

# What to Expect - 2025 Individual Tax Returns

1

## Make Sure Your Portal is Set Up

Reach out for help with your portal.

2

## Complete the Tax Questionnaire

January 20<sup>th</sup>, you will receive your Tax Questionnaire. This is required for preparation of your return to begin.

3

## Upload Your Tax Documents

January 20<sup>th</sup>, you will receive your Tax Documents Checklist. Upload your documents as you receive them.

4

## Submit Your Information Timely

Information submitted after March 15<sup>th</sup>?  
We will file an extension on your behalf. You must have completed the questionnaire to provide authorization.

Contact us at (316) 264-7203  
or by email at [info@dunningcpa.com](mailto:info@dunningcpa.com).

