



# HERMELA ENGDWORK

Junior Recruiter

## EXPERIENCE

**Junior Recruiter**  
**Addis Ababa - Ethiopia**  
**SEP 2023- Present**

As a recruiter, I sourced and evaluated candidates, conducted interviews, and facilitated a smooth hiring process, ensuring a positive candidate experience.

**BAMACON PLC**  
**Internship**  
**Addis Ababa - Ethiopia**

As an intern in construction, my responsibilities included assisting with project coordination, conducting site inspections, supporting project documentation, and collaborating with the construction team to ensure timely and efficient project completion.

## About Me

I possess strong interpersonal skills and quickly establish rapport in any environment. I am known for my friendliness and ability to adapt seamlessly to new surroundings. Furthermore, I am a fast learner, consistently absorbing new information and skills efficiently. My work is driven by a genuine passion for what I do, which fuels my dedication and commitment to delivering exceptional results.



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Addis Ababa- Ethiopia

## LANGUAGE

- English
- Amharic

## EDUCATION

**Addis Ababa University , Addis Ababa -Ethiopia**  
Bachelor of Construction Technology and Management 2019-2023

## SKILLS SUMMARY

1. Micro Soft office
2. Auto CAD
3. Revit
4. Microsoft Teams
5. MS Project

## EXPERTISE

- Talent Sourcing
- Relationship Building
- Communication and Negotiation
- Interviewing and Selection
- Critical Thinking
- Candidate Evaluation