mitchell & nemitz PA
CERTIFIED PUBLIC ACCOUNTANTS

TRUST/ESTATE TAX QUESTIONNAIRE

Trust / Estate Name: ____

In order to have a complete understanding of your tax situation, please respond to the questions below. Your answers will provide us with information that normally does not come from third party sources (such as 1099s) or written representations from you (such as real estate taxes paid during the year or charitable contributions). Please take a moment to complete the questionnaire. If any question is left blank, the answer will be assumed to be "No" or "$0." Please submit this form with your tax documents. Thank you!

Checklist

Listed below are common items used to prepare the trust/estate's fiduciary income tax return. Please indicate the **quantity and/or amount** of the items that pertain to the return.

Income Items:	Quantity
Consolidated 1099	
Interest Income (1099-INT)	
Dividend Income (1099-DIV)	
Sales of Stock/Capital Gains/Losses (1099-B and Realized Gains/Loss Statements)	
Sale of Real Estate (1099-S. Also, see page 2 for additional documents to provide)	
Rental Real Estate Income (1099-MISC and Associated Expenses)	
Partnership, S-Corporation, Other Trust/Estate Income (K-1)	
State/Local Tax Refunds (1099-G)	
IRA and Pension Income (1099-R)	
Cancellation of Debt Income (1099-C)	
Other Income: Describe (use additional sheet if needed)	
Items of Deductions and Other Expenses:	**Amount**
Real Estate Taxes (1098 or Real Estate Tax Bills)	
Mortgage Interest Expense (1098)	
Investment Interest Expense	
Charitable Contributions Made from Income	
Fiduciary Fees	
Attorney Fees	
Accounting Fees paid to others, **excluding** Mitchell & Nemitz	
Custodial/Asset Management Fees	
Other Deductions and Other Expenses: List	

Please provide any additional tax documentation, so we may accurately include all taxable income the trust or estate may have received throughout the year. If you feel it is necessary or helpful to provide copies of bank statements, bills paid or monthly investment statements, include them with the questionnaire. If you are uncertain, provide the information and we will determine the tax impact.

Trust or Estate General Information:	Yes	No
1. Did the fiduciary, trustee, or executor change for this tax year? If YES, please complete contact information below (use separate sheet if necessary):	◯	◯
Name: Email:		
Address: Daytime Phone:		
2. Did the address of the trust or estate change for this tax year? If YES, provide the new address, and fiduciary's home phone number, cell phone number, and email address below:	◯	◯
Address:		
Daytime Phone: Email:		
3. Did the address of any **beneficiary** change during this tax year? If YES, please provide the new address and effective date of the change below or on a separate sheet and attach to form.	◯	◯
Beneficiary Name: Effective date of change:		
Address: Email:		
4. Did the trust or estate distribute any cash or property during the year? If YES, a. What was the amount of cash distributed? $_______________ b. What was the date cash was distributed? _______________	◯	◯
5. Did you receive correspondence from the IRS or any state taxing authority? If YES, please provide a copy with your tax docs.	◯	◯
Capital Transactions:	**Yes**	**No**
1. Aside from items reported on Form 1099-B, did the trust or estate sell any type of asset (rental real estate, investment property, land, securities, bonds, privately held corporations or partnerships, collectibles, etc.)? If YES, please answer the questions below:	◯	◯
*Attach a settlement sheet or bill of sale from the date of purchase and date of sale, along with a statement of cost basis for additional items purchased but not listed on the settlement sheets or bills of sale.		
Miscellaneous:	**Yes**	**No**
Did the trust or estate create or transfer money or property to a foreign trust?	◯	◯
Does the trust or estate have a foreign bank or other financial account?	◯	◯
Tax Planning:	**Yes**	**No**
Does the trust or estate expect a substantial change in its income in the next tax year?	◯	◯
Does the trust or estate expect a substantial change in its distributions to the beneficiaries in the next tax year?	◯	◯
Does the trust or estate expect a substantial change in its deductions in the next tax year?	◯	◯
Please provide any other items expected to change in the next tax year on a separate sheet and attach it to this form.		