

Jennifer Turcotte

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I am looking for a position in the hospitality industry in which I can utilize the extensive skills I've acquired in business accounting, office administration, guest service and teamwork with fellow cast members

Authorized to work in the US for any employer

Work Experience

Office Manager/Operations

Mid-Florida Pressure Pros - Kissimmee, FL

October 2006 to Present

I am office manager for a commercial pressure cleaning business servicing restaurants and hotels in all of central Florida. I handle all billing, invoicing, ordering, receiving, scheduling, maintaining relationships with vendors and customers, etc.

Server/Bartender

Omni Championsgate Orlando

May 2014 to May 2016

Server

Walt Disney Parks and Resorts - Lake Buena Vista, FL

2013 to 2014

Server

Rainforest Cafe - Lake Buena Vista, FL

2011 to 2013

Office Specialist

Michaels Arts and Crafts - Kissimmee, FL

2006 to 2011

Office manager handling invoicing, receiving, cash handling for entire cashier staff, store deposits, reconciliation of all financial reports, human resources, training and orientations, maintaining all store files

Bartender

WDW Swan and Dolphin - Lake Buena Vista, FL

2000 to 2006

Thoroughly enjoyed bartending in Cabana and Palio restaurants. Was a wonderful experience

Bartender

Applebee's - Nashville, TN

1997 to 2000

Education

University of Florida Gainesville

Additional Information

May 2019 - present have worked as a veterinary technician volunteer for Pet Alliance of Greater Orlando in the surgical clinic and at charity events