**Client Checklist for 2022 Tax Year Serra & Associates, LLC**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How would you like to be contacted? (Circle one): Phone Email Either

**Please enclose signed Engagement Letter and tax documents. New clients include copy of 2021 tax returns**.

**Yes No Note: *If answering ‘Yes’ with multiple items, please circle/underline which applies.***

\_\_\_ \_\_\_ Did anything in your household change, including name, address or marital status? (Use reverse side)

\_\_\_ \_\_\_ Are there any new dependents in your household? (Use reverse side)

\_\_\_ \_\_\_ Did you incur any daycare, camp or other child care expenses for a child under 13?

\_\_\_ \_\_\_ Did anyone in your household have coverage through Access Health CT? If yes, provide Form 1095A

\_\_\_ \_\_\_ Did you have a Health Savings Account and use all distributions for qualified medical expenses?

\_\_\_ \_\_\_ Did you receive unemployment income?

\_\_\_ \_\_\_ Did you or a dependent take any college/post-high-school courses or pay on a student loan?

\_\_\_ \_\_\_ Did you receive any interest or dividends (or have dividends reinvested) in excess of $10.00?

\_\_\_ \_\_\_ Did you sell any stock, bonds or other property?

\_\_\_ \_\_\_ Did you have a foreign relative or a financial account in a foreign country?

\_\_\_ \_\_\_ Did you ever possess any virtual currency or digital assets?

\_\_\_ \_\_\_ Did you operate a business, rental property or sell goods as a hobby in 2022?

\_\_\_ \_\_\_ Did you receive any estate/trust income, jury duty pay, lottery/gambling winnings or prizes?

\_\_\_ \_\_\_ Did you contribute to an IRA, Roth IRA, educational account (529 or CHET) or rollover funds?

\_\_\_ \_\_\_ Did you receive money from a pension, IRA or Social Security?

\_\_\_ \_\_\_ Did you or your dependent receive money from an educational account (529 or CHET)?

\_\_\_ \_\_\_ Did you buy, sell or refinance a house in 2022? (Please provide the closing statement/Form 1099 S.)

\_\_\_ \_\_\_ Did you have debt from a mortgage or credit card cancelled or forgiven or file for bankruptcy?

\_\_\_ \_\_\_ Did you give any gifts of over $16,000 or noncash gifts (car, house, etc.) to any individuals?

\_\_\_ \_\_\_ Did you install doors/windows, heating systems, H2O heater or Geothermal/solar energy or fuel cell?

\_\_\_ \_\_\_ Are you a veteran? If yes, do you collect a military pension? \_\_\_\_Yes \_\_\_\_No

\_\_\_ \_\_\_ Did you make any out-of-state purchases on which you did not pay CT sales tax?

\_\_\_ \_\_\_ Did you pay any estimated tax payments for 2022? (Use reverse side)

\_\_\_ \_\_\_ Were adjustments made by the IRS or any state to any prior 3 years income tax returns?

\_\_\_ \_\_\_ Would you like any refunds directly deposited? Bank routing and account numbers are required.

\_\_\_ \_\_\_ Do you expect your income and deductions in 2023 to be different than in 2022?

\_\_\_\_\_\_\_\_\_ Initial here if Serra & Associates can confirm CT estimated tax payments with the CT MyConnect.

**Serra & Associates, LLC**

**Client Checklist for 2022 Tax Year – Page Two**

**New Client/ New Dependent Information for the 2022 Tax Year:**

Name Date of Birth Social Security Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address Change**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated Tax Payments**: (*Please provide dates and amounts.*)

**Federal**  **State**

**Due Date** **Date Paid** **Amount Paid** **Date Paid** **Amount Paid**

04/18/2022 \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Confirm that this was not a payment toward your 2021 taxes.

06/15/2022 \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

09/15/2022 \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

01/17/2023 \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Use the lines below to further explain any ‘Yes’ answers to questions on the Checklist:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_