# Shaniqua Simmons

Model - Waitress -Bartender - Brand Ambassador

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Model\_Actress\_Nursing Aid\_Host\_Promoter\_Bartender\_Entertainer\_CSR\_Brand Ambassador\_ Machine Operator\_Assistance\_Line Cook\_ Prep Cook\_Waitress\_Chef\_ Event Specialist\_Fork Lift Operator\_Wear House Worker\_General Labor\_ Supervisor

Willing to relocate: Anywhere

# Work Experience

#### Model/Actress

John Casablancas Modeling and Talent Management - Elmhurst, IL May 2017 to Present

- · Outstanding communication skills
- · self-motivated with excellent work habits
- Ability to establish rapport with a diverse customer base
- Outgoing personality
- Professional image
- have strong work ethic

Help provide quality entertainment and an unprecedented experience for patrons

- · Relationship-building/PR with customers and support and define company brand
- · Management reserves the right to assign or reassign duties and responsibilities to this job at any time. basic acting/drama lessons, education, or training that will allow actors to convincingly portray a designated script in roles.

#### **Brand Ambassador**

Al Capone - Chicago, IL January 2016 to Present

Extensive knowledge of premium cigar brands

Knowledge of current premium cigar trends and news. 5+ year of successful inside sales, retail sales or outside sales experience. Outstanding customer service- selling to tobacconists, non-tobacconist retailers, distributors, smoke shops, cigar bars, etc.

Building client relationships as well as being a brand ambassador to the end consumer. Scheduling, action plans, customer qualification and generation and execution. Familiar with retail strategy, planograms and the execution there of Reach, maintain and exceed sales goals. Be highly motivated Requirements: Possess a well maintained vehicle

Possess a valid driver's license with a clean driving record. Ability to travel with >= 85% overnight stays

Ability to work nights and weekends. Knowledge of premium cigars. Proficiency in the Microsoft Suite, comfortable using tablets and smartphones. Database management, principles and practices of sales, customer service and business acumen.

Tobacconist or outside tobacco sales experienced preferred, but not required.

-Inside sales, retail sales or outside sales experience with a successful work history is mandatory.

#### **Brand Ambassador**

Halifornia Apparel - Chicago, IL

March 2015 to Present

- Demonstrates a customer first mindset while working in the stores & Out.
- Educates customers on product features and benefits.
- Connects with customers by asking open-ended questions.
- Speaks with confidence to customers about styles and trend.
- Enhances the customer experience through digital offerings.
- Ensures customers never leave disappointed
- Drives sales by suggesting items to meet customer needs.
- Upholds all store policies and procedures.
- Embodies a customer first mindset.
- Demonstrates values and behaviors consistent with our culture.
- Provides support to employees through sharing of knowledge.
- Assists team members in customer interactions.
- Previous experience in customer centric environment preferred.
- Ability to demonstrate strong customer focused skills.
- Ability to receive feedback and take action when appropriate.
- Ability to meet brand availability requirements.
- Ability to lift and carry 30 lbs.
- Ability to maneuver around sales floor and stock.

#### **Brand Ambassador**

Skinny Coffee - Chicago, IL December 2014 to Present

- · Maintain regular and consistent independent schedule and punctuality, with or without reasonable accommodation
- · Maintaining a territory of specific retailers in your designated and surrounding area
- · Maintaining a professional appearance consistent with the requirements of the job
- · Training independently via the use of digital platforms on an ongoing basis
- $\cdot$  Visiting and supporting the retailers that carry brands (a list of locations to be provided by the manager)
- · Checking in with customer service or manager (upon arrival at the store), ensuring products are displayed properly, checking competitor pricing, arranging & maintaining displayed product.
- · Identifying & re-ordering missing display piece.
- · Conducting store visits, demonstrations, and product knowledge sessions to staff and customers
- · Scheduling &communicating to designated stores regarding demonstrations, training and visits.
- · Effectively communicate the features and benefits of products to customers and employees.
- $\cdot$  Ability and willingness to sell and share your knowledge with customers and employees, contributing to the overall success of your accounts.
- · Be the eyes, ears and voice skinny coffee in chicago by using the Customer Relationships & apps on my personal iPhone to document visits.
- · Ability to talk to customers in a problem-solving approach to sales
- · Acting and responding with a customer comes first attitude and connecting with the customer to discover needs.

