

TERESA FORBES

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EDUCATION

GEORGIA STATE UNIVERSITY, College of Arts
Bachelor of Arts - Film and Media

Atlanta, Georgia
Graduated December 2023

- Concentration: Prosthetics and stage makeup
- Minor: Georgia Film Academy
- HOPE Scholar
- Experiential learning: studied special effects makeup with Marvel Studio's Alex Breijak at the GFA Fayetteville campus

EXPERIENCE

WALGREENS

Certified Pharmacy Technician

Atlanta, Georgia
August 2021 - Present

- Manage pharmacy inventory; order out of stock medication and dispose of expired medication
- Check in customers, log prescription details in Walgreens database, fill and file prescriptions
- Lead incoming and outgoing calls with patients, pharmacies, and insurance providers
- Process drive-through drop-offs of nasal COVID-19 samples using IDnow machines and dispose of hazardous waste
- Maintain clean workspaces by sanitizing COVID-19 testing equipment, prescription filling bays, and pharmacy surfaces

Customer Service Associate

February 2021 – August 2021

- Ran primary cash register's point of sale operations
- Assisted with unloading of inventory receiving trucks and restocking of shelves
- Ran the photo counter, took the picture for and ensured quality control standards for passport photo orders

KROGER

Courtesy Clerk

Atlanta, Georgia
June 2017 – January 2019

- Bagged groceries for hundreds of customers per week and returned unbought stock to shelves
- Gathered and returned abandoned carts from parking lot to front entrance
- Cleaned bathrooms, swept and mopped the store, and attended to general spills on a daily basis

SKILLS/INTERESTS

Skills: Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Adobe Premiere, Final Cut Pro
Certifications: PTCB certified (renewed 12/2023)
Interests: Special effects makeup, Atlanta film industry, Mellow Mushroom Trivia Nights