

Heather M. Kahl-Moreno

101 Nina Lane • Williamsburg, VA 23188 • (757) 871-2508 • heatherkm25@gmail.com

Education

VIRGINIA COMMONWEALTH UNIVERSITY

Bachelor of Science in Nursing

- Dean's List, GPA 3.70

Richmond, VA
December 2023

ST. LEO UNIVERSITY

Bachelor of Arts in Criminal Justice

- Cum Laude, Dean's List, GPA 3.73

Hampton, VA
December 2007

Professional Experience

WISCONSIN DEPARTMENT OF CORRECTIONS

Probation and Parole Agent, Senior

- Monitored a caseload of individuals placed on court-ordered supervision.
- Conducted assessments to formulate comprehensive case plans aimed at promoting law-abiding behavior and fostering positive community engagement among offenders.
- Ensured the timely and accurate preparation of investigations, reports, and case records.
- Engaged in community outreach and served as a liaison to establish strong connections with the community.

Baraboo, WI
July 2020 – April 2022

VIRGINIA DEPARTMENT OF JUVENILE JUSTICE

Probation Officer, Senior

- Conducted interviews with youths and their families to gather essential information necessary for mandated social history reports, which were promptly submitted to the court, adhering to established time frames. Provided factual testimony in court and presented recommendations that aligned with assessment results.
- Functioned as a case manager, responsible for providing and organizing a range of services. Ensured public safety by assisting the court in holding juveniles accountable for their actions, while also offering the chance for rehabilitation through counseling, diversion, and intervention services, maintaining a 100% contact compliance rate.
- Maintained and provided supervision to a caseload of juvenile offenders while serving as a team leader in the supervisor's absence. Offered consistent oversight and guidance to probation officers and orientation to new probation officers, student interns, and volunteers. Efficiently assigned cases and signed court reports and correspondence.

Richmond, VA
November 2012 – July 2020

WILLIAMSBURG/JAMES CITY COUNTY PUBLIC SCHOOL SYSTEM

Itinerant Clinic Nurse Assistant

- Maintained and monitored medical records of elementary and secondary students, ensuring accuracy and currency of visits, medications, screenings, and immunizations, while adhering to HIPAA and FERPA regulations.
- Offered assistance to individual nurses at 15 schools to ensure clinic efficiency.

Williamsburg, VA
September 2009 – November 2012

UNITED STATES AIR FORCE

Allergy and Immunization Technician

- Performed allergy testing and administered immunizations to adult, pediatric and newborn patients.
- Mixed allergy serums by using exact mathematical equations.
- Conducted a variety of responsibilities, including administration of treatment regimens and diligent monitoring of outcomes for patients with asthma.

San Antonio, TX
February 1994 – February 1998

Volunteer

DEPARTMENT OF JUVENILE JUSTICE

Juvenile Parole Volunteer

- Monitored offenders' compliance, and met with youths, families, schools, and agencies. Provided case management and parole supervision plans.

Newport News, VA
May 2012 – November 2012

HELPING YOUNG PEOPLE EXCEL

Mentor

- Acted as a mentor in a court-ordered program, providing guidance and support to at-risk youth. Focused on fostering academic growth, encouraging community involvement, nurturing life and social skills, and addressing truancy issues.

Newport News, VA
September 2006 – May 2007

Additional

-
- **Cultural Experiences:** Actively pursuing further courses in cultural competence to stay abreast of evolving best practices and enhance diversity and inclusion skills.
 - **Social Impact:** Project Purple Fundraising
 - **Personal Interests:** Avid reader, traveler, runner