demonstrations/events as needed

- · Managing and submitting planned schedules
- · Attending other events as requested by their Manager
- · Acting with integrity, honesty and knowledge that promote the culture, values and mission

# VIP Event Server + Chef + Prep Cook + Runner + Line Cook + Host + Counter Staff + Concession Worker + Bartender + Busser + Barback + Barista

Shiftgig - Chicago, IL

November 2018 to July 2019

Execute a seamless pickup & delivery experience - picking up from various partners & restaurants and setting up meals in client offices. Some special clients had expected me to stay & host their meals Communicate any issues proactively to Help Support the Team Provide feedback on how to improve the client experience Actively work to improve experience of clients by ensuring meals with accuracy in a timeliness matter & Providing an excellent hospitality and customer service as well as doing Bartending, Event Specialist, Server, Banquets, Etc

## **Event Captain - Barback - Barista - Culinary Agent**

Tinley Park Convention Center - Tinley Park, IL January 2018 to May 2019

Prepared, cooked & plated all food items in a high volume banquet kitchen and/or hotel restaurant kitchen. Responsible for the preparation, execution and plating of soups, sauces, proteins, vegetables and other food items in the convention center banquet kitchen or hotel restaurant. Ensures the safe handling, cooking and storing of food. Ensures the overall cleanliness of the kitchen and follows proper sanitation practices Followed the daily prep list established by the Executive Chef.Ensured all prepped food was covered labeled, dated and properly stored at all times. Executed fast, clean and efficient service of all menu items. Ensured cooking methods are executed properly. Prepared food according to standardized recipes. Responsible for the preparation, cooking and plating of all menu items. Ensured and monitors food product quality, appearance and freshness at all times. Executed proper cooking temperatures, holding temperatures, and sanitation practices to ensure safe food handling. Completed tasks in a timely manner to ensure time management and efficiency. Kept work area clean and sanitized at all times. Able to properly and safely operate all kitchen equipment. Kept all food products at established par levels as dictated by the prep lists. Ensured all preparation for the following day's business if completed by closing of the shift. Ensured deliveries are properly stored and goods are properly rotated. Ensured all equipment and work station is organized, cleaned and sanitized during shift and at closing of the shift.

#### **Bottle Service Waitress - Brand Ambassador**

Red Diamonds & The Factory - Chicago, IL November 2015 to May 2019

Interacting with customers by taking their orders, making recommendations, providing them with accurate bills, serving them food and drinks, processing payments, and supplying them with whatever they need in a timely manner. ... Learning about food and beverages, such as wine, beer, and cocktails

#### **Management Trainee**

R & C Home Improvement - Chicago, IL May 2014 to January 2019

Responsible for receiving, storing, stocking, inventory, distributing material and products to all departments Operating a forklifts Reads production schedule, customer orders, work orders, shipping orders or requisition to determine items to be moved, gathered or distributed.

Sorts and places materials or items on racks, shelves or in bins according to predetermined sequence such as size, type or product code. Sort and palletize product on the cooler dock and dry dock. Complete other tasks as assigned. Had to read a breakdown sheet. Packs and ships jobs for UPS, FedEx, & Smart mail to the Vision of a driver delivery. Arranges freight shipments. Maintains a clean and organized work area. Make sure jobs and job tickets are routed and staged correctly. Provide freight quotes. Assist in special duties and projects as assigned by supervisor. Skid wrapping, receiving and warehouse. Communication with department

## **Event Specialist - Cashier**

spplus - Las Vegas, NV January 2017 to January 2018

I worked for MGM Mandalay Bay Bellagio & Hired Full-time at Excalibur delivered quality customer service, received payments from customers for parking services and facilitate the flow of traffic through the gate

- Responsible for arriving at work every scheduled day, on time and in a neat and clean uniform.
- Courteously assist customers by answering any questions they may have in a courteous manner.
- Gives directions and is knowledgeable of surroundings to inform customers of various locations in the city
- Control traffic at entrances and exits as needed.
- Report any known accidents, observed or suspected violations of Company policy, safety hazards or any unusual occurrence to the Facility or Senior Manager.
- Communicate debris, water, oil spills and etc. to Facility or Senior Manager.
- Have a thorough knowledge of the major streets, landmarks and freeways in the area of the lot.
- Practice the Three Keys to Customer Satisfaction including the Five Customer Service Behaviors to ensure successful customer interactions
- Count "bank" money at the beginning of the shift to verify starting total.
- Collect cash and/or coupons and maintain security of cash
- Make change and issue receipts or tickets to customers for each transaction
- · Verify shift transactions against money on hand and complete cashier shift report.

