How to pay VA Business PTET

1. Go to https://www.business.tax.virginia.gov/tax-eforms/ptetpmt.php#

2. Select the type of payment you are making (Return Payment, Estimated Tax Payment, Extension Payment)

3. Choose the correct period for your business (Calendar, Fiscal, Short)

4. Account Number is your business's EIN

5. Account Suffix should be '001' but would be different if you requested it

6. Fill out the rest of your business's demographic to match the tax return

7. Click on Next

8. Fill out the payment information

9. Sign and Confirm