

MUTUAL FUND ORDER FORM

A. Account Information

Investment Folio Number:	Date:
Customer Name(s):	

B. Order Details

SUBSCRIPTION

Fund Name:	Order Amount:
Fund Name:	Order Amount:
Fund Name:	Order Amount:
Funding Reference Number:	Sales Load (<i>BPI WEALTH Use Only</i>):

REDEMPTION

Fund Name:	Order Amount:	Number of Shares:	Exit Fee:
Fund Name:	Order Amount:	Number of Shares:	Exit Fee:
Fund Name:	Order Amount:	Number of Shares:	Exit Fee:

Settlement Instruction:

Pick up check (for Foreign Currency Denominated Funds only):

Authorized Representative (optional): _____ Signature: _____

Deposit to Bank Account

Switch to Another Fund: Fund Name: _____

C. Declaration of Signatories

By signing below, I/we hereby confirm the validity and accuracy of all the information provided herein and BPI WEALTH – A TRUST CORPORATION (“BPI WEALTH”) is hereby authorized to implement the foregoing instructions in relation to my/our investment account. I/We further acknowledge and confirm that I/we have read and fully understood the Terms and Conditions stated at the back of this document and agree to be bound thereby. I/We are also aware that the investment products referred to herein are not bank deposit products and are not covered by the Philippine Deposit Insurance Corporation (PDIC). Furthermore, the principal amount, income and potential income from the investment are not guaranteed by BPI WEALTH.

I/We hereby declare that in case the check or payment representing the proceeds of any redemption from the above account is made payable to one, some or all of us, upon my/our instruction to BPI WEALTH, I/we understand and accept that BPI WEALTH has the absolute discretion to act or not to act upon instruction. I/We likewise undertake to indemnify and hold BPI WEALTH, its directors, officers, employees and representatives free and harmless from any costs, losses, liabilities, damages and expenses whatsoever arising out of or in connection with BPI WEALTH's acceptance or non-acceptance, or action or inaction, upon any of such instructions.

For joint accounts, I/we declare under the penalties of perjury that my/our co-investor/s is/are still living. I/We also declare that this transaction is made with the full knowledge and consent of my/our co-investor/s.

I/we likewise acknowledge to have read and understood BPI WEALTH's Data Privacy Statement, posted on its website, and I agree that BPI WEALTH and/or its agents may, as described in said Data Privacy Statement, process, obtain, collect, record, organize, store, update, modify, use, access, share and/or disclose to the BPI WEALTH's parent, subsidiaries, affiliates, and third parties, information relating to me and/or my account(s) of whatever nature. The consent given herein is deemed to be the consent required under relevant confidentiality laws of the Philippines or other jurisdictions and under data privacy laws of the Philippines or other jurisdictions, including but not limited to RA 10173 or the Data Privacy Act of 2012.

Signature of Customer
over Printed Name

Signature of Customer
over Printed Name

Signature of Customer
over Printed Name

Signature Verified
(for authorized personnel use only)

TERMS AND CONDITIONS

The INVESTOR/s hereby participate/s in the mutual funds ("FUNDS") managed by BPI WEALTH – A TRUST CORPORATION ("BPI WEALTH"), a wholly owned subsidiary of the Bank of the Philippine Islands. Without limiting the Terms and Conditions of the FUNDS' Prospectus, the INVESTOR/s fully agree/s to the following:

JOINT "OR" ACCOUNTS

Designation of a joint "or" account as the Settlement Account may be made by any one of the co-INVESTORS of the said joint account. The subscriptions in and redemptions from the funds in such joint account must be signed or authorized by any one of the co-INVESTORS.

LOST OR STALE CHECK

In case of lost or stale check, BPI WEALTH is not obliged to replace or honor a request for stop payment unless it complies with all requirements including charges that BPI WEALTH may incur and deem necessary to protect its interest.

SETTLEMENT ACCOUNT

Each investment account shall have a corresponding settlement account to facilitate the transfer of funds. The INVESTOR/S' nominated settlement account shall be under the same account name/s as to the investment account..

MANNER OF ADMISSION/SUBSCRIPTION

Contributions into the FUNDS shall be computed on the basis of the applicable Net Asset Value per Share ("NAVPS") / Net Asset Value per Unit ("NAVPU"), net of the applicable sales load. In case of insufficient funding for whatever reason, the entire subscription order will not be processed. Excess funds shall be credited back to the investors' nominated settlement account net of applicable fees. In case the excess subscription is less than the transfer/remittance fees and cannot cover the same, then the excess shall automatically revert to the FUND.

