Michael Paul Gigee

103 Haley Drive

Havelock, NC 28532

Mobile: (252)474-6590

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Country of citizenship:

 United States of America

Contact Current Employer: Yes

AVAILABILITY Job Type: Permanent

 Detail

 Federal Career

DESIRED LOCATIONS US-NC-Eastern/Jacksonville/Havelock

Schneider National 09/2022 – Present

Green Bay, WI

Hours per week: 50 Plus

OTR Truck Driver

* Long-distance driving
* Communicating and coordinating with dispatchers
* Obeying and following applicable traffic laws
* Securing cargo and properly arranging and balancing it within the vehicle
* Maintaining a detailed log of working hours in compliance with state and federal regulations
* Ensuring any mechanical issues with the vehicle are corrected before driving
* Planning routes and meeting delivery schedules
* Complying with truck driving rules and regulations
* Reporting defects, accidents and violations
* Performing daily maintenance of truck (refueling, cleaning, etc.)
* Loading and unloading box trucks with forklifts and pallet jacks
* Interacting with customers in a professional manner
* Performing pre- and post-trip vehicle inspection reports
* Recording cargo deliveries
* Verifying loads for accuracy

Driver Leader: Fred

Quality Beverage – Cheerwine 09/2021 – 06/2022

Kinston, NC US

Hours per week: 40 Plus

District Manager

Directly supervise and coordinate activities of transportation and material moving machine and vehicle operators and helpers. Supervises and coordinates activities of workers in delivery or sales distribution by performing the following duties. Essential Duties and Responsibilities include the following. Other duties may be assigned. Assigns duties to workers and schedules break periods, work hours, and vacations. Trains workers in policies, procedures, and job duties.

Supervisor: Mike Alphin

Lenoir County Sheriff’s Office 01/2021 – 08/2021

Kinston, NC US

Hours per week: Rotating Shifts

Deputy Sheriff II

* Patrols an assigned area within Durham County, checks property, answers call for service, investigates crimes and disturbances as well as arrest Violators of the law.
* Enforces the federal, state and local laws.
* Provides security for the courts of the State of North Carolina.
* Transports prisoners, mental patients and inebriates.
* Serves both civil and criminal process as directed by the courts.
* Assists other local, state and federal agencies in their law enforcement functions.
* Investigates crimes through assignment or develops cases to investigate.
* Gives public presentations.
* Teaches gang resistance program.
* Works as a School Resource Officer.
* Prevents crime.
* Performs special assignments or tasks, including under-cover and clerical.
* Prepares reports as required by Office policy
* Performs other duties as required by the Sheriff

Supervisor: Lt. Jerry Davis

LifeSafer Ignition Interlock Systems (Monitech Ignition Interlock) 03/2019 – 05/2020

Havelock, NC US

Hours per week: 40

Contractor Acquisition Specialist

* **Work with Contractor Acquisition Manager, Marketing and Field Operations Management to identify, acquire and set up new Service Center locations in a given area within an accelerated time frame. Must be skilled in B2B communications. Must be intimately familiar with all state and local regulations regarding ignition interlock service.**

**Acquisition of new Service Center Locations**

* Initiate request to in efforts locate, contact and sell new Service Center Locations on LMG model
* Travel to location, within given timeframe canvass, acquire, and inspect predetermined leads
* Obtain commitment in written form
* Work with Field Operations to get training schedule with either local training facility or staff
* *Recruit or Hire, in compliance with all HR policies and procedures*
* Ensure all required Service Center information is input via our internal communications portal
* to ensure proper setup
* Work with Training and Standards Team to ensure compliance of shop regulations
* Work with accounting
* Work with Field Operations Management to ensure proper communication with the state
* Manage training tech schedule
* Work with recent Service Center openings to ensure proper transition to Field Operations Management
* Compete in a timely fashion all required reporting data to the Contractor Acquisitions Manager **Manage budget**
* Manage expenses as determined by budget reports
* Manage travel budget as determined by budget reports

**Travel expectations – anticipated minimum (75%)**

Independent Distributor (Pepperidge Farm Bakery) – Owner 09/2017 – 03/2019

New Bern, NC US

Hours per week: 40 plus

Independent Route Owner

Building relationships with Retail Store Managers ranging from grocery stores to large mass merchants

Growing weekly sales by building existing customers while securing new ones

Negotiating and selling additional locations, space, displays, and products

Delivering bakery, snacks or a combination of premium products to your customers daily

