

# Anthony Martin

Cleveland, TN 37312

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Authorized to work in the US for any employer

## Work Experience

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### **HOH**

Buffalo Wild Wings - Cleveland, TN

May 2021 to Present

### **Head Chef/Kitchen Manager**

Leo's Seafood Restaurant & Bar / Brick House Bistro - Buffalo, NY

January 2015 to February 2021

Manage my team. Inventory management.

Customer/Vendor service. Delivering food and traffic to the customers.

### **Collections Agent**

Mercantile Adjustment Bureau LLC - Buffalo, NY

July 2019 to September 2019

### **Carver**

Boston Market - Buffalo, NY

September 2017 to September 2019

### **Cashier**

Dicks Sporting Goods - Buffalo, NY

September 2014 to October 2015

### **Collector**

MAB LLC - Amherst, NY

February 2015 to August 2015

Duties:

Called Debtors setting up payment plans etc

Employer: Sears

Location: Blvd Mall, amherst ny 14226

Job Title: Cashier, Sales Representative.

Start Date: Feb 2015 End Date: Aug 2015

Duties:

- Answered many calls per day by addressing customer inquiries, solving problems and providing new product information.
- Greeted customers entering the store to ascertain what each customer wanted or needed.
- Described product to customers and accurately explained details and care of merchandise.
- Politely assisted customers in person and via telephone.
- Earned management trust by serving as key holder, responsibly opening and closing store.

- Recommended, selected and helped locate and obtain out-of-stock product based on customer requests.

## Education

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### **Diploma**

Sweethome Highschool - Amherst, NY  
2012

## Skills

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- Cash flow
- Cash management
- Multi-line
- Multi-line phone
- Shipping
- Shipping and receiving
- Problem solver
- Problem-solving
- Client relations
- Photoshop
- Strategic sales
- Team-Leadership (6 years)
- Video Editing
- Video Production
- Kitchen Management Experience
- Culinary Experience
- Sales Management
- Web Design
- Communication skills
- Cooking
- Customer service
- Training & development
- Home care
- Computer skills
- Computer Troubleshooting
- Audio Engineering
- Video editing
- Marketing
- Windows
- High availability

- Microsoft Windows Server
- Firewall
- Root cause analysis
- Microsoft Exchange
- Microsoft SQL Server
- Remote access software
- DNS
- Strategic planning
- Recruiting
- Adobe Photoshop
- Adobe Premiere
- Cash handling
- Cash management

## Certifications and Licenses

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### **A lot of experience**

March 2000 to Present

I have no cert. but I was shown by my father and taught. At almost 30 I've been around computers all my life.

## Assessments

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### **Security guard skills — Proficient**

September 2021

Assessing risks, enforcing security standards, and handling complaints

Full results: [Proficient](#)

### **Work style: Reliability — Completed**

September 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Completed](#)

### **Customer service — Proficient**

July 2021

Identifying and resolving common customer issues

Full results: [Proficient](#)

### **Sales fit — Proficient**

July 2021

Measures the traits that are important for success in sales positions

Full results: [Proficient](#)

### **Customer focus & orientation — Completed**

September 2021

Responding to customer situations with sensitivity

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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Skills:

- Multi-line phone talent
  - Strategic sales knowledge
  - Cash flow management
  - Team leadership
  - Technical problem-solving
  - Complex problem solver
  - Strong decision maker
  - Photoshop
  - Trusted key holder
  - Creative problem solver
  - Exceptional communication skills
  - MS Windows proficient
  - Quick learner
  - Strong client relations
  - Floor set design expertise
  - Proficient in cash management
  - Shipping and receiving professional
- also done a ton of video editing as well as graphic designing.