## We have upgraded our client portal experience!

Please add noreply@safesend.com to your trusted email list



## A drop-off link is located within the Client Center on our website.

The document transfer is fully encrypted and safe to use.

Statistical Huth Thompson LLP		8
From	То	
Emoil	Huth Thompson X	
Enter your email address	Subject	
First Nome	B I ∠ ∨ F F F F F F F F F F F F F F F F F F	
Enter your first name		
Last Name		
Enter your last name		
Remember Me		
	Attach File(s)	d

## **Document Upload Instructions:**

- 1. Click the Client Portal link within the Client Center on our website.
- 2. Enter your Email address.
- 3. Enter your First and Last Name.
- 4. Click the Remember Me checkbox to have your email/name autopopulate the next time you use our link.
- 5. Select a Huth Thompson employee as recipient.
- 6. Type a Subject and Body for the message.
- 7. Click Attach File(s) to select the document(s) to upload.
- 8. Click Send to generate an access code.
- 9. Enter the access code sent to your email address.
- 10. Click Authenticate to send the document(s) to the firm.