How to toggle between multiple accounts (companies) in Canopy

3 Steps <u>View most recent version</u>

Created by Amanda Lynnes Creation Date August 31, 2023 Last Updated September 1, 2023



STEP 1

At the bottom left corner of the screen



STEP 2

Click on switch account (companies)

All other accounts (companies) will appear on the left





STEP 3

<u>Then select the other account (company) to view the outstanding To-do or</u> <u>upload file</u>



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