# **GRECIA REYES**

## Other

Phone 8217 5th st, Downey , CA , USA

**Address** 3103595979

Email 2866jms@gmail.com

Website

## Languages

English - Fluent

Spanish - Fluent

# Skills

customer service and assistance

Planogram understanding

Time management

Adapt to diverse groups

**Problem solving** 

Bilingual (English and Spanish)

## SUMMARY

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Effective at working in fast-paced environments to restock and arrange merchandise in an appealing way

Upbeat and friendly team player with a good attitude I and willingness to take on any task

## **EDUCATION**

at Jordan High School - Long Beach , CA May 2007

# **EMPLOYMENT HISTORY**

## August 2023 - Present

#### Lakewood Reset Merchandiser at SAS Retail Services LLC

Implement new displays Enhance product placement Moving, stacking, or rearranging products on store shelves Create an organized and appealing shopping experience for customers

#### December 2022 - July 2023

#### Carson

Overnight stock associate at Walmart Neighborhood Market

Maintain inventory accuracy for the facility by binning and picking merchandise Thrive in fast-paced environment Adapt to different work scenarios Able to pick up boxes and other heavy objects weighing more than 25 pounds Properly zoning the area Stocking, arranging, and organizing merchandise Setting up, cleaning, and organizing product display Removing damaged good

#### November 2013 - August 2022

## Downey Babysitter at Diana Chaverria

Excellent communication skills Patience, creativity, and the ability to multitask Reliable, responsible, and trustworthy Provide care to children inside and outside the home Prepares healthy meals Maintain daily schedule Performs light housework Leads children in fun activities Keeps childrens living and play area tidy Keeping children safe Keeping contact numbers at hand Alerting the parents immediately if there are any issues at home, then document any incident

#### April 2009 - November 2010

#### Gardena

#### sales representative at Krispy Kreme

Great customer in accordance with Krispy Kreme standards of customer service Fill customer orders by obtaining items from shelves, coolers, bins, tables, or containers and dispenses beverages and accept payment at register Keep the shop in tip-top shape by sweeping or mopping, cleaning the dining room/customer area Stocking and cleaning restrooms Cleaning windows and ensuring that the exterior is clean too Exceptional customer service skills Have basic mathematical and literacy skills Operates drive-thru equipment (POS and headsets) to achieve an average drive-thru time of 30 seconds or less Count money in cash drawer at beginning and end of work shift Catches, trays, and boxes doughnuts off the line as needed