membership packages and assisted management in meeting monthly gym membership goals.

# **Customer Service Representative**

GC Services - Mesa, AZ June 2006 to April 2008

Working for Apple, Inc. Some of our responsibilities included providing the Apple customer assistance with online order tracking, locating specific items in the Online Apple Store, editing existing orders for customers and reconfiguring computer system request.

Promoted to SNAK (lead/level 1) Representative. A SNAK agent is not exactly an Apple Supervisor, but rather an extension for the Apple CSR who was unable to answer a question or locate specific information for the customer. We would also assist in resolving certain "escalations" or supervisor requests by the customer.

### CSR - Customer Service Representative/L2 Lead

GC Services - Mesa, AZ June 2006 to April 2008

Customer service team. Aided the consumer with product launch dates, order placement and product tracking. Promoted to L2 (level 2) Support agent for Nike, became part of a nine-person team that would assist the Nike Customer Service Team with certain questions, situations, and product specific information that our agents were unable to ascertain.

Skills:

Trained at Nike's headquarters in Beaverton, Oregon to become an L2 agent, Skilled in effective communication, Customer Service Skills Training, Leadership Training, Ability to work in fast paced organization, Ability to organize and establish filing systems. Experienced with computer programs such as Citrix and SAP.

### Receptionist

LA Fitness - Mesa, AZ

April 2004 to May 2006

Sports and Physical Recreation

Duties: Included, opening the facility for the 5AM customers, greeting customers, check-in, and sanitation of gym equipment.

Meet and greet guests and gym members. Check-in members and sign-up new guests for gym tours, hand out towels and answering the phones. Some light clerical duties were involved such as filing and putting daily transactions in the safe, and making client appointments for the trainers. Position also included some light gym maintenance like cleaning mirrors, sanitizing gym equipment and washing towels in the laundry room.

Skills:

Ability to multi-task, Organization and Time Management, Effective Communication, Ability to organize and establish filing systems, Handling Cash or checks,

Charleston's

## **Restaurant/Food Services**

Salad Expo Charleston Grill - Scottsdale, AZ April 2002 to August 2003

Duties: Responsible for prepping salad buffet with fresh items, keeping it clean and attractive. Also worked as the bar hop when needed.

Worked in the Salad prep area. Everyday stocked and restocked the buffet with fresh vegetables, fruits, salad dressings, and other items as required. Made sure that buffet items were always ready for the next shift, by maintaining the required quantity levels as dictated by the shift leader. Ensured the buffet area was clean, stocked with dishes, bowls, plates, etc. and that spillage was cleaned up immediately.

### **Education**

Mesa Community College - Mesa, AZ

August 2003 to May 2005

# **Communications, Psychology**

Some University and college in Communications

### Skills

- · Computer skills
- Organizational skills
- Precision measuring instruments
- Calipers
- Stocking
- Machining
- Leadership
- Expediting
- Gym
- Payroll
- Math

- Laundry
- Sales
- Front desk
- LAN
- Clerical experience
- Micrometer
- VPN
- Cleaning
- Shift management
- · Microsoft Windows
- · Franchise gym
- · Cash handling
- Operating Systems
- Time management
- Communication skills
- Editing
- SAP
- Customer service
- Manufacturing
- Cold calling
- PC and Apple proficient, Outstanding leadership capacity, Ability to type more than 35 wpm without error, Interpersonal and Managerial Training, Dunk a Basketball (10+ years)
- Citrix
- Filing
- Social media management
- Maintenance
- DNS
- Computer Networking
- Remote Access Software
- Troubleshooting