



# Amanda Anderson

Production Professional with producing, editing and social media management experience seeking a position in Production, Administration or Marketing. Additional experience in clerical work, business management, and employee training.

## Experience

### Co-Founder/Content Creator of "Intentions ATL" Event Series

2024 - 2024

Fox Studios - "25 Words or Less" (Season 6) | Atlanta, GA

#### Cast Wrangler/Producer

- Supervise, support and assist contestants on and off set
- Escort contestants to and from various locations within the studio
- Brief contestants on studio procedures, and reviewing rules of show

2024 - 2024

Fox Studios - "So You Think You Can Dance" (Season 18) | Atlanta, GA

#### Script Assistant

- Print, copy, and distribute scripts, rundowns, schedules, and host's cards
- Relay messages between crew members
- Provide administrative support
- Cast and book stand-ins according to SAG-AFTRA standards
- Assist Production in Live Control Room

2023 - 2024

Production Rockstars | Atlanta, GA

#### Post Producer/Editor "Red Bull Culture Clash"

- Edit and finalize content for Behind the Scenes videos
- Create, produce and develop original, creative content
- Tell a story through Behind the Scenes content
- Make on-brand artistic and technical decisions

2023 - 2023

Production Rockstars | Atlanta, GA

#### Live Event - Social Media Producer "Back to The Yard" Presented by Chase Bank

- Develop and strategize media content
- Film and edit videos for social media pages
- Interview talent and key crew members
- Post timely and eye-catching content on social media

2023 - 2023

Production Rockstars | Atlanta, GA

#### Live Event - Social Media Producer | Red Bull Culture Clash

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2023 - 2023

Netflix - "The Circle" (Season 6-7) | Atlanta, GA

#### Main Control Room Logger/Associate Producer

- Listening, interpreting, and translating text for contestants/players
- Logging timecodes with highlighted moments and crafting handover documents for Producers
- Identifying and rectifying any inconsistencies and errors in transcription
- Overall supporting producer with logistics
- Assist Production in Live Control Room

2017 - 2024

Minii Media - Miami/Atlanta, GA

#### Video Creator, Social Media Manager

- Film and edit videos for websites and social media
- Design graphics and websites
- Create, publish and share engaging content daily
- Manage all social media accounts
- Develop copy for social media, blogs, and websites
- Engage with followers, respond to comments and questions
- Maintain awareness of current technologies in social media tools and implementation
- Suggest new ideas for improving brand awareness
- Correspond with clients regarding marketing plan

## Contact

### Phone

954-374-3392

### Email

aandersonprod@gmail.com

### Address

Atlanta, GA

## Education

2018

### Bachelor's of Arts

### Communication Arts

Florida International University

2015

### Associate's in Arts

Valencia College

## Expertise

- Editing/Post Production
- Visual Design
- Creative Eye
- Management
- Event Curation
- Organization
- Employee Training
- Administrative Tasks
- Control Room Assist

## Language

English