

MARY WILLIAMS

Based in Atlanta | maryowilliams11@gmail.com | (678) 993-7651

OBJECTIVE

Recent university graduate looking to start my career in the film industry as a production assistant. I am hard-working, an effective multi-tasker, and thrive in collaboration.

CREDITS

“Untitled Drag Documentary”

Independent Documentary Film
Athens, GA

Set PA

Director: Shannon McCarthy
DOP: Chloe Darveau

“Flop House II”

Student Short Film
University of Georgia

Set PA

Director: Chloe Darveau
DOP: Abbey Benefield

“Dropped”

Student Short Film
University of Georgia

Set PA

Director: Annie Wall
DOP: Abbey Benefield

“More Like Me”

Student Short Film
University of Georgia

Set PA

Director: Siena Miyamura
DOP: Nicole Allario

RELATED EXPERIENCE

Walt Disney World, The Walt Disney Company

Provided excellent customer service in a fast-paced environment. Took food orders and made menu recommendations. Performed opening/running/closing duties according to specific location protocol.

Cast Member

The Arch Society, University of Georgia

Assisted at special events by distributing materials, working guest registration, and managing conflicts as they arose. Gave comprehensive campus tours to new and prospective students.

Member, 31st Class

Disability Resource Center, University of Georgia

Took notes, revised for clarity, and uploaded in the appropriate format. Completed all required paperwork by assigned deadlines. Communicated frequently with students to ensure provided notes met their needs.

Notetaker

SKILLS AND SOFTWARE

Proficient: Microsoft Office, Google Workspace, Mac and Windows PC, Final Draft, DaVinci Resolve, Canon DSLR Cameras (7D Mark II, 5D Mark IV), Canon 24-105mm Lenses, Sony a7 III Camera, Tripods, Boom Mics & Poles, Zoom H6 Audio Recorder, C-Stands, Walkie Talkies

Familiar: Adobe Creative Suite, Logic Pro, Canva, QLab, Lav Mics

Bilingual in English and Spanish. Valid Georgia Driver’s License. Vehicle Owner.

EDUCATION

A.B., University of Georgia, May 2023

Double Major: Film Studies, Entertainment & Media Studies. Minor: Spanish
The February 2024 PA Academy, Instructor Linda Burns, Atlanta Film Society