`**Thomas Fair**

1425 Townsend Ave apt 601 Bronx NY, 10452

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**Objective:** To obtain employment in an area that is consistent with my experience that will provide opportunities for career advancement and personal growth.

**Work Experience:**

**Board of Education M.S. 302 Luisa Dessus Cruz** 09/2021 – Present

School Aide

* Attend staff meetings to discuss attendance trends and potential action plans for students
* Assess laptop inventory and submit maintenance requests as needed
* Help create an inclusive environment through bulletin board updates and decoration
* Supervisor students and address behavioral concerns
* Track daily attendance
* Other duties as assigned

**Urban Pathways - Manhattan, NY** 11/2015 – 2020

Security

* Conduct rounds of residential property
* Create and maintain a safe and secure environment
* Kept building free of loitering and trespassing

**Excel Security Corp - Manhattan, NY** 08/2013 – 12/2016

Security

* Periodically patrol premises during shift
* Create and maintain a safe and secure environment
* Kept building free of loitering and trespassing

**Garrison Security Company- Bronx, NY** 07/2012 – 03/2013

Security

* Daily rounds to secure the building
* Logging in all suspicious activity
* Kept building free of loitering and trespassing

**Legends Hospitality/Yankee Stadium - Bronx, NY** Seasonal

Concessions

* Daily customer service exchanges
* Inventory of supplies
* Food Preparation/Cashier

**Amazon - Manhattan, NY** 11/2011 – 03/2012

Delivery Worker

* Grouped packages by location for delivery
* Hand delivered parcels to establishments and private homes
* Delivered packages fluctuating in weights up to 60lbs

**Education** 09/2007 – 06/2009

Adolescence Skills Center, West

Educational & Vocational School

**Skills**

* Knowledge of basic computer skills

**References:**

Furnished upon request