

# Steps in Opening a Mutual Fund Account in



# Who may invest?



Filipino



18 years old  
and up



Has TIN and  
SSS number



Has a valid  
bank account

# Step 1



Download the application forms at  
[rampver.com/soldivo](https://rampver.com/soldivo)

# Step 2



**RAMP VER FINANCIALS**  
Rampver Financials Data Privacy Consent Form

In accordance to RA 10173, also known as "Data Privacy Act of 2012",

I hereby allow Rampver Financials ("Company") to provide me certain services ("Services") declared in the forms where this Data Privacy Consent form is attached.

I acknowledge and agree to the third party service providers required by the company in order to maintain the quality and deliver effective and efficient Services.

I also acknowledge and agree to provide my personal identifiable/information (i.e. Name, Birthdate, Address, Employer, and Government issued IDs) to the Company for its provide and Services.

I agree and authorize the Company to collect, record, organize, store, update, transfer, use for monitoring and/or audit purposes as necessary, any information pertaining to the account holders of the application or other accounts associated with it or existing investment/insurance accounts, if any updates under the following circumstances:

1. To provide certain Services requested as stated in the forms where this Data Privacy Consent form is attached, for the purpose of the investment/insurance services being issued and administered for benefits provided as stated in the account.
2. To disclose such information (for official business purposes) to its affiliated companies, its Brokers, Agents, Certified Investment Advisors, and their employees and staff and to associated affiliated principals/parties or independent contractor-affiliated third parties, whether local or foreign.

In this regard, the Company employs security systems designed to protect my information against unauthorized access.

3. In order to improve the quality of services, the Company may use such information in the design and communication of our customer programs, marketing and promotional campaigns, products, or offers;
4. To allow this Consent to remain valid from its execution and used 10 years after full redemption of my accounts, or at such time that I return to the Company a written letter of re-confirmation of such Consent, whichever is earlier; I agree that my information will be destroyed/removed after this period.

I hereby acknowledge that I have acquired the consent of all parties pertinent to this transaction to disclose their information for the proper administration and provision of services requested from this transaction.

I hereby hold free and harmless and undertake to indemnify the Company for any complaint, suit, damages and the like which any party may file or claim against the Company in relation to this acknowledgment and my entry.

I agree to the terms and conditions contained in this Data Privacy Consent form.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:  
1. This Consent form may be fully accessible to the third party required when access to all available data for the general public is available.  
2. Data Privacy Consent form may be signed for myself or authorized agent(s) for Client's Account.  
3. Signature must be in ink and must be legible. The signature must be of the individual account holder.

Data Privacy Form



**SOLIDVO FINANCIALS**  
SUBSCRIPTION Transaction Form (Individual)

4th Floor, Quezon City  
6th Floor, Alabang

Account No. \_\_\_\_\_  
Policy No. \_\_\_\_\_  
Product No. \_\_\_\_\_  
Subscription No. \_\_\_\_\_

Cash  Check No. \_\_\_\_\_  Debit Card  Bank \_\_\_\_\_

Stock Report  Transaction Report  Fee \_\_\_\_\_

Cash Report  Report \_\_\_\_\_

Receipt \_\_\_\_\_

**DECLARATION OF PURCHASER**

Subscribed on behalf of \_\_\_\_\_  
I hereby declare that I am the subscriber of this policy and I am aware of the terms and conditions of this policy. I agree to pay the premium and to accept the benefits of this policy. I understand that this policy is subject to the terms and conditions of the policy contract and I agree to abide by them.

