



# Online Quote Guidance

## 線上報價教學



**2421 9898**



**[hken.rs-online.com](http://hken.rs-online.com)**



**[HKenquiry@rs.rsgroup.com](mailto:HKenquiry@rs.rsgroup.com)**



## Guidance - How to Create a Quote on RS website.

### 如何線上創建報價

**We recommend using our online Quotes service to:**

**Saves you time: thanks to quick, easy access to all your quotes.**

**Less hassle: you can manage all your quotes together and place order directly.**

我們建議您使用我們線上 "我的報價" 服務：

省時：您可以快速、方便地查看所有報價單。

省事：您可以將所有報價集中管理及直接下單。

#### 1. Login / Sign up on RS website 登入/注册 RS 網上帳戶

URL: <https://hken.rs-online.com/login>

<https://hken.rs-online.com/login>

The screenshot displays the RS website's login interface. At the top, there is a navigation bar with the RS logo on the left, a search bar in the center, and links for 'Parcel Tracking', 'Login / Sign up', and a shopping cart icon on the right. The main content area features a 'Login' section with the RS logo in the top right corner. It includes two input fields for 'Username' and 'Password', each with a corresponding 'Forgotten' link. Below these fields is a checkbox for 'Keep me logged in' and an information icon. A prominent red 'Login' button is positioned below the password field. At the bottom of the login section, there is a link that says 'Sign up for an RS account now'.



[Home](#) > [Registration Details](#)

## Register

Required fields marked with an asterisk\*

Username \*

Password \*

Confirm Password \*

☐ Show Password

Do you have an RS Credit account?

Salutation \*



First name \*

Surname \*

Contact number \*

E-mail Address \*

Job function \*



Where did you hear about RS On-line?



Please send me updates about new products, services and special offers.

☐ By email

☐ By Phone

☐ By post


**Register**



2. Please add the product(s) and quantity(s) you would like to request a quotation for to your shopping cart. 請將您想要添加到報價單的產品及數量加進購物車。

### RS PRO AV Adapter, Male DVI to Female HDMI

RS Stock No.: 489-472 | Manufacturer: RS PRO



483 In stock for delivery within 3 working days

units

FREE delivery for orders over HK\$850.00

[Real time qty checker](#)


Price Each  
**HK\$291.13**

units	Per unit
1 - 11	HK\$291.13
12 - 59	HK\$282.99
60 +	HK\$232.90

[View all AV Adapters](#)

3. Please select "Quick Quote" in the lower left column of the shopping cart. 請在購物車左下方欄位選擇【快速報價】。

✓ 1 In stock for delivery within 3 working days



RS PRO AV Adapter, Male DVI to Female HDMI

RS Stock No. 489-472

Brand RS PRO

RoHS status Compliant

Your part number

Add promotional code



4. Please input [Email address] & [Your Quotation Reference], to get this quotation by email. 填寫【電子信箱地址】和【您的參考/名稱】，以收取此報價單。

**Request a quick quote**

Denotes mandatory field \*

Quick quote is confirmation that prices will be [fixed/held] for 30 days. You can redeem your quote as many times as you like within 30 days from the date it was issued - simply visit 'My Account' and click on 'My Quotes'.

Email address \*  
Winnie.Wu@rsgroup.com

Your reference / name \*

Notes to recipient

Cancel Send

5. You will receive the quotation by email as following, please click on the attached file to view the quotation details. 您將會通過電郵收到報價單（請參考如下圖片），請點開附檔文件查看報價單。

Quotation from RS Components - Sent from Colleague

EC eCC.Support@rs-components.com  
收件人 Winnie Wu

单击此处可下载图片。为了帮助保护您的隐私，Outlook 禁止自动下载该邮件中的某些图片。

RS\_Quotation\_A1007350402.pdf  
69 KB

**注意:**

此电子邮件由外部发送。如果您无法确认发件人的电子邮件地址以及内容是否安全，请勿点击链接或打开附件。如果您认为此电子spam@rsgroup.com

You've received this email as a customer of [hken.rs-online.com](http://hken.rs-online.com)

Quote from RS My Account

**Notes from originator:**

Please find attached a copy of a quote requested from RS.

If you are the originator of this quote and wish to redeem it online now, [Click Here](#).

[Click Here](#). Go to 'My Quotes'. Enter the RS quote reference number shown above into the search box and click find. You will then be able to redeem the quote online.

You will need to register or log-in to [hken.rs-online.com](http://hken.rs-online.com) to redeem any quotations.

If you experience any problems redeeming your quote online, please call +852 24219898.

