

Client Access

We were among the first CPA firms in the country to offer our clients the advantages of online access to their information via our client portals. There are several different methods our clients use to access their information, to share files with us, to send us information, etc. Besides helping organize the information and providing 24/7/365 access from anywhere in the world, data is automatically encrypted so it is safe as it travels via the Internet.

To access your portal:

- From a computer:
 - o Access our web site, www.tzinberg.com
 - o Log in via the Client Center
- From an iPhone or iPad:
 - o In the App Store, search for "NetClient CS"
 - o Or click here:



- o Install NetClient CS (it's free)
- From an Android mobile device:
 - o Search Google Play for "NetClient CS"
 - o Or click here:



o Install NetClient CS (it's free)

Your Username is generally your email address. Your password is generally the 1st 4 letters of your last name, plus the last 4 digits of your Social Security Number, plus "\$", e.g. Smit1234\$ (CASE SENSITIVE). If you forget your password, click <u>Forgot Password?</u> You can change your password at any time, just click on the My Account button.

Income Tax Returns and Other Documents

Always available in Document Presentation, and can be saved to a local drive or printed.

Employee Access

When we prepare payrolls for clients, we can provide 24/7 secure access for employees to their payroll information. The cost is minimal. Check Stubs, earnings history, and W-2s are also provided.

File Exchange

File Exchange allows us to share files. Any files on File Exchange are automatically deleted after 14 days. Files can be up to 2 gigabytes. We receive an automatic notification whenever a client uploads files for us.

Is NetClient Secure?

Your data is in the most secure location available - a Class IV, IBM-certified data center. The data center takes every precaution to guarantee the safety and integrity of your data.

As always, should you have any questions, need further discussion, or we can be of any assistance in any way, please contact us.