APPROVED  DENIED  APPROVED  DENIED

**FOR OFFICE USE ONLY**

Branch Name: \_\_\_\_\_  
Agent Name: \_\_\_\_\_  
Policy No: \_\_\_\_\_  
Product No: \_\_\_\_\_  
Subscription No: \_\_\_\_\_  
Account No: \_\_\_\_\_  
Date: \_\_\_\_\_

Subscription Transaction Forms



**SOLIDVO FINANCIALS**  
CUSTOMER INFORMATION SHEET

Client Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip: \_\_\_\_\_

Occupation: \_\_\_\_\_  
Annual Income: \_\_\_\_\_  
Investment Objectives: \_\_\_\_\_  
Risk Tolerance: \_\_\_\_\_  
Investment Experience: \_\_\_\_\_

Current Assets: \_\_\_\_\_  
Current Liabilities: \_\_\_\_\_  
Current Net Worth: \_\_\_\_\_

Insurance Policies: \_\_\_\_\_  
Investment Accounts: \_\_\_\_\_  
Other Financial Products: \_\_\_\_\_

Additional Information: \_\_\_\_\_

Customer Information Sheet

Fill out the application forms set

# Step 2

**SPECIMEN SIGNATURES**

By affixing the specimen signatures, You hereby authorize Rampver Financials (RF) to open above account and to consider the specimen signatures in the disbursement of fund and other related transactions. We likewise have read and agree to the terms and conditions governing the opening of the above account/ investment.

INVESTOR 1	INVESTOR 2	INVESTOR 3
✓	✓	✓
✓	✓	✓
✓	✓	✓

Rampver Financials Customer Confidential Page 2

3 copies of  
Specimen Signatures

**INVESTOR SUITABILITY QUESTIONNAIRE (ISQ)**

Indicate how often in the last 12 months you have done the following: All questions must be answered.

**INDICATOR RESPONSES**

1. Which of the following instruments have you bought?  
a. None  
b. Some  
c. All

2. How often do you trade securities?  
a. Never  
b. Once a month or less often  
c. More than once a month  
d. More than once a week  
e. Daily

3. How much do you invest?  
a. Less than \$1,000  
b. \$1,000 - \$25,000  
c. \$25,000 - \$50,000  
d. More than \$50,000

4. How much do you invest in equity securities?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

5. How much do you invest in fixed income securities?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

6. How much do you invest in derivatives?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

7. How much do you invest in other instruments?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

8. How much do you invest in real estate?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

9. How much do you invest in commodities?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

10. How much do you invest in cryptocurrency?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

11. How much do you invest in alternative investments?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

12. How much do you invest in art?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

13. How much do you invest in collectibles?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

14. How much do you invest in digital art?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

15. How much do you invest in NFTs?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

16. How much do you invest in virtual currencies?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

17. How much do you invest in cryptocurrencies?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

18. How much do you invest in blockchain?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

19. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

20. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

21. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

22. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

23. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

24. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

25. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

26. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

27. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

28. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

29. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

30. How much do you invest in other digital assets?  
a. None  
b. Less than 10%  
c. 10% - 20%  
d. 20% - 30%  
e. More than 30%

