

Courtney Bennett

Boring, OR 97009

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Authorized to work in the US for any employer

Work Experience

Front Desk Receptionist

Calcagno Pediatrics - Gresham, OR

February 2023 to December 2023

- I learned how to properly multi-task by scanning records and documents while also answering phone calls
- I learned how to mediate situations and properly diffuse bad tempers
- I learned how to be more brave and confident in decisions in order to be a better team player

Sales Associate

Bath & Body Works - Gresham, OR

October 2022 to January 2023

I am able to properly communicate and converse with customers to find out their needs, so I can effectively do my job

Barista

Dutch Bros Coffee - Gresham, OR

June 2021 to August 2022

I work to maintain a fast pace environment and thinking on my feet. Taking care of customers and having my best attitude was primary while also focusing on doing my job correctly and efficiently. I get along with my peers and coworkers, and can easily memorize the ins and outs of policy and items.

Waitress/Hostess

Wraptitude: Gourmet Wraps, Burgers and Fries

April 2020 to November 2020

I would serve food and drinks, including coffee which would be made behind the counter. I was able to create a very comfortable environment with customers, so they had the best possible experience they could.

Busser/Server/Dishwasher/Line Cook/Oven Operator

Nuts On Sports Pizza - Boring, OR

July 2017 to January 2020

I did most everything the place had to offer (except for Bartending) and always did my absolute best on ovens and bussing. I was praised by my manager for making little mistakes on ovens.

Education

High school diploma or GED

Sam Barlow High School - Gresham, OR

September 2018 to June 2022

None

Skills

- Coffee Experience (1 year)
- Restaurant Experience (3 years)
- Serving Experience (3 years)
- Barista Experience (1 year)
- Busser (3 years)
- Food Preparation (3 years)
- Cash Handling (1 year)
- Communication skills (4 years)
- Medical receptionist

Certifications and Licenses

Oregon Food Handlers License

October 2022 to October 2025