

Mikal Rodgers-Muhammad

Denver, CO

mikal.fmuhammad@gmail.com

+1 773 575 2120

To broaden my cultural horizons while heightening my abilities of communication, leadership, and stewardship at an organization that exudes the morals as well as the excellence that I exude within myself as administrator. Growing my client's revenue and advantage portfolio by 120%.

Willing to relocate to: Denver, CO - Thornton, IL - Scottsdale, AZ

Authorized to work in the US for any employer

Work Experience

Creative Director & C.O.O.

Stillsound records inc. www.stillsoundrec.com - Denver, CO

May 2009 to Present

Senior Business Analyst

Global Resources, LLC - Denver, CO

February 2022 to February 2024

Resturant General Manager

Alvarado Restaurant Nation - Denver, CO

May 2023 to December 2023

Restaurant General Manager

Works with area leaders

Orders inventory

Controls ICOS

Hiring

Asset Management

Night Auditor

Courtyard by Marriott - Denver, CO

October 2022 to March 2023

Night Auditor, ran hotel and solved problems for 300+ guests including event engagement.

General Manager

Burger King - Louisville, CO

July 2022 to September 2022

Manager, responsible for Labor, quality of service, and placement, count, QSP, RBI, certified to excellence.

Restaurant Manager

Denny's - Denver, CO

May 2022 to September 2022

Night Manager

District Operations Manager

NRG Energy - Chicago, IL

August 2017 to December 2021

Operations and logistics planning for 7 facilities in region. P/L statements, risk management, daily/quarterly operations.

Regional Onboarding Manager

ronin security & Asset protection - Denver, CO

August 2021 to August 2021

Campaign Program Coordinator/team Lead - \$37,000/CBP

The aloha way - Denver, CO

December 2019 to March 2020

Sous Chef/assistant Manager

apple group ii - Denver, CO

February 2019 to October 2019

Chief Operations Officer

mo harold's chicken shack - Denver, CO

February 2018 to January 2019

Regional Logistics Coordinator

PeaceJam Rocky Mountain - Arvada PeaceJam Foundation - International

January 2018 to January 2018

Education Program Coordinator - \$11,000/year Stipend

AmeriCorp VISTA RedLine Contemporary Art Center - Denver, CO

August 2016 to August 2017

Regional Sales Manager - \$63,000/year

Regional Sales Manager

Energy Group Consultants - Forest Park, IL International Marketing Concepts LLC. - Chicago, IL

June 2015 to August 2016

Education

B.A.A. in Psychology & Servant Leadership

WARTBURG COLLEGE - Waverly, IA

September 2012 to May 2016

Diploma

THORNWOOD HIGH SCHOOL - South Holland, IL

August 2009 to May 2012

Skills

- Management, Event Planning

- Multifaceted creative with over 13 years of Marketing & Brand Management,
- Logistics, Public Speaking, and Spiritual Coaching expertise with proven results.
- CEO of StillSound Records (USA).
- Marketing (Indirect, B2B, Consumer Direct)
- Team Leadership
- Consulting
- Adaptability
- Creativity
- Consumer Relations
- Risk Management
- Grant
- Writing
- In-Kind Fundraising
- Market Analyst
- Project Director
- Web Design
- Strategic Planning
- Motivational/Public Speaking
- Copyrighting
- Publishing
- UI/UX/Vector Designer
- TIPS Certified
- Project Management
- Logistics
- Brand
- Graphic Design
- Adobe Creative Suite
- Application Development
- Google Analytics
- Computer Networking
- Adobe Photoshop
- Search Engine Optimization (SEO)
- Digital Marketing
- Sales Management
- Adobe InDesign
- Video Production
- Blogging
- JavaScript
- Analytics
- Photography

- Team management
- Web Development
- WordPress
- Time management
- Microsoft Excel
- Revenue management
- Hotel experience
- Management
- Transportation management
- Production planning
- Warehouse management
- Analysis skills
- Leadership
- Restaurant experience
- Project planning
- Asset management
- Supervising experience
- SharePoint
- Research & development
- Research
- Product lifecycle management
- Microsoft Office
- Administrative experience
- Communication skills
- Commercial construction
- Construction
- Email Marketing
- Public Relations
- Content Development
- Human Resources Management
- HTML5
- User Acceptance Testing
- Adobe Illustrator
- Agile
- Product management (7 years)
- Sales administration (7 years)
- Business Analysis
- SQL
- Content Creation
- Social Media Management

- Google Ads (4 years)
- Search engines (10+ years)
- SEO (4 years)
- Outside sales
- Sales
- B2B sales
- Accounting
- Customer service
- Computer literacy
- Windows
- Restaurant experience
- Guest services
- Hospitality
- Profit & loss
- Store management
- Team management
- Sales management
- Leadership
- Cash register
- Customer service
- Forecasting
- Marketing
- Inside sales
- Succession planning
- Public relations
- Employment & labor law
- CRM software
- Payroll
- Program management
- Relationship management
- Sales
- Financial planning
- Project management
- Account management
- Research
- Project planning
- B2B sales
- Financial analysis
- Analytics
- Teaching

