

# Megan E. Nasche

Bachelor of Fine Arts

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## Work Experience

### Front Desk Receptionist | Nevaeh Salon

*Overland Park, KS February 2024 to Present*

- Manage booking calendars for 6 stylists
- Daily communication with clients
- In-processing for retail merchandise and service products
- Process retail and service transactions
- Produce daily financial reports
- Maintain service material readiness

### Dance Instructor | Le Dance Studio

*Overland Park, KS August 2013 to Present*

- Actively engaged with students to encouraging learning and technique retention
- Maintained a fun, productive, and safe work environment
- Acted as a role model for students to develop focus, discipline, and perseverance

### Team Leader | WOW! Entertainment

*Dallas-Fort Worth, TX September 2023 to January 2024*

- Conducted rehearsals for formation re-blockings, choreography clarification, and prop transitions

### Choreographer, Casting, and Production Assistant | Hybrid Media Productions

*Pittsburgh, PA July 2021 to March 2023*

- Organized video shoots through pre and postproduction including: concept/vision boards, rehearsal process, communication, obtaining venues, prop management, costuming, video editing, and social media promotion

### Barista and Wholesale Associate | Nicholas Coffee & Tea Co.

*Pittsburgh, PA October 2022 to May 2023*

- Proper machine maintenance and equipment utilization
- Product knowledge and menu memorization
- Information on current business trends

### Front Desk Receptionist | Pittsburgh Ballet Theatre

*Pittsburgh, PA December 2019 to March 2020*

- Utilized online portal to confirm bookings, process transactions, and input data
- Managed registration for live events

### Accountant's Assistant | Pique Consulting

*Kansas City, MO January 2019 to August 2019*

- Processed daily sales reports to determine financial standings
- Created filing systems for invoices, credit statements, licenses, and other documents

## Education

### Bachelor's Degree in Fine Arts (Business Management Minor)

Point Park University – Summa Cum Laude

## Skills

Project Organization

Attention to Detail

Customer Service

Communication

Microsoft Office

Teaching and Instruction

Leadership

Casting and Choreography

Video Production