



JEFFREY BAILEY SUMNER

CONTACT

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 [Bold Profile](#)

SKILLS

- Legislative Research
- Organizational Leadership
- Teacher Education
- Time Management
- Group and Individual Instruction
- Educational Settings

ACCOMPLISHMENTS

- Awarded the 2023 Archon of the Year (Pi Kappa Phi)
- Awarded the 2023 Fraternity Man of the Year award (College of Charleston IFC)
- Awarded the 2023 Pi Kappa Phi President of the Year
- Recipient of the 2023 Hall of Leaders Award on behalf of the Inter-Fraternity Council (College of Charleston)
- Awarded the 2022 Alpha Alumni Chapter Leadership Award
- Twice Awarded the "Champion Master Chapter Award", "Founders Award", and the "Living the Ritual Award" on behalf of the Pi Kappa Phi Fraternity
- Raised a total of \$26,000 for Pi Kappa Phi Philanthropy
- A representative at the International Model African Union
- Voting member on the Student Honor Board

EDUCATION

December 2023

Bachelor of Arts Secondary Education, History

COLLEGE OF CHARLESTON, Charleston, SC

- 2-term President of the Pi Kappa Phi Fraternity
- Student Honor Board Member
- College of Charleston Representative to the International Model African Union
- College of Charleston Republican Club Member
- Capstone Project: "A Whole Different World", research paper discussing **Walt Disney's Role in America's Political Influence (1930s-1950s)**

May 2019

High School Diploma

CHAPMAN HIGH SCHOOL, Inman, SC

PROFESSIONAL SUMMARY

I am a graduate of the College of Charleston with a BA in Secondary Education and History. During my time here at The College, I have made tremendous strides to further my education in forms of internships, modeled events, and organizational involvement. These roles are, but not limited to, a Congressional Internship in Washington DC & Greer, SC, being a Student Teacher at James Island Charter High School, being a representative to the International Model African Union in Washington DC, being a two-term Pi Kappa Phi Fraternity President, and a member of countless other on-campus organizations. Therefore I am an organized and dependable candidate successful at managing multiple priorities with a positive attitude. I also have a willingness to take on added responsibilities to meet high goals.

WORK HISTORY

May 2024 - August 2024

Congressional Intern U.S. House of Representatives-Rep. William Timmons, Greer, SC

- Coordinated logistics for special projects such as grant proposals or award nominations that benefited local communities directly.
- Aided caseworkers in resolving constituent issues by researching federal policies and procedures thoroughly.
- Provided exceptional constituent service, addressing concerns with empathy and professionalism.

January 2024 - May 2024

Leadership Consultant Pi Kappa Phi Fraternity, Charlotte, NC

- Enhanced team performance by implementing effective leadership development programs and strategies.

- Conducted comprehensive assessments of leadership capabilities, identifying areas for growth and improvement.
- Facilitated workshops on communication skills, conflict resolution, and team collaboration to enhance overall productivity.

August 2023 - November 2023

Student Teacher - Clinical Internship *College Of Charleston*, James Island Charter High School

- Cultivated positive relationships with administration, teaching staff, and students.
- Developed lesson plans that incorporated mandated topics and included immersive activities for student engagement.
- Assisted with management of classroom rules, procedures and expectations to instill discipline and observance of conduct code.

July 2023 - August 2023

Congressional Intern *U.S. House of Representatives - Rep. Ralph Norman*, Washington, DC

- Assisted staff with special projects and communications.
- Greeted and welcomed constituents and guests at office, offering immediate assistance and liaising between upper office staff and general public.
- Attended legislative and regulatory hearings to report information.
- Thoroughly researched issues and legislation.
- Drafted legislation and amendments, wrote government policies and established budgets.
- Attended meetings with personnel, took elaborate notes and disseminated information to stakeholders.
- Drafted articles, letters, reports and technical documents on policy and public affairs issues for publication.

February 2021 - May 2023

School Counselor *CHARLESTON PROGRESSIVE ACADEMY*, Charleston, SC

- Managed 25 to 32 children at a South Carolina Title One School, maintaining a positive learning environment
- Conducted group and individual counseling services to elementary students to meet developmental, preventive and remedial needs of students with learning disabilities.
- Maintained confidential behavioral data, special education reports and services reports.
- Organized and developed inclusive community and school activities to enhance student learning and engage students.
- Collaborated with parents, school faculty and social workers to address problems and grow student success.