- Tutoring
- Classroom experience
- Childcare
- Content development
- Research & development
- Email marketing
- Retail sales
- Operating systems
- HIPAA
- Adobe Creative Suite
- Human resources
- Data collection
- Outbound sales
- Outside sales
- Telemarketing
- Workday
- Application development
- Branding
- Crew management
- Quality control
- Commercial painting
- Hotel experience
- Supervising experience
- Property management
- Budgeting
- Asset management
- Conflict management
- Interviewing
- Recruiting
- Root cause analysis
- Quality assurance
- Warehouse management system
- Data analytics
- Cash handling
- Typing
- SharePoint
- Accounting
- Accounts payable
- Computer networking
- Digital marketing

- Computer hardware
- Web development
- Merchandising
- Social media management
- Negotiation
- Salesforce
- Google Suite
- Data management
- Content creation
- Warehouse management
- WordPress
- Graphic design
- Copywriting
- Front desk
- Project management software
- Clerical experience
- Production planning
- VPN
- Business analysis
- Filing
- Retail management
- Management
- Organizational skills
- Construction
- Baking
- Microsoft Office
- Communication skills
- Bilingual
- Time management
- Training & development
- Restaurant management
- Events management
- Visio
- Microsoft Project
- Serving
- POS
- Social media marketing
- Analysis skills
- Social media strategy
- Pricing

- Shift management
- Assistant manager experience
- Direct sales
- Business development
- Product demos
- Financial management
- Risk management
- Operations management
- Schedule management
- Microsoft Excel
- Inventory control
- Microsoft Powerpoint
- Inventory management
- Computer skills
- Python
- Relational databases
- R
- SAS
- Writing skills
- Fiscal management
- Fundraising
- Team development
- Spanish
- Arabic
- Technical sales
- Computer literacy

Links

<http://www.stillsoundrec.com/shop>

Certifications and Licenses

TIPS

Senior Professional in Human Resources

Professional In Human Resources

Food Handler Certification

Bartender License

OLCC Service Permit

Driver's License

Teaching Certification

September 2016 to Present

Life Insurance License

March 2023 to March 2025

CPR Certification

January 2023 to January 2025

Professional Educator License

Present

First Aid Certification

January 2023 to January 2025

Red Cross Certification

ServSafe

Certified Apartment Manager

Assessments

Attention to detail — Proficient

May 2022

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Scheduling — Proficient

November 2022

Cross-referencing agendas and itineraries to avoid scheduling conflicts

Full results: [Proficient](#)

Bartending — Proficient

January 2020

Understanding, pouring, and mixing drink orders

Full results: [Proficient](#)

Work style: Professionalism — Proficient

February 2023

Tendency to be accountable, professional, open to feedback, and act with integrity at work

Full results: [Proficient](#)

Office manager — Proficient

November 2021

Scheduling and budgeting

Full results: [Proficient](#)

Food service: Customer situations — Proficient

January 2024

Identifying and addressing customer needs in a food service setting

Full results: [Proficient](#)

Project timeline management — Proficient

November 2021

Prioritizing and allocating time to effectively achieve project deliverables

Full results: [Proficient](#)

Marketing — Proficient

May 2022

Understanding a target audience and how to best communicate with them

Full results: [Proficient](#)

Retail customer service — Proficient

June 2023

Responding to customer situations in a retail setting

Full results: [Proficient](#)

General manager (hospitality) — Proficient

January 2024

Solving group scheduling problems and reading and interpreting P&L statements

Full results: [Proficient](#)

Sales skills — Proficient

November 2021

Influencing and negotiating with customers

Full results: [Proficient](#)

Customer service — Proficient

May 2022

Identifying and resolving common customer issues

Full results: [Proficient](#)

Front desk agent (hotel) — Proficient

November 2022

Selecting hotel rooms based on requests and identifying errors in hotel data

Full results: [Proficient](#)

Management & leadership skills: Impact & influence — Proficient

August 2021

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Proficient](#)

Written communication — Proficient

November 2021

Best practices for writing, including grammar, style, clarity, and brevity

Full results: [Proficient](#)

Social media — Proficient

November 2021

Knowledge of popular social media platforms, features, and functions

Full results: [Proficient](#)

Supervisory skills: Motivating & assessing employees — Proficient

May 2022

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Proficient](#)

Spreadsheets with Microsoft Excel — Proficient

May 2022

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: [Proficient](#)

Work motivation — Proficient

November 2021

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

Customer focus & orientation — Proficient

December 2021

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Cooking skills: Basic food preparation — Proficient

May 2023

Preparing food, using cooking equipment, and converting ingredient measurements

Full results: [Proficient](#)

Management & leadership skills: Planning & execution — Proficient

April 2022

Planning and managing resources to accomplish organizational goals

Full results: [Proficient](#)

Basic maintenance and repair — Proficient

January 2024

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.