Replenishing shelves due to prior day’s sales and adding more locations and displays

Completing invoicing, responding to billing questions, and reviewing contests and sales and marketing promotions

Placing orders, reviewing new products, forecasting product needs based on promotions

Utilizing the District Sales Manager for sales support, business planning and actionable ways to grow your premium distribution business

Attending business meetings for education purposes and to learn about upcoming promotions Bosch 11/2016 - 08/ 2017

New Bern, NC US

Hours per week: 50 plus

Logistic - Material Handler I

Prepare/deliver components for assembly and Kanban supermarkets of assigned value stream/production point on defined schedule

Manage milk runs to support all assembly lines to Just-In-Time

Responsible for maintaining inventory transactions within SAP including receiving, transfers, RMA#s, etc.

Maintain Visual Management Boards, charts, logbooks, databases and other miscellaneous records as required.

Inform and work with appropriate associates to resolve any issue with equipment, components or systems.

Drive continuous improvement through involvement in the Bright Ideas program

Identify, analyze and resolve BPS system issues

Maintain 5S in work area

Identify, count, transfer, store components and finished goods using current inventory control systems (FIFO)

Load /unload trucks in shipping and receiving lanes

Prepare staged parts / units for shipment

Drive fork lift and other industrial equipment

(Contact supervisor: CJ Bradshaw 252-672-9338)

Blue Arbor Temporary Services (Bosch) 01/2016 - 11/2016

 New Bern, NC US

 Hours per week: 50 plus

Logistics - Material Handler I

Prepare/deliver components for assembly and Kanban supermarkets of assigned value stream/production point on defined schedule

Manage milk runs to support all assembly lines to Just-In-Time

Responsible for maintaining inventory transactions within SAP including receiving, transfers, RMA#s, etc.

Maintain Visual Management Boards, charts, logbooks, databases and other miscellaneous records as required.

Inform and work with appropriate associates to resolve any issue with equipment, components or systems.

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Prepare staged parts / units for shipment

Drive fork lift and other industrial equipment

Tarheel Medical Transport 09/2015 - 12/2015

 Washington, NC US

 Hours per week: 35

EMT - Basic

Preformed all duties for a medical transport company. Patient care, obtained vital signs, completed paperwork, driver, cleaned and checked off trucks, and any other duties assigned.

(Contact Supervisor: Sara Rakowski (252) 975-2722)

Schneider National 06/2015 - 09/2015

 Charlotte, NC US

 Hours per week: 40 plus

Truck Driver

Preformed all duties as an over the road truck driver. Traveled in several different states, conducted pre-trip and post-trip inspections on the truck and trailers, used a computerized log, made contact with customers.

(Contact Supervisor: Lee Sacco (800) 558-1184)

Monitech Ignition Interlock Systems 9/2009 – 6/2015

 Havelock, NC US

 Hours per week: 40 plus

Technician

Preformed all duties installing and servicing ignition interlock systems on vehicles for people who have had dwi’s. Had to wire the unit into the vehicles ignition system and vehicles computer on all makes and models. I was responsible to run 2 stores, one in Havelock and one in Jacksonville. I was also responsible for making bank deposits, keeping all inventory current and up to date, and all other duties to keep the shop running efficiently and excellent customer service.

(Contact Supervisor: Will Thomas (252) 722-6096)

RA Jeffrey’s Distributing 2/2009 - 8/2009

 New Bern, NC US

Hours per week: 40

 Transportation and Inventory Specialist

 Performed all duties of transportation worker and maintained accurate inventory management for beverage delivery corporation until laid off. Drives truck with to transport and deliver cargo, materials, or damaged vehicle. Maintains radio or telephone contact with base or supervisor to receive instructions or be dispatched to new location. Maintains truck log according to state and federal regulations. Keeps record of materials and products transported. Position blocks and ties rope around items to secure cargo for transport. Cleans, inspects, and services vehicle. Operates equipment on vehicle to load, unload, or disperse cargo or materials. Obtains customer signature or collects payment for goods delivered and delivery charges. Assists in loading and unloading truck manually.

Compare merchandise invoices to items actually received to ensure that shipments are correct. Design and set up advertising signs and displays of merchandise on shelves, counters, or tables to attract customers and promote sales. Receive, open, unpack and issue sales floor merchandise. Stock shelves, racks, cases, bins, and tables with new or transferred merchandise.

Take inventory or examine merchandise to identify items to be reordered or replenished.