Investor Suitability  
Questionnaire

**FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA) DECLARATIONS**

**IDENTIFY RELATION**

**STATE OF TAX RESIDENCE OR DOMICILE**

**ARE YOU AN U.S. CITIZEN?**

**RESIDENCE STATE**

**LIST OF INDUSTRIES**

Code	Industry	Code	Industry
001	Real Estate	008	Business/Professional Services
002	Manufacturing/Construction	009	Government/Defense
003	Finance/Insurance	010	Healthcare
004	Technology	011	Energy
005	Transportation	012	Media/Entertainment
006	Education	013	Non-Profit/Religious
007	Agriculture	014	Other
008	Business/Professional Services	015	Other
009	Government/Defense	016	Other
010	Healthcare	017	Other
011	Energy	018	Other
012	Media/Entertainment	019	Other
013	Non-Profit/Religious	020	Other
014	Other	021	Other
015	Other	022	Other
016	Other	023	Other
017	Other	024	Other
018	Other	025	Other
019	Other	026	Other
020	Other	027	Other
021	Other	028	Other
022	Other	029	Other
023	Other	030	Other
024	Other	031	Other
025	Other	032	Other
026	Other	033	Other
027	Other	034	Other
028	Other	035	Other
029	Other	036	Other
030	Other	037	Other
031	Other	038	Other
032	Other	039	Other
033	Other	040	Other
034	Other	041	Other
035	Other	042	Other
036	Other	043	Other
037	Other	044	Other
038	Other	045	Other
039	Other	046	Other
040	Other	047	Other
041	Other	048	Other
042	Other	049	Other
043	Other	050	Other
044	Other	051	Other
045	Other	052	Other
046	Other	053	Other
047	Other	054	Other
048	Other	055	Other
049	Other	056	Other
050	Other	057	Other
051	Other	058	Other
052	Other	059	Other
053	Other	060	Other
054	Other	061	Other
055	Other	062	Other
056	Other	063	Other
057	Other	064	Other
058	Other	065	Other
059	Other	066	Other
060	Other	067	Other
061	Other	068	Other
062	Other	069	Other
063	Other	070	Other
064	Other	071	Other
065	Other	072	Other
066	Other	073	Other
067	Other	074	Other
068	Other	075	Other
069	Other	076	Other
070	Other	077	Other
071	Other	078	Other
072	Other	079	Other
073	Other	080	Other
074	Other	081	Other
075	Other	082	Other
076	Other	083	Other
077	Other	084	Other
078	Other	085	Other
079	Other	086	Other
080	Other	087	Other
081	Other	088	Other
082	Other	089	Other
083	Other	090	Other
084	Other	091	Other
085	Other	092	Other
086	Other	093	Other
087	Other	094	Other
088	Other	095	Other
089	Other	096	Other
090	Other	097	Other
091	Other	098	Other
092	Other	099	Other
093	Other	100	Other

**LIST OF REQUIREMENTS**

**For Report Recipients:**

- U.S. Person
- U.S. Entity
- U.S. Asset
- U.S. Beneficial Owner
- U.S. Control

**Additional Requirements for Non-U.S. Persons:**

- Non-U.S. Person
- Non-U.S. Entity
- Non-U.S. Asset
- Non-U.S. Beneficial Owner
- Non-U.S. Control

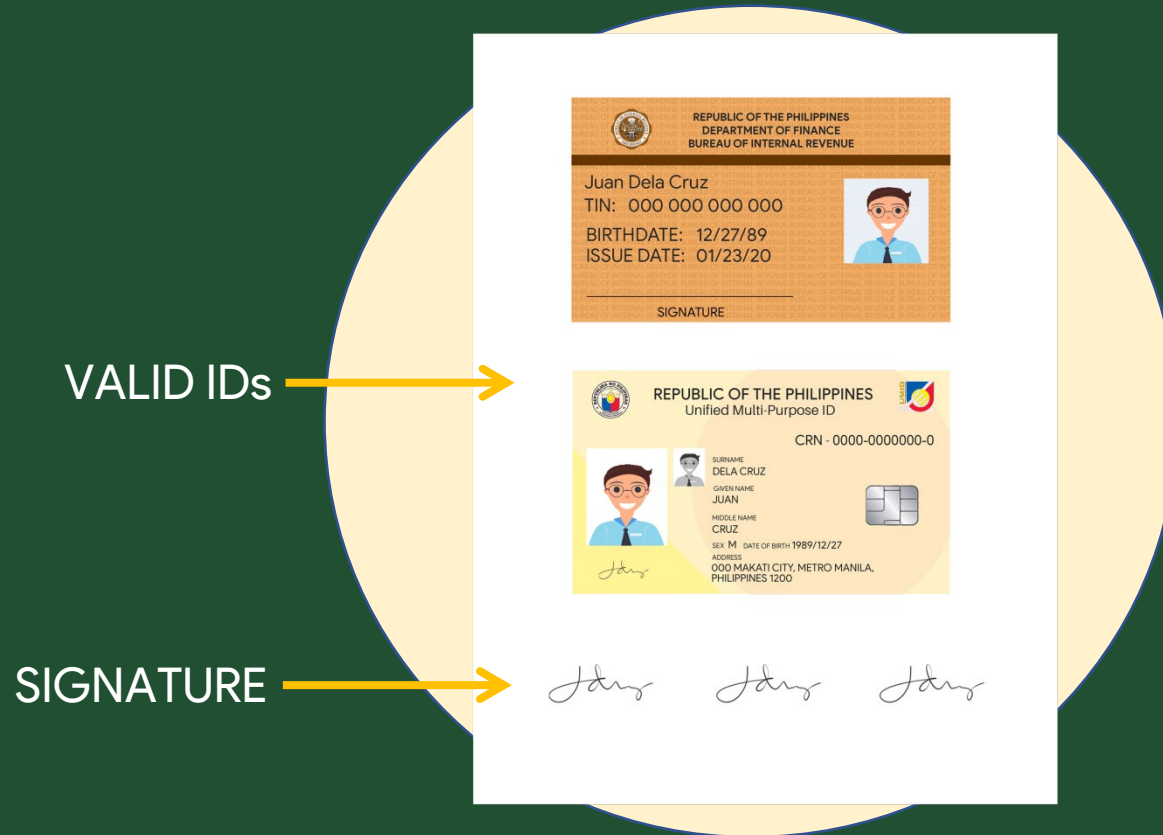
**Additional Requirements for FATCA Recipients:**