MANNER OF REDEMPTION

Redemptions out of the FUNDS shall be computed on the basis of the applicable NAVPS / NAVPU on the day the redemption order is received, subject to the applicable cut-off time. Proceeds of the redemption, net of any applicable redemption fee, shall be paid out not later than seven (7) banking days from the date of BPI WEALTH's receipt of the Fund Order Form. Should a partial redemption result in the investment falling below the required minimum maintaining balance, the entire balance shall be paid to the INVESTOR/s by crediting the nominated settlement account.

The FUNDS shall be entitled to collect an Early Redemption Fee based on the amount redeemed, in accordance with the respective Prospectus of the FUND.

All redemption proceeds shall be payable to the INVESTOR/s on record only.

DEPOSIT FOR FUTURE SUBSCRIPTION

In case of deficiency of registered shares, shares that have been applied for will be considered as deposit for future subscription until such time that the Fund has registered new shares with the Securities and Exchange Commission. As such, the deposit for future subscription will be based on the Fund's NAVPS at the time of the deposit and any withdrawal from said deposit will likewise be computed using the Fund's NAVPS at the time of the withdrawal.

CUT-OFF TIME PER TRANSACTION

For the effective and efficient management of the FUNDS, the FUNDS through BPI WEALTH, shall set and shall retain the option to change from time to time, such rules as the cut-off times and value dates for each type of transaction.

FUND TRANSFER

BPI WEALTH will immediately transfer the funds on behalf of the investor following its customary procedures and subjected to bank charges but in no case shall BPI WEALTH be liable for delays or additional charges that occur due to acts of correspondent or intermediary financial institutions or through any cause beyond the control of BPI WEALTH.

MANUALLY INITIATED FUND TRANSFER

BPI WEALTH has the absolute discretion but not the obligation to act and/or to confirm instructions via telephone or e-mail prior to processing, any manually-initiated funds transfer application or other instructions received via messenger/agent/representative. BPI WEALTH shall not be liable for any failure or delay in the processing or the application as a result of BPI WEALTH electing to defer action prior to receiving confirmation.

In consideration of BPI WEALTH agreeing to accept and act upon such instruction via messenger/agent/representative, the INVESTOR/s hereby irrevocably undertake that BPI WEALTH, its directors, officers, employees and representatives, shall not be held liable for any costs, losses, liabilities, damages, and expenses whatsoever arising out of or in connection with BPI WEALTH accepting or acting upon such instruction. The INVESTOR/s irrevocably undertake/s to indemnify and hold BPI WEALTH, its directors, officers, employees and representatives free and harmless from any costs, losses, liabilities, damages, and expenses

MISREPRESENTATION/ FRAUD

The INVESTOR/s attest/s that all information provided herein are true, correct and accurate. The INVESTOR/s further attest/s that the amounts invested in the FUNDS are derived from legitimate sources. In case of fraud or misrepresentation, it is agreed and understood that BPI WEALTH has the option to close/terminate the account/s at anytime without prior notice to the INVESTOR/s and the outstanding shares / units shall immediately be sold at the prevailing NAVPS / NAVPU, and shall be subject to the applicable redemption fee and/or penalty. In such case, BPI WEALTH reserves the right to reject any subsequent subscriptions to the FUNDS.

SELECTED FEATURES OF THE FUNDS

For the effective and efficient management of the FUNDS, the FUNDS, through BPI WEALTH, in accordance with applicable rules, shall set, and retain the option to change from time to time, the minimum holding period for each investment in the FUNDS, the amounts for initial and additional contributions, partial redemptions, and the required minimum maintaining balance for investment in the FUNDS. The INVESTOR/s' continued investment in the FUNDS after the effective date of such revision and/or change shall be deemed to constitute as acceptance of the changes and/or revisions without reservation.

STANDARD DISCLOSURE STATEMENT

THIS IS NOT A DEPOSIT PRODUCT. EARNINGS ARE NOT ASSURED AND PRINCIPAL AMOUNT INVESTED IS EXPOSED TO RISK OF LOSS. THIS PRODUCT CANNOT BE SOLD TO YOU UNLESS ITS BENEFITS AND RISKS HAVE BEEN THOROUGHLY EXPLAINED. IF YOU DO NOT FULLY UNDERSTAND THIS PRODUCT, DO NOT PURCHASE OR INVEST IN IT.

