

Client Controller
Katy, TX 77494
Full-time

Life is different at Dillon CPAs! Make a difference and have an impact on the lives of our clients and your new team.

Client Controller-Senior Manager

Are you looking for more than hustle and grind? We are a team of 15 members in a public accounting firm that provides concierge level service to all aspects of the accounting process for our clients. Our firm has cultivated an identity of excellence and trust with our clients and community, so opportunities are available for those looking to grow personally and professionally. We have a proactive approach with our personal and business clients providing guidance throughout the year. We take pride in our thorough knowledge and connection with our clients and have been doing so for 10 years. We offer a great work environment and strive for innovation and exceeding client expectations! We have team members that enjoy working together and with our clients in a collaborative environment. We would like to know how we can help you realize more than you think is possible in your career. We do not do any audit, review or compliance work that requires independence with the firms' clients. We are truly our clients most trusted advisor.

Description of Duties

This position is a unique opportunity for an experienced manager to be thrust into our practice of outsourced cloud-based accounting as a resource to our Client Service Managers and the client's primary contact for tax and financial accounting advice. Key responsibilities include the following:

- Understanding and assisting clients with growth strategies
- Preparation and review of business and business owner's income tax returns
- Preparation and review of clients' monthly financial statements
- Proactively provide recommendations for business and process improvements based on knowledge gained relative to our client's operations, processes, and business objectives
- Training of personnel in general business areas, new developments and analytical approaches and techniques
- Work with internal tax department on issues and complex matters
- Prepare tax projections and provide tax advisory services to our individual AIM clients
- Work and meet with firm BOSS (Back Office Support System) team members to build relationships and provide superior client service

This is a unique opportunity for someone with 5+ years of progressive public accounting firm experience looking to become a strategic business advisor and team member mentor in an entrepreneurial accounting firm.

Desired Skills

- Bachelor's degree in accounting or business-related field required
- CPA certification preferred
- 5+ years of experience in a public accounting or consulting firm
- Income tax knowledge and project management experience
- Strong technology skills using Microsoft Office 365 (Word, Excel, PowerPoint, and Outlook at a minimum, more applications preferred)
- Team leader who enjoys working with a team and mentoring staff
- Excellent interpersonal skills and effective oral and written communication skills
- Integrity within a professional environment and a dedication to teamwork
- Ability to multi-task and to work independently with minimal supervision
- Experience working in a paperless environment strongly preferred
- Team player with a positive – 'can do' approach

Work Life Flexibility

Dillon CPAs provides team members the ability to be both professionally challenged and with time year-round to be personally involved with family and friends. Our team also enjoys a hybrid remote and in office work environment.

Compensation

Compensation is composed of base pay and bonuses 3 times per year. Other benefits of working with Dillon CPAs are 401K with non-discretionary match, profit sharing and cash balance plans, 3 weeks of PTO, health insurance available, technology reimbursement, remote work environment with in-office availability, and collaborating with an awesome team.

Apply Confidentially

If interested in applying for this position, please submit a letter of interest, resume, and salary history to Rachel@DillonCPAs.com.

**Be sure to reference the position in the subject section of the email.*