**CARMEN M. ACEVEDO**

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**Profile**

Self-directed, enthusiastic educator with a passionate commitment to student development and the learning experience. Skilled in the design of challenging, enriching, and innovative activities that address the diverse interest and needs of students. Possess good communication skills; present information in a variety of ways, emphasizing relevance of class material to the world beyond the classroom. Active team member to effectively collaborate will all levels of staff members and establishes quality relationships with students.

Experience in:

• Curriculum Design & Development • Student Assessment

• Student-Centered-Learning • Classroom Management

• Student Motivation • Whole Group Learning

• Multicultural Awareness • Differentiated Instruction

• Interactive Learning • Cooperative Learning

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**EDUCATION & CERTIFICATIONS**

Master of Education, Curriculum and Instruction – Concordia University, River Forest IL Bachelors Elementary Education, General – University of Turabo, Caguas Puerto Rico Secondary Education Certification – Type 09

Elementary Education – Type 03

**ENDORSEMENTS**

K-12 Spanish, ESL, Bilingual, English

Computers Skills: Smartboard, MS Word, Excel, Power Point, Internet (research & navigation)

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**TEACHING EXPERIENCE**

Retired Substitute9/2020 - Present

Cadre Teacher/ Displaced Teacher 9/2017 – 6/2020

Kelvyn Park High School, Chicago IL 9/2011 - 8/2017

Spanish Teacher

Richard Yates Elementary School, Chicago IL 8/2009 - 9/2011

Library Teacher

Kelvyn Park High School, Chicago IL 8/2004 - 6/2009

Spanish Teacher

Kelvyn Park High School, Chicago IL 12/2001 - 6/2004

Reading and ESL Teacher

Mary Lyon Elementary School, Chicago IL 2/2001 - 12/2001

Cadre Teacher

Richard Yates Elementary School, Chicago IL 8/1999 - 2/2001

Monolingual Teacher

Richard Yates Elementary School, Chicago IL 2/1992 - 6/1999

Bilingual Teacher

Manage classroom coverage of PK through 12th grade, Spanish 1, Spanish II, Bilingual, ESL, and Monolingual classes; assume all responsibilities of regular classroom teacher, including professional development, communications with parents, assessments of students, and staff meetings. Responsible to design curriculum and lesson plans; perform administrative duties such as translations of school documents for parents and administration, recording attendance and organizing students portfolios, provide individual assistance to students, as needed.

• Incorporated constructivism philosophy of teaching into classroom by implementing various student-centered learning methodologies; significantly enhanced the class environment by acting as facilitator to promote student leadership in initiating and creating positive learning opportunities.

• Integrate technology into curriculum, supplementing class lectures and developing students’ word processing and researching skills. Utilize Internet for resources on current events, history, and literature to complement learning activities.

• Establish and maintain positive relationships with students, parents, and colleagues, fostering an environment of open communication and support.

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**References upon Request**