LETTER OF INSTRUCTION

To: BPI WEALTH – A TRUST CORPORATION
7th Floor BPI Buendia Center Sen. Gil Puyat Ave., Makati City

Date _____

Thru: BPI WEALTH Certified Investment Solicitor

In reference to my/our Mutual Fund Account with account number/s: _____ under the name/s of:
(List all names if "and/or" account)

1. _____ 2. _____ 3. _____

I/We would like to request for: (please check the appropriate item)

CHANGE OF CONTACT INFORMATION: Mailing Address Email Telephone Number

Current Information:

New Information:

CHANGE OF ACCOUNT NAME/S: (List all names if "and/or" account) **CHANGE OF SIGNATORIES** (for corporate account only)

1. _____ 2. _____ 3. _____

For Individual & Joint Accounts

- LOI signed by the client/s (all signatures required if "and/or" account).
- Amended Customer Information Sheet signed by the client/s (all signatures required if "and/or" account).
- To add a signatory/ies, the signature card/s of the added signatory/ies and a photocopy of 2 valid picture IDs.

For Corporate Accounts

- LOI signed by the signatory/ies.
- Amended Customer Referral Sheet signed by all authorized signatories
- For a change in "Corporate Name," the corresponding: (1) Amended Certificate of Registration; and (2) Board Resolution or Secretary's Certificate
- To add/remove a signatory/ies, the original Corporate Secretary's Certificate stating the addition/deletion of signatory/ies and the signature card/s of the added signatory/ies.

CHANGE OF REDEMPTION SETTLEMENT ACCOUNT PHP USD EUR

Account Name: _____

Account Number: _____ Name of Bank: _____

(Bank charges may apply. Redemption proceeds shall be transferred to the bank account in the name of the client only.)

CERTIFICATION OF INVESTMENT AS OF THIS DATE: _____

Purpose: VISA (pls specify country): _____ General / Legal Use Others (pls specify): _____

REGISTER TO E-STATEMENT

1. E-statements will be sent to the registered email address 2. E-mail shall be an encrypted PDF file. Password to open the file is your Folio Number. 3. Folios enrolled in E-statements will no longer be sent paper statements

CHANGE OF AGENT / ACCOUNT OFFICER

Previous Agent / Account Officer:

New Agent / Account Officer:

Name: _____

Name: _____

Broker Code: _____

Broker Code: _____

Reason: Service Issues Consolidation of accounts Client is the CIS Others (pls specify) _____

AUTHORIZED REPRESENTATIVE

I designate my authorized representative to (1) View & inquire about my account; and (2) Pick-up my statements, certificates and other correspondences.

Representative's Name: _____ Contact Details: _____

I/We hereby confirm the validity of this request. Kindly receive this request by signing on the "Date received by" portion below.

Signature of Client
over Printed Name

Signature of Client
over Printed Name

Date

Signature Verified
(for authorized personnel use only)



Addendum to Customer Referral Sheet / Customer Information Sheet of Mutual Fund Account Number/s _____

Re: Deposit Account Number (Bank) _____ [] C/A [] S/A _____ used as Settlement Account

It is, however, understood and agreed that:

- 1) Only the aforementioned Deposit Account Number shall be considered herein for its designation as Settlement Account for subject Mutual Fund Account transactions.
- 2) Any and all changes and/or modifications of any kind, such as, but not limited to, the name, nature or ownership of the aforementioned Deposit Account designated as Settlement Account, or the branch where the said Deposit Account is maintained, due to or arising from whatever reasons, do not / will not affect or prejudice in any manner whatsoever my our designation of the aforementioned Deposit Account as Settlement Account as hereinabove provided.
- 3) It is my/our responsibility to immediately inform the branch service officer in writing of any such changes and/or modifications covering my/our Settlement Account.
- 4) As and when necessary, required or applicable, the owner/s of the Deposit Account designated herein as Settlement Account hereby waives all his/her/their rights under existing laws to the confidentiality of bank deposits, more particularly the Settlement Account herein designated, insofar as the operation of the Mutual Fund Account is concerned.
- 5) I/We are aware that the proposed transaction may be treated as a taxable transfer by the government. For this purpose, I/we agree that any and all applicable tax(es) that may be imposed by the government and/or its political subdivisions, agency or instrumentality as a consequence of the abovementioned instructions shall be for my/our personal account. For this purpose, BIMl is hereby forever released against any claims, suits or causes of action of whatever nature, past, present or contingent, as well as any claims for damages, taxes and assessments due to the government and/or its political subdivisions, agency or instrumentality, penalties, charges, expenses or otherwise, arising out of or in connection with the above-mentioned instructions including any potential tax implications thereof.

CONFORME:

Signature over Printed Name of **Investor**

Signature over Printed Name of **Deposit Account Owner**

Signature over Printed Name of **Investor**

Signature over Printed Name of **Deposit Account Owner**

Signature over Printed Name of **Investor**

Signature over Printed Name of **Deposit Account Owner**

Date

Date

NOTED BY:

Signature over Printed Name of Officer

Branch

Date