

David N. Hainsworth, C.P.A., P.C. *Happenings*

Newsletter for clients and friends of David N. Hainsworth, C.P.A., P.C.

January 2022

Personally speaking...

We hope you had a wonderful holiday season filled with the merriment of spending time with friends and family. We know we savored our time relaxing and spending time with our loved ones, sharing memories and making new ones. Now we are ramping up for a new tax season that is upon us.

We are in preparation for the flurry of tax season, along with tax season office hours. As most of you know, during tax season, we add Saturday hours of 9 a.m. to 1 p.m. to our work week for everyone's convenience beginning in early February. Tax season is hectic.

To help you prepare for the inevitable governmental accounting of your yearly income, I have included information about Client Organizers and Deadlines.

Client Organizers

By the third week of January, everyone will have received their Client Organizer. If you requested a hard copy organizer, you will receive it via the U.S. mail. If you requested an electronic organizer, you will receive an e-mail with instructions to go to our website (www.hainsworthcpa.com) in order to enter your information directly into your electronic organizer online.

The organizer will help you pull together all the necessary information that we need to prepare your 2020 tax returns. Please call our office as soon as possible if you do not receive your hard copy organizer or e-mail notification by January 31st.

For those of you receiving a hard copy organizer, be sure to answer the questionnaire at the front of the booklet and sign the engagement letter. Be aware that if your organizer is returned to us blank, our fee will be increased for the time it takes us to fill it out in order to begin processing your return.

Whether you utilize a hard copy organizer or an electronic organizer, you still need to send in all pertinent backup documentation, W-2s and 1099s for example, before we can begin processing your return. These documents can be sent to us in hard copy or electronically via upload with your organizer. For best quality of documents, we kindly ask you to scan and not take photos. Please ensure that documents are legible prior to uploading. If you are having trouble reading the document; we will also have difficulties. Please do not email tax data files. It is not secure.

It is our goal to assist you in any way we can. Contact us any time you have questions or concerns.

Deadlines

As always, there is a deadline for getting your information to us so that we can complete your return in a timely manner. This year the deadline is March 18th.

Please be sure to have your organizer and all supporting documents in our office by closing time on March 18th.

Our firm has always employed a "first in, first out" philosophy when processing returns. We feel that this is the most equitable way to serve our clients. If you'd like to have your return processed early, please strive to deliver your organizer and other information to us just as soon as possible.

The deadline for filing Federal tax returns is April 15th. The 2021 state tax returns for Virginia may be filed as late as May 2nd.

In Closing

Until next time, from all of us to all of you, have a Happy New Year followed up with a great 2022!

Dave

— Dave Hainsworth, C.P.A. —



JANUARY 2022

S	M	T	W	T	F	S
						1
		4	5	6	7	8
		11	12	13	14	15
		18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 18
Electronic and hard copy Client Organizers sent out to clients; household employee information due to us no later than today

January 31
If you have not yet received your Client Organizer, let us know as soon as possible

MARCH 2022

S	M	T	W	T	F	S
		1	2	3	4	5
		8	9	10	11	12
		15	16	17	18	19
20	21	22	23	24	25	26

March 9
Last day to schedule an appointment to meet with a staff member on or before March 18th

March 15
Partnership & S-Corporation tax returns due or extension

March 18
Last day of appointments until after tax season; last day for Client Organizers to be received by us for guaranteed tax preparation by April 15th

APRIL 2022

T	W	T	F	S
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 10
Last day to return e-file forms to the office for filing of tax return

April 18
Office is closed

April 6
Last day to deliver extension information to our office


April 15
Individual & C-Corporation tax returns due or extension

Tug's Tales

I sure hope everyone had a Joyous New Year and Happy Holidays! Well HELLO to tax season 2022! Here we go again, I'm sure you are saying. But OH BOY we can see some of you once again. We had some good times over the Holiday break

and enjoyed many extra treats. Now we are trying to diet in order to be on the receiving end of all your hand outs coming soon. Finn and I are usually begging around the front when we hear your voices. I am getting a little hard of hearing (Mom said it's selective~ whatever she means by that). I usually follow Finn's lead when he's booking up front to do our meet and greet jobs. So, when dropping off organizers and/or documents, if you want to pat our furry little heads just let our wonderful staff know. They know in what office or under which desk to find us!



Happy New Year 2022! Wags, Tug 



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