Answer customers' questions about merchandise and advise customers on merchandise selection. Clean display cases, shelves, and aisles. Itemize and total customer merchandise selection at checkout counter, using cash register, and accept cash or charge card for purchases. Pack customer purchases in bags or cartons. Requisition merchandise from supplier based on available space, merchandise on hand, customer demand, or advertised specials. Stamp, attach, or change price tags on merchandise, referring to price list. Transport packages to customers' vehicles. Cut lumber, screening, glass, and related materials to size requested by customer. Maintain accurate inventory management software to prevent work stoppages and to maintain great relationships with clients. Assemble, line, and pad cartons, crates, and containers, using hand tools. Examine and inspect containers, materials, and products in order to ensure that packing specifications are met. Mark and label containers, container tags, or products, using marking tools. Obtain, move, and sort products, materials, containers, and orders, using hand tools. Place or pour products or materials into containers, using hand tools and equipment, or fill containers from spouts or chutes. Remove completed or defective products or materials, placing them on moving equipment such as conveyors or in specified areas such as loading docks. Seal containers or materials, using glues, fasteners, nails, and hand tools. Clean containers, materials, supplies, or work areas, using cleaning solutions and hand tools. Load materials and products into package processing equipment. (Contact Supervisor: Yes, Supervisor's Name: Mike Abshear, Supervisor's Phone: 252-633-1527)

Town of Bethel 3/2008 - 11/2008

 Bethel, NC US

 Hours per week: 40

 Police Officer

 Demonstrate enforcement of criminal and traffic laws with emphasis on providing basic enforcement and citizen protection from criminal depredation throughout the state and maintaining the safety of the state’s public streets, roads and highways. The essential functions and tasks required for the position include, but are not limited to, qualification and use of firearms, providing emergency assistance conducting investigations, report writing and presenting testimony in a court of law.

Examples of duties: Advise persons of constitutional rights (Miranda warning). Arrest persons with a warrant, arrest persons without a warrant (non-traffic), Conduct temporary detention (“stop and frisk”) of suspicious persons, execute felony motor vehicle stop, investigate suspicious vehicle, plan how to make/execute arrests, prepare information/complaint for filing of charges following arrest criminal investigation. Review warrants for completeness and accuracy, obtain arrest warrants and/or make proper return, check for wants/warrants on persons through DMV/

NCIC. Serve as an exemplary member of the community with as a good role model. (Contact Supervisor: Yes, Supervisor's Name: Sgt. Beckert, Supervisor's Phone: 252-825-5481)

SANDCASTLE MOTORS & RV 1/2008 - 3/2008

 Morehead City, NC US

 Hours per week: 40

Internet Rep/ Computer Technician

 I evaluate and recommend changes or additions to a department’s computer systems, using a substantial knowledge of information technology systems and methods, as well as knowledge of departmental operations. Perform specialized duties as required by the department to which they are assigned, such as administering; developing Web sites; and writing database queries, designing and producing database reports, and evaluating, modifying, and maintaining departmental databases.

I work with minimal technical support from other positions within the assigned department, and often serve as a department’s principal contact with vendors of specialized software, related to overall system’s needs, design, and operations. Evaluates and resolves user problems; identifies and obtains appropriate resources for the resolution of complex problems; corrects routine problems by making minor repairs to computer equipment and/or entering specialized commands or data into systems; contacts appropriate resources for additional assistance.

Instructs computer system users in the use of computer equipment and of computer applications; answers questions and assists in resolving problems regarding the methods and procedures for using computer applications. Coordinates installation of new hardware/software; installs, tests, and monitors the operation of computer hardware and software; configures hardware and software to meet departments’ needs. Evaluates needs for new and revised systems; identifies possible improvements in computer systems; makes recommendations for purchase of new information systems hardware and software; negotiates with vendors for services and products; oversees work of vendors.

Provides server support and maintenance; uses various utilities to trouble-shoot, repair, and check configuration of servers. Adapts existing database software, spreadsheets, and other programs to best meet departmental or end user needs. Establishes and maintains Internet and Intranet web sites and web pages; provides technical support in creating content areas; builds on-line forms and connects them to databases; provides technological solutions that can be applied to the ongoing development of a department’s on-line presence; provides technical support for automating traditional processes; translates conceptual Web page designs into HTML or script templates.