#### Sales Manager / Event Take Down & Put Up

Boost Mobile / The Club Zone - Lake Charles, LA March 2015 to December 2017

concessions management cashier development, planning or business management Supervisory or management experience Four years selling telecom products or service.

Implementing production, productivity, quality, and customer-service standards Participate as a team player by constantly supporting other team members Managing a sales team in order to maximize sales revenue and meet or exceed corporate-set goals Forecasting monthly, weekly, and daily sales goals Developing specific plans to ensure growth both long and short-term Communicating job expectations

As well as was a face for a club sold out tickets and was the host and promoter bottle girl and bartender for the same owner of Boost Mobile I stay with for the opening and closing of the club

#### Assistant Floor Manager - Registration

Holiday inn - Chicago, IL February 2017 Performs all regulatory and assigned cabin duties with constant attention to guests while providing a safe and comfortable onboard experience. Maintains thorough knowledge of all emergency procedures and the use of all emergency equipment Assis Provides food and beverages to passengers, which requires pushing and pulling moveable carts weighing in excess of 250 pounds. ts other Customer Service staff

My responsibilities include ensuring tables was clean and tidy when guests arrive, presenting menus and serving food and beverages Also was a houseman my duties was mostly working independently or in a team-style environment. Essential duties of the role typically include removing soiled bedclothes and remaking the bed with clean ones, vacuuming the room and hallways, mopping the floor, cleaning and sanitizing the bathroom and replacing toiletries and towels.

## Education

# **High school**

#### Skills

- · Call Center
- · Customer Service
- Dispatch
- Dispatching
- · Logistics
- Scheduling
- Management
- Operations
- MS Office
- Quickbooks
- Outlook
- Time Management
- access
- Powerpoint
- Management Experience (5 years)
- Managed Care (3 years)
- Management (4 years)
- Leadership Experience (4 years)
- Leadership Training (4 years)
- Leadership Development (4 years)
- Lead Generation (3 years)
- Management Reporting (3 years)
- · Outside Sales
- Vehicle Maintenance
- Business Management
- Scripting
- Planograms
- Culinary Experience
- Food Handling

- Inside Sales
- Delivery Driver Experience
- Mechanical Knowledge

#### Links

http://www.EyeKandiEventStaff.com

## Certifications and Licenses

#### **Bartender & Food licensed for Levy Restaurants**

Present

levyrestaurants@restaurant.org

#### Illinois basset licenses

May 2019 to Present

www.Bassetcertification.org

#### **Drivers License**

#### **Food Handlers ServSafe**

August 2019 to August 2022

www.servsafe.com

#### food handler certificate

#### Assessments

# Cooking Skills: Basic Food Preparation — Completed

August 2019

Preparing food, using cooking equipment, and converting ingredient measurements.

Full results: Completed

### Memorization & Recall — Familiar

August 2019

Measures a candidate's ability to commit product or merchandize information to memory and recall at a later time.

Full results: Familiar

#### Retail Skills: Shelf Stocking — Completed

August 2019

Measures a candidate's ability to receive and store merchandise or product.

Full results: Completed

#### Cooking Skills: Basic Food Preparation — Familiar

August 2019

Preparing food, using cooking equipment, and converting ingredient measurements.

Full results: Familiar

## **Customer Focus & Orientation — Familiar**

August 2019

Measures a candidate's ability to respond to customer situations with sensitivity.

Full results: Familiar

# Food Service: Problem Solving Skills — Proficient

August 2019

Measures a candidate's ability to use logical approaches when solving problems in a restaurant

context.

Full results: Proficient

### **Mechanical Skills: Aptitude — Familiar**

January 2019

Measures a candidate's ability to understand and apply mechanical concepts and processes.

Full results: Familiar

# **Scheduling** — **Proficient**

September 2019

Cross-referencing agendas and itineraries to avoid scheduling conflicts.

Full results: Proficient

## Reliability — Expert

August 2019

Measures a candidate's tendency to be dependable and come to work.

Full results: Expert

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.