- FATCA Recipient
- FATCA Recipient
- FATCA Recipient
- FATCA Recipient

Foreign Accounts Tax  
Compliance Act

Fill out the application forms set

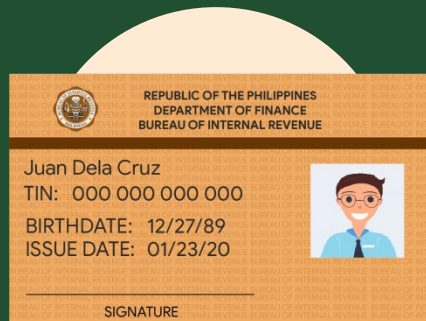
# Step 3



Prepare a copy of 2 valid IDs, signed 3 times.  
Signature on the ID and on paper must match.



# Step 3



TIN ID



UMID



PHILIPPINE PASSPORT



PRC ID



DRIVERS LICENSE

## List of Accepted Valid IDs

# Step 3

Page 1 of 1, 1 Copy

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FOREIGN AFFAIRS  
REPORT OF BIRTH  
CHILD BORN ABROAD OF FILIPINO PARENTS  
THIS FORM IS NOT FOR SALE. DO NOT LEAVE ANY SPACES BLANK. INDICATE N/A IF NOT APPLICABLE.

Foreign Service Post: Philippine Consulate General Los Angeles

NOT FOR SALE  
FLUOROCOPY  
REUSED MARCH 2013

DATE OF REPORT  
(day-month-year)

1. CHILD'S LAST NAME  
2. CHILD'S FIRST NAME  
3. CHILD'S MIDDLE NAME  
4. PLACE OF BIRTH

5. DATE OF BIRTH  
(day-month-year)

6. TIME OF BIRTH  
AM  PM

7. SEX  
FEMALE  MALE

8. CIVIL STATUS OF PARENTS  
MARRIED  NOT MARRIED

DETAILS OF CHILD'S BIRTH

9. LAST NAME  
10. FIRST NAME  
11. MIDDLE NAME  
12. CITIZENSHIP  
PHILIPPINES  UNITED STATES OF AMERICA

13. DATE OF BIRTH  
(day-month-year)

14. PLACE OF BIRTH

15. OCCUPATION

16. RELIGION

17. HOME ADDRESS

18. NATIONALITY (if single birth)  
AS PHILIPPINE CITIZEN  
(day-month-year) place of registration

19. DATE AND PLACE OF REGISTRATION  
AS PHILIPPINE CITIZEN

20. DATE OF MARRIAGE  
(day-month-year)

21. NUMBER OF PREVIOUS CHILDREN

22. SIGNATURE OVER PRINTED NAME & ADDRESS OF PARENT, PHYSICIAN OR NURSE

23. NUMBER OF CHILDREN NOW LIVING

24. PLACE OF MARRIAGE

25. NUMBER OF CHILDREN NOW LIVING

WHEN REPORTED BY MAIL, USE THIS PORTION IN THE PRESENCE OF TWO WITNESSES  
Declared in our presence this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines

WHEN REPORTED IN PERSON, USE THIS PORTION  
Declared in my presence before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines

JOHN G. REYES  
Consul  
REPUBLIC OF THE PHILIPPINES

EMBASSY CONSULATE OF THE REPUBLIC OF THE PHILIPPINES

THE foregoing information was furnished by father, mother, physician, nurse and supported by official physician's certificate, certificate from local authorities. This report has been executed in quadruplicate, copy saved to parent, copy transmitted to the Philippine Consulate General through the CIA and copy placed in the file of this Office.

Date: \_\_\_\_\_  
Service No.: \_\_\_\_\_  
O.R. No.: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_

JOHN G. REYES  
Consul  
REPUBLIC OF THE PHILIPPINES

BEST POSSIBLE MADE

BfRn  
Documentary  
Stamp Tax Paid

Carmelita N. ERICTA  
Administrator and Civil Registrar General  
National Statistics Office

SOLDIVO  
FUNDS  
RAMPVER  
FORM MUST BE COMPLETELY FILLED UP

FAO ACCOUNTS CONFIRMATION  
(FOR MINORS ONLY)

Investors' Information - maximum of 2 investors

Investor	Last	First	MI	Folio Number
Investor 1				
Investor 2				

Minor's Name (Beneficial Owner) - only one Beneficial Owner is allowed

Last	First	MI	Date of Birth (DDMM/YYYY)

Relationship to Investors - if investor(s) is/are not related, please specify reason for opening the account.

Country of Birth

This certifies that:

- The above investor(s) is/are the owner(s) of all funds and shares to be placed in this FAO account and has/have full authority to take all actions in connection with such investment, including redemption.
- The investor(s) shall hold RF free and harmless from any and all liabilities in connection with such investment and redemption.
- The Beneficial Owner is IRREVOCABLE.
- For joint accounts, subscriptions and redemptions must be signed and authorized by any one of the investors. In case of death of one of the investors, proof of death must be submitted to update the FAO account.
- If FAO account has only one investor - In case of the investor's death (Please choose ONE)
  - The account is automatically terminated and transferred to the beneficial owner's name upon presentation of proof of investor's death. If investor dies before beneficial owner reaches age of majority, a new investor will be appointed in accordance with law.
  - A new investor will be appointed in accordance with law.
  - Upon the beneficial owner's 18<sup>th</sup> birthday. (Please choose ONE)
  - The account is automatically transferred in the name of the beneficial owner.
  - The account may be transferred in the name of the beneficial owner upon written request of the investor.
  - The account may be transferred in the name of the beneficial owner upon written request of the investor or the beneficial owner.

The undersigned investor(s) confirm(s) that the foregoing information is true and complete and undertakes to advise RF promptly upon any change in the information.

Signatures

Investor 1	Investor 2
Signature over Printed Name	Signature over Printed Name
Date	Date

Terms and Conditions

- This document is intended to be a summary of certain provisions of the written agreement between the investor and/or beneficial owner or, where there is no such written agreement, the oral agreement between the same parties, as a supplement to the Client Information Sheet. RF strongly recommends the investors obtain legal and tax advice before making the investment.
- There should only be one (1) beneficial owner per FAO account.
- For item No. 3 - the investment may constitute a taxable donation from the investor(s) to the beneficial owner.
- For item No. 5 - if nothing is chosen, a new investor will be appointed in accordance with law.
- For item No. 6 - Selected option will apply until the investment is redeemed in full. If nothing is chosen, the account continues until the investment is redeemed in full.
- A certified true copy of the beneficial owner's birth certificate must be submitted together with this form.

