

ANTHONY ADAMS, PLS, LSSGB, MBA

Phone: 470 – 539 – 2980 | Email: adams.anthony863@gmail.com

PROFESSIONAL SUMMARY

An innovative and driven supply chain management & logistics expert with at least 7 years of leadership and management experience seeking employment opportunities related to my skills and expertise; I value process improvement, teamwork, staff retention, safety, and compliance.

SKILLS

- Systems Application Programs [SAP]
- DOT & OSHA
- Self-Improvement Audits
- Logistical Software
- Class A License
- Utilization Reviews
- Loss Prevention
- Damage Logs
- Vendor Management
- Strategic Planning
- Warehouse Management Software (WMS)
- Data Entry / Collection
- Material Handling
- Supervision / Training
- Standard Operating Procedures
- Order Fulfillment
- Machine Operation
- Staff Recruitment / Training
- Preventative Maintenance
- Key Performance Indicators (KPIs)
- Report Generation
- Shipping / Receiving
- Project Management
- Risk Management
- Lock Out / Tag Out

WORK HISTORY

Logistics Operations Manager, June 2023 – Present

United Distributors

- Manages a team of 2 Nights Logistics Area Managers and 23 direct reports, which includes reviewing performance, ensuring quality, implementing process improvement, and managing all operational systems
- Directs management team to achieve prescribed objectives, including customer orders being pulled, packed, and shipped on time
- Achieves desired hiring and retention staffing levels required to support the forecasted business growth and budget expectations.
- Ensure that all Key Performance Indicators (KPIs) are on target for the operation for safety, cost, quality, inventory accuracy, and capacity.
- Develops, implements, and shares best practices and standard operating procedures [SOPs] across each shift
- Assists with attracting, training, and retaining staff in coordination with the Human Resources [HR] department

Distribution Center Manager, Nov. 2022 – June 2023

Earnest Machine, Inc.

- Oversees all distribution functions including receiving, picking, order processing, packaging, and shipping.
- Monitored the inventory levels to ensure sufficient levels to fulfil all orders; determines workload prioritizations
- Utilized Microsoft Dynamic software, data, and analytics to optimize operations, track production metrics, and anticipate and resolve problems
- Provided the necessary equipment, tools, and training to a staff of 25+ to ensure safe, secure, and efficient operations
- Implemented innovative ideas, perspectives and suggestions for facility upgrades, process changes, and layout suggestions; Conducted ISO training
- Generated weekly reports, regular coaching, and consistent monthly reviews with team members.
- Managed and communicated preventative maintenance schedules, quotes, P/L review and cost saving projects.

Senior Operations Manager, Aug. 2017 – Nov. 2022

XPO/GXO Logistics

- Supervised 5 Area Operation Supervisors with 150 direct reports, including motivating, coaching, training, hiring, assigning tasks, establishing shifts, managing absence, and disciplining staff
- Oversaw the site operating budget, identifying cost-saving initiatives, and ensuring all H&S legislation and standards are maintained
- Completed provision of MI reporting and insight to both GXO Management and our Customer, ensuring operational KPI's are exceeded
- Communicated with all internal and external stakeholders, including customers, GXO, site-based employees, and vendors
- Applied 5S Lean Methodologies & 7S Workplace Organization standards
- Utilized the SMART TOOL to track efficiency, UPH, productivity and Ship to Promise; obtained 95.5% in shipment accuracy
- Updated the Inventory Corporate Scorecard along with sending out the Monthly Malus Bonus for the Inventory Metric
- Managed departmental equipment and maintenance; coordinated all needs

- Initiated and facilitated projects focusing on the improvement of safety, quality, delivery, waste, loss prevention, cost/expense, and employee morale; implemented quality management systems

Warehouse Manager, Apr. 2017 – Aug. 2017

Albany Pallet Exchange

- Managed all employees, including office administrator, general laborers, and forklift drivers, which includes 3-25 employees
- Filled customer orders and provided material management documents; Coordinated with the Sales Department to fill orders
- Completed inspections and damage goods reports
- Oversaw all opening and closing procedures of the warehouse
- Operated powered lift vehicle to load, unload, stage, stack, and move material
- Analyzed site data to make continuous improvements in operational excellence
- Drafted reports, business correspondence, and procedural instruction manuals

EDUCATION

Master’s Degree: *Business Administration* / Concentration: *Supply Chain & Logistics Management* **Dec. 2018**
Albany State University – Albany, GA

Bachelor’s Degree: *Supply Chain & Logistics Management* **Dec. 2016**
Albany State University – Albany, GA

CERTIFICATIONS

Supply Chain Management: Allison Corp.	Sept. 2015
Lean Six Sigma Principles [Applied to Supply Chains]: Allison Corp.	Dec. 2016
Lean Six Sigma Principles [Applied to Supply Chains]: Allison Corp.	Dec. 2016
Project Management: Allison Corp.	Mar. 2017
Professional in Logistics & Supply Chain: APICS	Mar. 2017
Lean Six Sigma Green Belt: U.S. Business & Technology Institute, LLC	May 2017
DGM Multi Modal Dangerous Goods: DGM USA	Feb.2020
Dangerous Goods Disposal: XPO Logistics	Feb. 2020
First Aid / CPR / AED: Cintas USA	Dec. 2022
Forklift Operator License United Distributors	July 2023

AFFILIATIONS

Project Management Institute	Institute of Supply Management	Council of Supply Chain Management	Logistics & Supply Chain Professionals	Academic Honor Society
National Association for the Advancement of Colored People Member (NAACP)				

AWARDS / HONORS

Q3 Operational Excellence Award: GXO Logistics (2021) **Q4 Operational Excellence Award: XPO Logistics (2018)**