

# PRIVACY POLICY

Protecting your private information is our priority. This Privacy Policy (as amended from time to time, the “Policy”) applies to [www.huththompson.com](http://www.huththompson.com) or any other website owned or operated for or on behalf of Huth Thompson LLP (collectively, the “Website”) and Huth Thompson LLP, an Indiana limited liability partnership (“Huth Thompson”), and governs data collection and usage. For the purposes of this Policy, unless otherwise noted, all references to “Huth” include the Website and Huth Thompson. By using the Website, you consent to the data practices described in this Policy.

## **Collection of your Personal Information**

In order to better provide you with products and services offered on the Website, Huth Thompson may collect personally identifiable information, such as your:

- First and Last Name
- E-mail Address
- Phone Number
- Employer
- Job Title

Huth Thompson may also collect anonymous demographic information, which is not unique to you, such as your:

- Age
- Gender

Huth Thompson does not collect any personal information about you unless you voluntarily provide such information to Huth Thompson. However, you may be required to provide certain personal information to Huth Thompson when you elect to use certain products or services available on the Website. These products or services may include, without limitation, the following: (a) registering for an account on the Website; (b) sending Huth Thompson an email message; and (c) submitting your credit card or other payment information when ordering and purchasing products and services on the Website. Huth Thompson will use your information for, but not limited to, communicating with you in relation to services and/or products you have requested from Huth Thompson. Huth Thompson also may gather additional personal or non-personal information in the future.

## **Use of your Personal Information**

Huth Thompson collects and uses your personal information to operate the Website and deliver the services you have requested.

Huth Thompson may also use your personally identifiable information to inform you of other products or services available from Huth Thompson and its affiliates.

## **Sharing Information with Third Parties**

Huth Thompson does not sell, rent or lease its customer lists to third parties.

Huth Thompson may, from time to time, contact you on behalf of its affiliates or third party business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is not transferred to the third party. Huth Thompson may share data with its affiliates and third parties to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Huth Thompson, and they are required to maintain the confidentiality of your information.

Huth Thompson may disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform with applicable law or comply with legal process served on Huth Thompson or the Website; (b) protect and defend Huth Thompson's property rights; and/or (c) to protect the personal safety of users of the Website or the public.

## **Tracking User Behavior**

Huth Thompson may keep track of the websites and pages our users visit within Huth Thompson in order to determine what services offered by Huth Thompson are the most popular. This data is used to deliver customized content and advertising to customers whose behavior indicates that they are interested in a particular subject area.

## **Automatically Collected Information**

Information about your computer hardware and software may be automatically collected by Huth Thompson in connection with your access to and/or use of the Website. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Website.

## **Use of Cookies**

The Website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalize Huth Thompson pages, or register with the Website, a cookie helps Huth Thompson to recall your specific information on subsequent visits to the Website. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same

Website, the information you previously provided can be retrieved, so you can easily use the Website features that you customized.

You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Website.

### **Links**

The Website contains links to other sites. Please be aware that Huth Thompson is not responsible for the content or privacy practices of such other sites. You should read the privacy statements of any other site that collects personally identifiable information.

### **Security of your Personal Information**

Huth Thompson strives to take appropriate security measures to protect against unauthorized access to or alteration of your personal information. Unfortunately, no data transmission over the Internet or any wireless network can be guaranteed to be 100% secure. As a result, while Huth Thompson strives to protect your personal information, you acknowledge that: (a) there are security and privacy limitations inherent to the Internet which are beyond our control; and (b) security, integrity, and privacy of any and all information and data exchanged between you and Huth Thompson through the Website cannot be guaranteed.

### **Right to a Copy of Personal Data**

Subject to certain exceptions set out below, on receipt of a verifiable request from you, Huth Thompson will provide a copy or representative summary of the personal data collected. Such copy may only be requested one (1) time in a twelve (12) month period.

### **Right to Deletion**

Subject to certain exceptions set out below, on receipt of a verifiable request from you, Huth Thompson will delete your personal information from its records.

Please note that Huth Thompson may not be able to comply with requests to delete your personal information if it is necessary to:

- Complete the transaction for which the personal information was collected, fulfill the terms of a written warranty or product recall conducted in accordance with federal law, provide a good or service requested by you, or reasonably anticipated within the context of Huth Thompson's ongoing business relationship with you, or otherwise perform a contract between you and Huth Thompson;
- Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity; or prosecute those responsible for that activity;
- Debug to identify and repair errors that impair existing intended functionality;

- Exercise free speech, ensure the right of another consumer to exercise his or her right of free speech, or exercise another right provided for by law;
- Comply with the Indiana Consumer Data Protection Act, or any other federal, state, or local laws rules or regulations.
- Comply with a civil, criminal, or regulatory inquiry, investigation, subpoena, or summons by a federal, state, or local authority;
- Engage in public or peer-reviewed scientific, historical, or statistical research in the public interest that adheres to all other applicable ethics and privacy laws, when the deletion of the information is likely to render impossible or seriously impair the achievement of such research, provided your informed consent has been obtained;
- Enable solely internal uses that are reasonably aligned with your expectations based on your relationship with Huth Thompson;
- Comply with an existing legal obligation; or
- Otherwise use your personal information, internally, in a lawful manner that is compatible with the context in which you provided the information.

### **Children Under Thirteen**

Huth Thompson does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this Website.

### **E-mail Communications**

From time to time, Huth Thompson may contact you via email for the purpose of providing announcements, promotional offers, alerts, confirmations, surveys, and/or other general communication. In order to improve services, Huth Thompson may receive a notification when you open an email from Huth Thompson or click on a link therein.

If you would like to stop receiving marketing or promotional communications via email from Huth Thompson, you may opt out of such communications by Replying "STOP" or clicking on the "UNSUBSCRIBE" button.

### **External Data Storage Sites**

Huth Thompson may store your data on servers provided by third party hosting vendors with whom we have contracted.

### **Changes to this Statement**

Huth Thompson reserves the right to change this Policy from time to time. Huth Thompson will notify you about significant changes in the way it treats personal information by sending a notice to the primary email address specified in your account, by placing a prominent notice on the Website, and/or by updating any privacy information on Website. Your continued use of the Website or the services available through the Website after

such modifications will constitute your: (a) acknowledgment of the modified Policy; and (b) agreement to abide and be bound by that Policy.

**Requests**

All requests detailed within this Policy, or provided by law, shall be provided in writing, to the email address listed below. Upon receipt, Huth Thompson shall provide a response within forty-five (45) days, which time period may be extended an additional forty-five (45) days as necessary. Any response denying your request shall include a reason for such denial, and instructions on how to appeal such decision.

**Contact Information**

Huth Thompson LLP welcomes your questions or comments regarding this Policy. If you believe that Huth Thompson LLP has not adhered to this Policy, please contact Huth Thompson LLP at:

Email Address: [contact@huththompson.com](mailto:contact@huththompson.com)  
Telephone number: 765-428-5000

Effective as of 08/27/2024