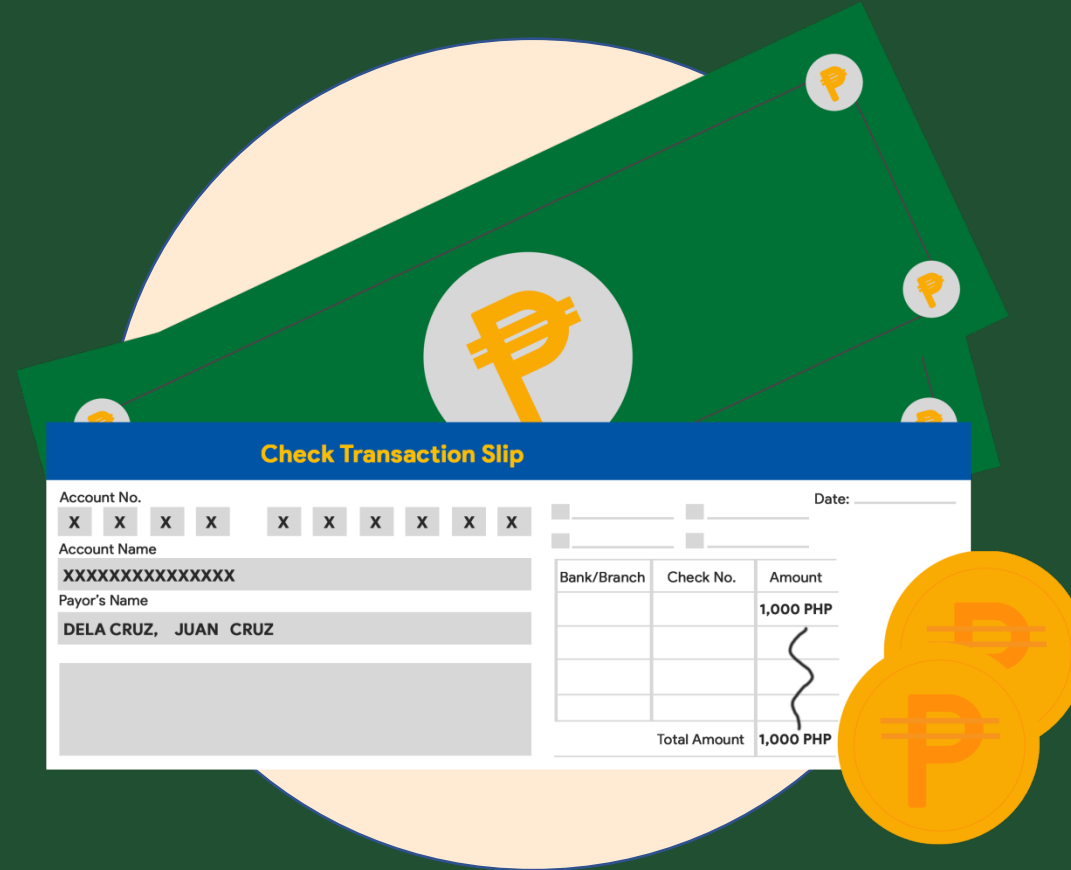
For RA's Use Only

Checked/Reviewed by CDRM	Received by SSA	Processed by TA
Signature over Printed Name	Signature over Printed Name	Signature over Printed Name
Date	Date	Date

Additional Requirements for Minors  
For Account Of (FAO) Accounts:  
Photocopied PSA Birth Certificate and FAO confirmation form



# Step 4



**Check Transaction Slip**

Account No.  Date:

Account Name

Payor's Name

Bank/Branch	Check No.	Amount
		1,000 PHP
Total Amount		1,000 PHP

Fund your investment through cash deposit, check, or remittance.

# For Cash and Check



Get your reference number and unique code at:  
<https://invest.rampver.com/soldivo-reference.html>

# For Cash and Check

Minimum amount for initial funding is PHP 1,000.

