

# Afsheen Khan

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## EDUCATION

### Present

**Working as a RDA with A Dental care . As a permanent job**

**Tamping with cloud dentistry . I have 7 years experience.**

**International Air and Hospitality Academy - Vancouver, Washington** 2018 -

Airline/Travel Specialist

Advanced knowledge of flight attendant protocol, responsibilities, and duties including safety procedures, FAA regulations, and customer service

Experienced on a simulated Apollo reservation system

Fare construction in domestic ticketing and related ticketed forms, 4-flight tickets, special service tickets, MCOs, and excess baggage charges

Trained in the many intricacies of cost-effective itinerary planning

Demonstrated proficiency in airport operations including ticketing, oversold, canceled, delayed flights, public address announcements, and aircraft safety

Knowledge of domestic and international city, airport, and airline codes

Developed professionalism and customer service skills

### **UPS- Vancouver ,WA**

19 Nov 2018

Baggage handler

UPS -I worked ups as a baggage handler .

**Everest Institute - Houston, Texas** 2016

Dental Assisting Diploma

## PROFESSIONAL EXPERIENCE

**Sugarland Periodontics & Implant Dentistry - Sugarland, Texas** 2016 - 2017

Dental Assistant

- Charted teeth - Tooth charting means... about the gum line how deep .... we do the tooth charting for the new treatment plan..
- Composite fillings
- crown prep ... assist with the DR and setups the trays for all procedures. I know how to make a temporary crown . And impuration models ..
- X-rays -I do tooth X-rays by myself and develop the X-ray films ... I know how to do that all process
- Rct ... setups the trays and assist with the DR.
- Surgical EXT
- Implant . Assist with the DR .
- Setup examination rooms, making sure that they were clean for examinations and dental procedures
- Restocked supplies in examination rooms and elsewhere in the clinic

**Fara's Daycare - Houston, Texas** 2015

Assistant Director

- Supervised and monitored the safety of children

- Organized and prepared meals and snacks for children, following all food safety regulations
- Helped children keep good hygiene -hygiene .How to clean your hands , how to Clean clothes most of the children using the wrong way like when that ate after word they rub hands with the clothes which is so bad manner ..
- Organized educational activities -Like what time they go to play, what time they will eat , what time they will sleep... and what is for study time
- Developed schedules and routines to ensure that children had enough physical activity and rest
- Watch for signs of emotional or developmental problems in children and brought the problems to the attention of parents
- Maintained record of children's progress, routines, and interests

### **FLUENT LANGUAGES**

English and Urdu