Knowledge of: the functions and operations of computers, commercial computer software including database software, and of Ability to: analyze and resolve user needs and problems; interpret and apply information from technical manuals; communicate on technical issues with individuals with varying degrees of computer familiarity; Take pictures and place ads on the internet for current motorized RV's and travel trailers we have available on our lot for sale, customer service, answer email questions for potential buyers, and anything else computer related. (Contact Supervisor: Yes, Supervisor's Name: Sandy or Wayne, Supervisor's Phone: (252)240-3188)

Beaufort Mechworks 11/2007 - 1/2008

 Beaufort, NC US

 Salary: 10.00 USD Per Hour

 Hours per week: 40

Sheet Metal Worker and Mechanics

 Performs skilled work in the operation, maintenance, and repair as work orders are provided. Complex duties include sheet metal repair of all metal surfaces to include heating, ventilating, refrigeration, aircraft, vehicles and air conditioning systems. I demonstrate emphasis on independent skilled repair, troubleshooting, maintenance, operation, and repair of HVAC equipment and by its greater use of computer technology. I have worked under contracts on MCAS Cherry Point and demonstrated sheet metal repair work through successful aircraft repair via contracts and training on the job training at Craven Community College Aviation Sheet Metal Courses and on the job training on CH-46 and H-53's as assignments.

Performs a wide variety of maintenance and repair tasks in the operation of heating, air conditioning, refrigeration, and ventilating systems in buildings; repairs and maintains boilers, pipes, thermostats, air filters, pumps, waste and oil pressure indicators, blower fans, belts, and bearings; operates computerized heating/cooling equipment for large, complex systems at centralized and decentralized building plants; troubleshoots, diagnoses, and repairs/reprograms electric, electronic, and pneumatic controls of buildings by reading schematics and using computer energy management software; oversees contract compliance and contractor work for the County on HVAC repair and replacement projects.

Designs and installs new small- to medium-sized HVAC systems; performs data entry related to preventative maintenance; calculates amount of Freon to be used in air conditioning systems. Have several years of journey-level experience operating, maintaining, and repairing boiler equipment including experience operating, maintaining, and repairing ventilating and air conditioning equipment; a combination of training, education, and experience to independently fulfill position.

Knowledge of: methods, tools, and equipment used in the repair of heating and air conditioning equipment in buildings and structures; the operating principles of heating, air conditioning, and refrigeration equipment; computerized energy management software; basic arithmetic; work safety practices related to HVAC work. Ability to: recognize and locate conditions which require repair and maintenance work; keep records; communicate effectively; regulate and control their operations; complete written forms; read and interpret schematics and blue prints; read and apply operating/repair instructions and contract provisions; explain technical information to others; learn and apply principles and practices of contract administration; work independently; use a computer. Knowledge of NOVAR energy management software and Microsoft Office Software such as Word and excel. Maintain accurate tool inventory to prevent work stoppages and prevent FOD mishaps. Wear PPE as required for each work order. (Contact Supervisor: Yes, Supervisor's Name: Tim G., Supervisor's Phone: (252)504-3201)

Town of Chocowinity 8/2006 - 11/2007

 Chocowinity, NC US

 Salary: 10.57 USD Per Hour

 Hours per week: 40 +

 Police Officer

Serves as a working police officer engaged in general or specialized law enforcement activities; and performs related work as required. Supervises law enforcement activities of staff and documents activities; receives and evaluates complaints and reports from the staff, public and other law enforcement agencies responding either orally or in writing; may conduct criminal and internal investigations. Supervises and participates in the acceptance and preparation of complaints, interrogation of prisoners, witnesses and suspects, and prepares and reviews reports and records for conformance to departmental standards and legal acceptance. Coordinates and supervises proper assignment and scheduling of staff and resources in routine activities and emergency situations in order to ensure the matter is resolved.

Perform patrol duties and make arrests; may be required to use firearms; interprets and explains law; documents activities; may refer public to appropriate community resources; may need to become physically involved by taking action to subdue violent or non-violent persons in order to effect an arrest; appears in court to give testimony and evidence. Performs a variety of administrative tasks, such as budget preparation, assists in the formulation of policies and procedures; assists in the recommendation of training assignments for departmental personnel and in developing policies and procedures. Knowledge of: the fundamentals of police science; criminal investigation methods, rules of evidence, and court procedures; applicable laws, ordinances, regulations, and procedures; principles of basic supervision; community resources within and outside County agencies; hazardous and toxic materials including recognition, retention and disposal; basic budgeting and fiscal record keeping.

