

## If you are unable to access the client portal, you have the option to update your information on file via client self-registration.

1. Log in as normal.



### Client Access

You can now securely send and receive documents any time, any place!  
Enter your information below to access your account.

Email

Last 4 Digits of SSN

☐ Remember me

By logging in and using Firm360, you agree to the [Terms of Use](#) and [Privacy Policy](#)

2. If you do not receive the text code, click the button to provide Fellner & Kuhn with correct information:



### Client Access

You can now securely send and receive documents any time, any place!  
Enter your information below to access your account.

Security Code

This field is required.

A security code has been sent by SMS to the number we have on file.

If you don't receive a code, contact our office to make sure your account is setup for client access. Or click [here for assistance](#).

By logging in and using Firm360, you agree to the [Terms of Use](#) and [Privacy Policy](#)

3. After selecting **Click Here** enter your correct information in this screen.



# Fellner & Kuhn

## Account Activation

Please provide the following information so that our team can review and activate your account.

Name \*

Email \*

SSN \*

Mobile Phone \*

 Submit

4. You will then receive this prompt to validate your e-mail.



# Fellner & Kuhn

## Please Validate Your Email

In order to validate your email address, we have sent you a unique code to the email you provided. Please enter that code below and click "Submit"

Email

\_\_\_\_\_:@gmail.com

Code \*

 Submit



You need to validate your email address to access the client portal. Please enter the code below in the client portal.

Your Client Access Registration Code is: **886147**

Regards,  
Dev01 and Associates, PLLC

5. Once the code is entered, they will receive the following message:



# Fellner & Kuhn

## Success

Success! We have received your information.

Our team will review your information and activate your client portal account. When this is finished, you will receive an email notifying you that your account is ready.

6. Our team will review the request, and you will receive an email once your account is ready. If you don't receive an email within 24 hours. Please call our office.