

SKYLAN MORRIS

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Work Experience

Carolina Facial Plastics, Coordinator-Patient Care

June 2024-Present

- Manage scheduling and patient communication for six providers
- Respond to patient inquiries via phone and email within 24-hours
- Maintain patient records and paperwork
- Maintain cleanliness and organization of the front office, waiting areas and procedure areas
- Greet all guests in a professional and friendly manner

Tepper Sports and Entertainment, Manager-Special Event Operations (Charlotte, North Carolina)

Aug. 2022 – June 2024

Tepper Sports and Entertainment, Coordinator-Special Event Operations

April 2022 – Aug. 2022

Tepper Sports and Entertainment, Assistant-Special Event Operations

Jan. 2022 – April 2022

- Point of contact for clients hosting private events at Bank of America Stadium – roughly 300 events per year. This includes all VIP experiences for full-stadium concerts, events hosted by internal departments and team personnel/players/alumni, third-party events, and private or VIP tailgates for full stadium sporting events.
- Lead execution of all event logistics for each activation. This includes creating room layouts, scheduling all third-party staff, communicating with all internal departments for building preparation and offering onsite management.
- Management of one full-time coordinator and roughly 20 part-time event staff.
- Calendar and project management
- Appointed as the Director of Membership for the 'Stadium Special Event Group' consisting of event professionals of all 32 NFL and various F1 teams

Epic Events & Entertainment, Handler-Celebrity Talent (Miscellaneous)

Aug. 2022 – Present

- Volunteer position for three-five events per year. Work directly with entertainment agencies and celebrity talent for weekend execution. This includes ensuring the talent and agent are aware of daily schedules and ensuring prompt arrival to each commitment, delivering on any needs or requests of the talent, ensuring the talent is comfortable at all times.

MKTG, Associate-Hospitality and Events (Charlotte, North Carolina)

Aug. 2021—Dec. 2021

- Plan and execute hosting experiences to high-level clients at sporting events around the United States. This included managing allotted ticket inventory and requests, arranging all travel and lodging accommodations for clients and associated guests, securing all catering orders, securing VIP experiences for clients, adhering to client created budgets and onsite management during each trip – ranging from three to four days each.

Tennessee Titans, Coordinator-Stadium Event Services (Nashville, Tennessee)

June 2019—Aug. 2021

- Point of contact and project manager for clients hosting private events at Nissan Stadium – roughly 350 events per year.
- Day-of onsite point of contact for full-stadium events as assigned. Support role for full-stadium events as assigned.

Bedrock Detroit, Coordinator-Special Projects (Detroit, Michigan)

Oct. 2018 –May 2019

- Project management and event planning services for non-traditional spaces in downtown Detroit. This included securing all event staffing and setup needs, acquiring any permits as necessary and invoice management.

Detroit Tigers, Coordinator-Promotions and Special Events (Detroit, Michigan)

Aug.2016 – Oct. 2018

- Onsite point of contact as assigned for VIPs and celebrities onsite for pregame ceremonies. Worked directly with players and team personnel to secure team involvement for pregame ceremonies and special activations as necessary.
- Led planning on various brand events including TigerFest, Caravan, Pink Out the Park, Kids Opening Day and the first-annual Kids Club Day.
- Oversaw the Kids Club program. This included package creation, sales, event creation and member communication.
- Executed in-game promotions for all 81 home games. This included pre-game ceremonies, sponsorship commitments in-game and any post-game activations.
- Managed in-game elements including promotional item giveaways – roughly 30 each season, mascot appearances and Kids Club activations and sales.
- Managed three seasonal interns and 31 seasonal entertainment team members each season.

Additional Work Experience

Arizona Diamondbacks, Intern-Game Operations (Phoenix, Arizona)
Tacoma Rainiers Baseball Club, Coordinator-Group Events (Tacoma, Washington)
Greenville Drive Baseball Club, Intern-Events Associate and Entertainment (Greenville, South Carolina)

Feb.2016 – Aug.2016
Oct.2014-June 2015
May 2014 – Oct.2014

Education

Clemson University, Bachelor of Arts in Communication Studies; 3.91 GPA (Magna Cum Laude)

May 2014