**Title**

**(Calibri Light, font size 14, bold, centred;**

**Nouns, Verbs, Adjectives and Adverbs with Capital Letter)**

(Empty line, Font size 12, single spacing)

*First Author‘s Name(s) Surname(s)1, Second Author‘s Name(s) Surname(s)2[[1]](#footnote-1)\*... and*

*Last Author’s Name(s) Surname(s)*

*(Calibri Light, font size 12, italic, alignment right)*

(Empty line, font size 12, single spacing)

1First Author‘s Affiliation (full address: name of institution, street, city, state, country)

2Second Author‘s Affiliation (full address)

(Calibri Light, font size 12, alignment right; non-English institution titles should be translated into English, authors with the same affiliation must have the same number in superscript, ordered sequentially)

**ABSTRACT (Calibri Light, font size 12, caps lock, bold)** Abstract should contain max. 600 words, not including key words and list of references.

*Aim: (Calibri Light, font size 12, italic)* Briefly state the main aim of the work. Text should be written in normal font, size 12, single spacing, alignment justified. It should not contain references.

*Methods (Background): (Calibri Light, font size 12, italic)* Briefly describe the methodology and cite used methods and sources or describe the background information relevant for the topic of your work. Text should be written in normal font, size 12, single spacing, alignment justified. References should be cited in order in which they appear in the text, in round brackets, with only the ordinal number of the reference in italic (*1*). If more than one reference is cited in the same brackets, they should be separated by commas, without spacing (*2,3*), and if three or more consecutive references are cited, they should be written as a range (*4-7*).

*Results and Discussion (Discussion): (Calibri Light, font size 12, italic)* Briefly describe the main results and compare them with previously published data or if you just want to give an overview discuss the background information here. Text should be written in normal font, size 12, single spacing, alignment justified. References should be cited as described above.

*Conclusion: (Calibri Light, font size 12, italic)* Conclusion must be concise and clear and emphasize the importance and novelty of the work or of the discussed information. Text should be written in normal font, size 12, single spacing, alignment justified. It should not contain references.

(Empty line, font size 12, single spacing)

**Key words: (Calibri Light, font size 12, bold)**maximum 5 words (Calibri Light, lower case, normal font, size 12, single spacing, use commas between the key words, no punctuation at the end

(Empty line, font size 12, single spacing)

**References (Calibri Light, font size 12, bold)**

All references that are cited in the text must appear in the reference list. All entries that appear in the list of references must be cited in the text. They must be numbered and ordered sequentially as they appear in the text. Reference number should be written in italic, but the rest of the reference should be written in normal font, size 12, single spacing, alignment justified. First surname then initial of author should be written without a full stop. Authors should be separated by commas and full stop should be written after the last author. Article title should be written with only first word beginning with capital letter. Journal title should be abbreviated (use Thomson ISI List of Journal Abbreviations or similar source); full stop should appear only after the last word, then year;volume(issue):page number or e-number should be written with full stop at the end of the line. Doi number should be written in the line below in the format: https://doi.org/... and without a full stop.

Here are some examples how references should be cited (pay attention on the use of italic, punctuation and spacing):

Citing an article in a journal:

1. Grieneisen ML, Zhang M. A comprehensive survey of retracted articles from the scholarly literature. PLoS One. 2012;7(10):e44118.

https://doi.org/10.1371/journal.pone.0044118

Citing an article in the original language other than English:

*2.* Kovačić Đ. Bibliography of Peristil journal 1-57 (1954–2014). Peristil. 2014;57:5-29 (in Croatian).

Citing a book:

*3.* Haviland CP, Mullin JA. Who owns this text?: Plagiarism, authorship, and disciplinary cultures. Logan, Utah: Utah State University Press; 2009.

https://doi.org/10.2307/j.ctt4cgn56

Citing a chapter in a book:

4. van Gestel R, Micklitz HW. Revitalising doctrinal legal research in Europe: what about methodology? In: Neergard U and Nielsen R (eds). European Legal Method-Paradoxes and Revitalisation. Copenhagen, Denmark: Djof Publishing; 2011.

Citing symposiums, congresses, proceedings:

*5*. Budd JM, Coble ZC, Anderson KM. Retracted publications in biomedicine: cause for concern. Association of College and Research Libraries National Conference Proceedings. 2011:390–95. Available at: https://surgery.med.uky.edu/sites/default/files/retracted\_publicatio.pdf

Citing symposiums, congresses, proceedings in the original language other than English:

*6.* Gordana G, Čadovska I, Klajić M. Attitudes of scientific and teaching personnel towards institutional repositorium: An example of the Faculty of Humanities and Social Sciences Repository in Osijek, Croatia. Proceedings of Archives Libraries Museums Conference, Rovinj, Croatia, 2014. Hodak V, Martek A, Petrušić B (eds.), Croatian Library Association; 2015:15-44 (in Croatian).

Citing electronic material or websites:

*7.* OpenAIRE for Funding Agencies. Available at: https://www.openaire.eu/hsupport/faq/funders-faq

*8.* ASCB (2013). San Francisco Declaration for Research Assessment. Retrieved June 15, 2017 from http://www.ascb.org/files/SFDeclarationFINAL.pdf

1. \*Corresponding author: E-mail: [.....](mailto:ftb@pbf.hr)

   (Font size 10, single spacing, insert footnote using MS Word References section: Footnotes; use asterisk, not number or letter) [↑](#footnote-ref-1)