**RADHIKA PATEL**

**BBA**

**Phone**: 6364384640

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**LinkedIn**: <https://www.linkedin.com/in/radhika-patel-4686231a3/>

**Address**: Kothanur, Bangalore 560077

**OBJECTIVE**

I have a strong background in Business Administration with an expertise in accountancy. I am extremely enterprising and excel when working in collaborative groups to provide solutions and solve problems. I have excellent communication skills and a flair for creative writing. Having an Army background, I possess the skill of adapting to new environments with ease. I have the ability to keep calm under pressure and am also really quick at solving problems. I am extremely dedicated towards the work assigned and believe in completing the task with enthusiasm and well in time.

**EDUCATION**

* Bachelor of Business Administration (BBA) from Kristu Jayanti College, Autonomous, Bengaluru, India (2018-2021)
* Class XII (CBSE) | St. Andrew’s School, Hyderabad.
* Class X (CBSE) | Sri Chaitanya School, Hyderabad.

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| **Qualification** | **Percentage****(exact to two decimal places)** | **Institute/Board/****University** | **Year of Passing** |
| **10th** | 95 | CBSE | 2016 |
| **12th** | 72 | CBSE | 2018 |
| **Graduation****BBA** | 70 | BANGALORENORTH UNIVERSITY | 2021 |

# ACHIEVEMENTS

* Participated in Marketing event held by Kristu Jayanti College.
* Participated in Digital Marketing event in Virtuso held by Kristu Jayanti College.
* Best Speaker Award in MUN held by Kristu Jayanti College.
* Participated in English creative writing in Kalajyothi held by Kristu Jayanti College.
* Participated in “Savishkar” conducted by Kristu Jayanti College, 2018
* Participated in “Koushala” conducted by Kristu Jayanti College, 2019.
* Won the second position in a debate competition held by DPS, Nacharam.
* Scored first in Cooking competition in St. Andrew’s School
* Scored first in English Writing in SCHS.

**INTERNSHIPS & WORK EXPERIENCE**

* Volunteered at U&I Bengaluru.
* Volunteered at E-Cell.
* Worked as an intern for Shine Projects Hyderabad.
* Worked as a content writer for Gray Global Solutions.
* Worked under and guided special kids in effective learning in Lucknow.

**SKILLS AND ABILITIES**

* Quick Learner
* Team Player
* Flexible Attitude
* Good Listener
* Self-Motivated
* Computer Proficiency
* Excellent Communication skills
* Ability to reach goals on time
* Strong verbal and written communication skills
* Go-getter
* Well versed in MS Office

**PERSONAL DETAILS**

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| --- | --- |
| Nationality  | : Indian  |
| Gender  | : Female |
| Date of Birth  | : 20/07/2000 |
| Marital Status  | : Unmarried  |

Address : Gulabi Street, Kothanur , Bangalore 560077.

# DECLARATION

**Education –** Graduate, BBA

I**, Radhika** certify to the best of my knowledge and belief, that these data correctly describe my qualifications, my experience, and me.

Date: 4th March, 2021



Radhika Patel