

TYESHA L. BURROUGHS

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OBJECTIVE | I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.

SKILLS & ABILITIES | Highly skilled in greeting customers and answering phones. The ability to handle multiple, competing priorities in an effective manner. An unwavering commitment to customer service, with the ability to build productive relationships, resolve complex issues and win customer trust and loyalty.

EXPERIENCE COMPANY NAME | **COMPASS FOOD GROUP / COOK, BARISTA, CASHIER**
03/15 - PRESENT

Prepared and served drinks and food in accordance with health codes and restaurant standards. Worked on registers daily to authorize transactions. Excelled to head chef. Prepared meals for breakfast and lunch with an average of 200+ customers daily. Trained B staff members to quickly adapt to service during pandemic resulting in excellent and steady sales.

POPEYES/ CASHIER
04/14-01/15

Greet customers as they enter the establishment. Take payment in exchange for products. Balance cash registers at the end of every shift. Prepare accounting reports and perform other light bookkeeping activities.

CHURCH'S CHICKEN / SHIFT MANAGER
04/13-01/14

Was responsible for all management aspects during shifts while on duty. Ensured all close-down duties were completed including mopping, cleaning, and disinfection of food preparation surfaces. Interacted with all customers in a friendly manner.

EDUCATION | **YOUNG ADULT LEARNING ACADEMY, NEW YORK, NY**
GENERAL EQUIVALENCY DIPLOMA 12/01-05/02

3.6 GPA Worked in the staff office during lunch periods doing administrative work for extra credit. Helped organize and sell tickets for numerous events at our school, to help raise money for books as well as other school supplies and renovations.

REFERENCES | REFERENCES AVAILABLE UPON REQUEST