Analyze situations and adopt effective action; interpret and explain departmental rules and procedures to subordinates and others; prepare accurate reports; maintain proficiency and use firearms, first-aid, C.P.R., and other mandates as required. Establish and maintain effective working relations with others; work with minimal supervision; maintain budget control; interact with people of various socio-economic backgrounds in a tactful, diplomatic manner. Edit, and write reports in a clear, concise manner using proper grammar and vocabulary; plan and organize assignments and staff; comprehend and translate legislative and technical language to subordinates and the public; respond and react quickly and calmly to emergency situations and take logical action to resolve the matter.

Various duties as a patrol officer including but not limited to traffic enforcement, traffic accident investigations, criminal investigations, attending and testifying in court, serve warrants, answer calls without delay, assist other police departments for mutual aid, attending schools, officer safety, business checks, foot patrols, and various other duties. (Contact Supervisor: Yes, Supervisor's Name: Larry Quidley, Supervisor's Phone: (252)946-2882)

Wayne Memorial Hospital 12/2006 - 11/2007

 Goldsboro, NC US

 Salary: 14.52 USD Per Hour

Hours per week: 40

 Company Police Officer

 Performs a variety of law enforcement duties; and performs other related work as required.

Examples of duties: Patrols beats in County and Hospital areas; receives and investigates complaints and reports of law violations; conducts initial investigations, obtains information and statements, and prepares reports; makes arrests; apprehends suspects and fugitives; logs patrol activities; transports prisoners; acts as bailiff for the Superior Court; appears in court as witness.

Meet minimum peace officer standards as specified in NC and have no prior felony convictions, good moral character as determined by thorough background check; free from any physical, emotional or mental condition which might adversely affect the powers of a peace officer. Protect the life and property of the staff, patients, and visitors of WMH. Conduct foot patrols, patrol by vehicle, make arrest, serve warrants, sit with combative patients, answer calls, criminal investigations, and other assigned duties. (Contact Supervisor: Yes, Supervisor's Name: Mike Wightman, Supervisor's Phone: (919)731-6088)

EDUCATION

Craven Community College

 Havelock, NC US

 Vocational - 12/2009

 160

 Major: Aircraft Repair

 Minor: Sheet Metal Work

 GPA: 3.5 out of 4.0

 Relevant Coursework, Licensures and Certifications:

Sheet Metal Repair and reword on CH-53 and H-46 aircraft

 Carteret Community College

 Morehead City, NC US

 Certification - 7/2002

 18 Semester Hours

 Major: BLET

 Relevant Coursework, Licensures and Certifications: Basic Law Enforcement Training

 Carteret Community College

 Morehead City, NC US

 High School or equivalent - 4/1999

 Major: GED

 Relevant Coursework, Licensures and Certifications:

GED Diploma

 West Carteret High

 Morehead City, NC US

 Some High School Coursework

 Relevant Coursework, Licensures and Certifications: All Required

JOB RELATED TRAINING Aircraft Repair, 2009

Sheet Metal Repair, 2009

Basic Law Enforcement Class

Road Master Truck Driving School, 2008

Career Readiness Sliver Certificate, 2009

Standardized Field Sobriety Training

Rapid Deployment, Expandable Baton

Commercial Motor Vehicle Law

Child Death Investigations

Highway Drug Interdiction

Taser Certified

LANGUAGES English

 Spoken: Advanced

 Written: Advanced Read: Advanced

REFERENCES

 Mario Artis Ayden Police Department - Investigator

 Phone Number: (252)341-0313 Reference Type: Personal

 Robert Malone

 Phone Number: (252)349-2836 Reference Type: Personal

 John Varner

 Phone Number: (252) 723-3507 Reference Type: Personal

ADDITIONAL INFORMATION DCI on laptop in patrol car

Police Pak, Windows 98, 2000, XP, Vista Qualified Typist of 45 words per minute

Security in the work place

Foreign object debris

Sheet metal repair

Interpreting blue prints

Oral and written communications

Hand and power tools

HAZMAT

Time and attendance

Metal surfaces

Computer Web design

Shop Mathematics

NC Certified EMT - Basic

Certified NC Level 1 & 2 Fire Fighter

Chief 101

Mayday

Leadership 1

HazMat Level 1 Responder NIMS 100, 200, 700, 800

FIRE / EMS Department Membership

Tri-Community Fire Department

New Bern, NC

Positions Held: Fire Fighter, Traffic Officer, Lieutenant, Captain, Safety Officer

Bridgeton EMS

Bridgeton, NC

Position Held: EMT - Basic