



## E-VERIFY ELECTION FORM

On January 1, 2008, Arizona House Bill 2779, also known as the Fair and Legal Employment Act, went into effect to ensure that all Arizona businesses do not hire undocumented workers. HB 2779 applies to all businesses that hire employees in Arizona regardless of size or type of business. Businesses that knowingly or intentionally employ undocumented workers will face suspension or loss of business licenses. In addition, the law strengthens the penalties for identity theft.

All businesses subject to HB 2779 are required to use E-Verify and post employee notices regarding E-Verify in their workplaces. E-Verify is a free federal online program that checks an employee's legal work status with both the Social Security Administration and the Department of Homeland Security. This is a different program than the program offered by the Social Security Administration's Business Systems Online (BSO), which simply confirms if names and social security numbers match. BSO matches will not satisfy an employer's requirement to comply with HB 2779.

Employers who wish to perform their own employment eligibility verifications are required to register for E-Verify at <https://www.e-verify.gov/e-verify-enrollment>, where they will be able to review the user manual, print the required posters, view the online tutorial and take the required exam. A passing grade is necessary for completion and the process in total can take approximately two hours.

AccuPro Advisors, LLC is a Designated Agent in the E-Verify program and provides employment eligibility verification services for \$50 per hire.

After reviewing the above information thoroughly, please sign in the appropriate section below and return via email, fax or mail.

As always, if you have any questions or concerns, please feel free to contact our office at 480.838.7714.

**Please check the applicable line:**

\_\_\_\_\_ *I would like to appoint AccuPro Advisors, LLC as my designated agent in the E-Verify Program.*

\_\_\_\_\_ *I would like to handle employment eligibility verification myself. I have read the above information and I understand my responsibilities under AZ HB 2779. I agree to register with the E-Verify Program and follow all the steps as outlined in the User's Manual.*

\_\_\_\_\_ *I do not have employees at this time however I will contact AccuPro Advisors prior to doing so to discuss my options.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

Company \_\_\_\_\_