

Beneficial Ownership Information Report (BOI)
Changes Reporting Checklist

1) Business Name: _____

2) Type of Change
(Select all that apply): ☐ Business information ☐ Owner Information

☐ Name Change ☐ Equity Ownership Change ☐ Address Change ☐ Driver's License Change

3) Updated Business Address (only if changed; cannot be PO Box):

4) Updated Owner Reporting (only report the information that has changed):

Owner Name	Title	Ownership %	Social Security Number*	Date of Birth	Address	Copy of Driver's License Required
						<input type="checkbox"/> Uploaded <input type="checkbox"/> Mailed
						<input type="checkbox"/> Uploaded <input type="checkbox"/> Mailed
						<input type="checkbox"/> Uploaded <input type="checkbox"/> Mailed
						<input type="checkbox"/> Uploaded <input type="checkbox"/> Mailed

*Non-U.S. Citizens must provide ITIN or Passport

5) Certification:

I agree that the information is complete and current as of my signature date and that I will provide all necessary back up documentation.

(Signature)

(Title)

(Print Name)

(Date)