|  |  |  |
| --- | --- | --- |
| c Objective To establish a career in communications where my writing, leadership, creativity and communication skills can come into play most efficiently and effectively. Proficencies Writing  Leadership  Creativity  Final Cut Pro  Video Editing & production  Organization skills  Team work  Dependable  Intuitive  Hard work  Advanced knowledge in technology | |  | | --- | |  |  Experience Joe’s Crab Shack| Savannah, Ga  Server| May 2015- February 2016   * I was responsible for assisting several guests at a time. Communication skills are crucial when waiting tables in order to give the guests exceptional service. I helped my coworkers whenever I could, along with assisting their tables when necessary. I played the role of a leader at this restaurant as I became one of the top selling servers and reportedly gave remarkable guest satisfaction. My ability to work well with others and as a team was a positive aspect that made me one of the best leading candidates.   Mansion on Forsyth Park| Savannah, Ga  In-room dining/bartender| March 2016-December 2016   * My responsibilities in in-room dining consisted of attending to guests within the hotel and ensuring the comfort, satisfaction and service provided is beyond their expectations. My duties also included assisting the other departments within the hotel, such as the front desk, the restaurant, housekeeping and my managers. Teamwork and communication were important aspects in pursuing this job successfully. As a bartender, the best skill to have are good communicative skills. Interacting with all kinds of different people and becoming acknowledgeable of their wants and needs advanced my ability to connect well with people.  Education Armstrong State University, Savannah, Ga| August 2012-May 2017  Columbus State University, Columbus, Ga| August 2017- present Volunteer Experience or Leadership  * Student Government Association| Chair of the Elections & Recruitment Committee| Armstrong State University| August 2013- May 2014| Coordinating student body elections; Organizing events & meetings; Leading committee in creating and developing ideas; Coordinated student voting and polls * Women’s Club Basketball Team|Co-Captain| Armstrong State University| August 2013- May 2016 * Stopover Festival Article| Savannah, Ga| 2015   <https://theinkwellonline.com/2016/03/25/snapshot-savannah-stopover-at-a-glance/>   * YouTube Channel- Catastic\_0419| Columbus State University| January 2018- present |
|  |  |