N 1009 Caldwell St.
 Apt. 1515 **Phone:** 919-770-9921

 Charlotte, NC 28204 **Skype:** liatsuki

 **Email:** lisa.hourani@gmail.com

 **Website**: <https://lisahourani.wixsite.com/twinflamecreations>
 <https://www.imdb.com/title/tt12402902/fullcredits?ref_=tt_cl_sm#cast>

**Objective**. An energetic and highly motivated individual with a diploma and internship in digital film production, who has switched careers and is seeking a First Assistant Director/Casting/Editing position to leverage love of film and recently obtained film production experience. 

**Experience**

 **Production Assistant, COVID Department Testing Assistant** |Lionsgate| Charlotte, NC March 2021-Present

Responsible for coordination and data entry of covid testing

 for over 400 cast and crew

 **Associate**| IronWorxMedia| Durham, NC Aug. 2020- Present

Conducts pre and postproduction film editing, location selection, casting and actor management for multiple films

 **Film Editor**| Aisleexpress.com| Raleigh, NC Oct 2020

 **English Instructor** | *Multiple schools*| Osaka, Japan Aug 2013-Oct 2019

**Education**

**Diploma in Digital Film Production (Salutatorian)** December 2020

Living Arts College, Raleigh, NC

Produced, directed, cast, filmed, and edited award-winning documentary; Accepted into the North Carolina Film Festival 2020 for the short- Pandemic Contemplation

 **B.A. in Asian Studies with Minor in Japanese studies** May 2013

 Old Dominion University, Norfolk, Virginia, Study Abroad - Beppu, Japan

**Skills**

* Knowledgeable on pre and postproduction procedures
* Experienced in using production equipment
* Effective in coordinating shoots
* Proficient in Adobe Premiere Pro, Final Cut Pro, Adobe Photoshop, Adobe Premiere Pro, Corel Video Studio 2018, Microsoft Office and Meeting Apps
* Expertise in Anime and manga
* Ability to focus, multitask and work under pressure
* Excellent communication skills
* Good work ethics
* Flexible and willing to work long hours
* Experience managing team members, customers, and students in multiple settings and the ability to create and maintain interpersonal relationships
* Willing to relocate as needed
* Multilingual (English and Japanese)
* Data entry and administrative work