Submit your cash or check payments through Rampver Financials Office, Rampver Financial Business Development Officers, or through IMG Office/Kiosks (*for IMG members only*).

# For BPI Bills Payment Facility

Automatic booking through BPI Bills Payment.

# For BPI over the counter (OTC) bills payment



BPI Charge is Php 150.00 per transaction. This charge should be paid on top of the investment amount.

Minimum additional amount for Soldivo Funds (over-the-counter bills payment) is Php 1,150.00

Example:

Php 1,000.00	(Soldivo Funds minimum additional amount)
+ 150.00	(BPI OTC bills payment charge)
<hr/>	
<b>Php 1,150.00</b>	<b>(Minimum top-up amount for this facility)</b>

**Note:** Please do follow the minimum top-up amounts for BPI bills payment facilities to avoid inconvenience (unbooked investments, insufficient investment amount, etc).

# For BPI online banking bills payment

BPI Charge is **Php 10.00** per transaction. This BPI fee should be paid on top of the investment amount.

Minimum additional amount for Soldivo Funds (online banking bills payment) is **Php 1,010.00**

Example:

Php 1,000.00	(Soldivo Funds minimum additional amount)
+ 10.00	(BPI online banking bills payment charge)
<hr/>	
<b>Php 1,010.00</b>	<b>(Minimum top-up amount for this facility)</b>

**Note:** Please do follow the minimum top-up amounts for BPI bills payment facilities to avoid inconvenience (unbooked investments, insufficient investment amount, etc).

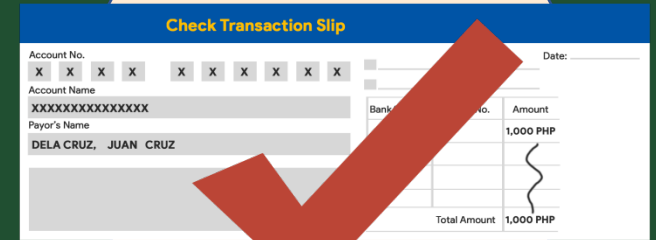
# Step 5



Originally-signed application forms



Copy of Valid IDs



Proof of payment

Submit the originally-signed application forms, copy of IDs and proof of payment to Rampver Financials office for validation and processing.



# Rampver Financials

8<sup>th</sup> Floor PDCP Bank Centre, V.A Rufino Cor.

L.P Leviste Sts., Salcedo Village, Makati City.

8894-1811 | 8812-1995

[info@rampver.com](mailto:info@rampver.com)

# Step 6



You will receive your confirmation email with your account number within 1-2 banking days after processing. You will also receive a quarterly Statement of Account for monitoring purposes.

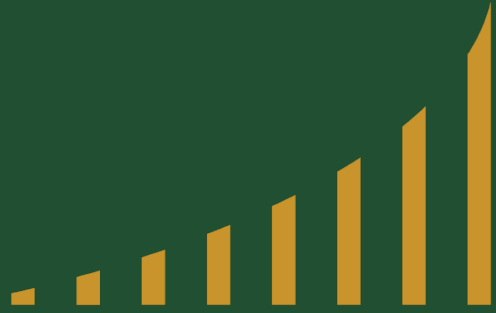
# Congratulations!



You are now a Soldivo Funds mutual fund investor.  
You may now top-up your investment anytime!

# Important reminders:

- ✓ Check/deposit must be payable to the fund of your choice (i.e “Soldivo Funds”)
- ✓ All account holders must submit their TIN and SSS/GSIS numbers
- ✓ Name and signature on the Account Opening Form and Signature Cards must match with IDs



**R A M P V E R**  
F I N A N C I A L S

8<sup>th</sup> Floor PDCP Bank Centre, V.A Rufino Cor.

L.P Leviste Sts., Salcedo Village, Makati City.

8894-1811 | 8812-1995

[info@rampver.com](mailto:info@rampver.com)