Kind regards

[RS Online](#)

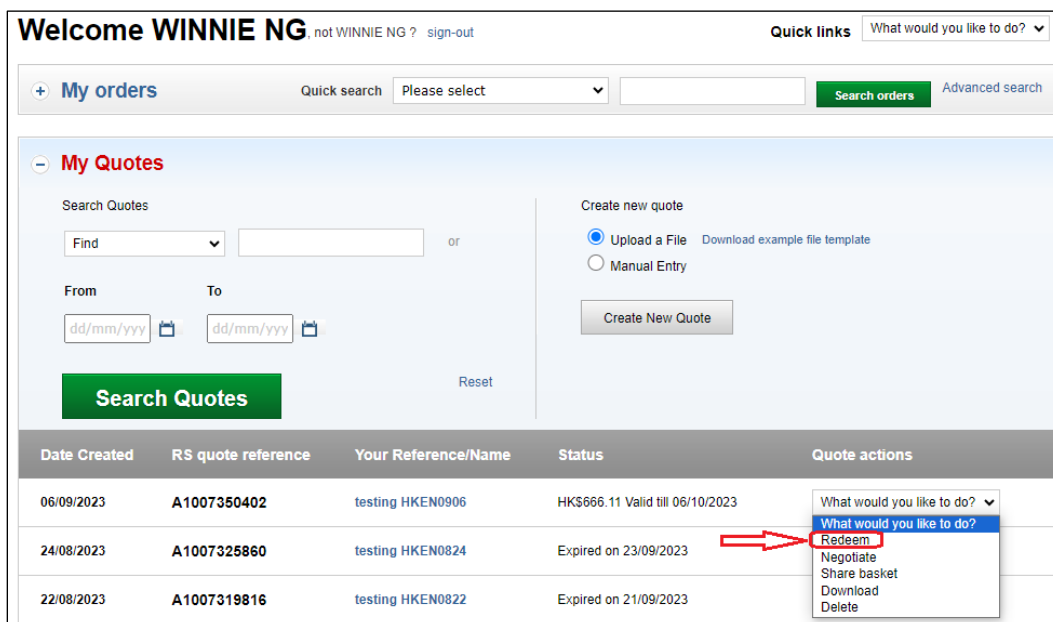
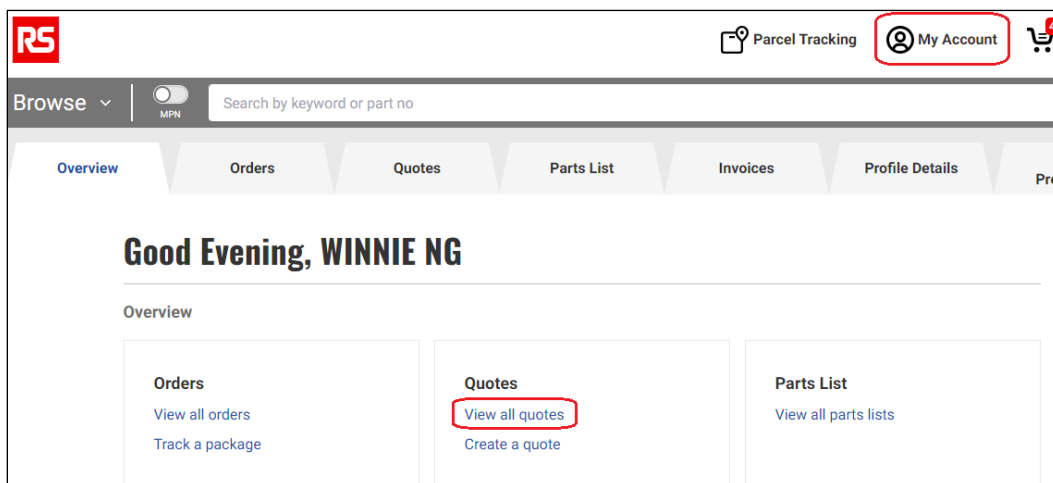


## 6. How to Redeem the Quotation to place an order 如何在線上使用報價單下單

### 6.1 If you want to select **all the products in the quotation to place one order**, please follow:

如果您想要報價單內**全部產品同時下單**，請參考以下操作：

- **Please log in RSHK website, then go to the My Quotes, choose the Quotes column, then click [Redeem].** 請登入 **RS** 網上帳戶→點擊【我的帳戶】→【檢視所有報價單】→找到您想要下單的報價單→點擊【取得】



- **Click [Order accepted items], then follow the steps to place order.**

點擊【訂購可採購項目】→ 進入購物車頁面後，根據指引步驟，確認收貨訊息及再次核對訂購料件及其數量和價格後下單



Home → My Account → View quote →

My Quotes: View quote

RS Quote reference: A1007350402

Your quote reference testing HKEN0906

Valid to 06/10/2023

Goods Value HK\$666.11

☒ Show all products ☐ Show products not available to order

	<input type="radio"/> Don't Order	<input checked="" type="radio"/> Order
1	Requested	
Man Part no.		606-391E
Manufacturer		ProKit's Industries Co., Ltd
RS Stock no.	1406442	146-6442
Quantity	1	1
RoHS		<input checked="" type="checkbox"/> RoHS
Description		RS PRO Soldering Accessory Soldering Iron Stand, for use with Electronics, Model Making
Price		HK\$125.88
Units		Each
Goods Price		HK\$125.88
Availability		In stock for delivery within 3 working days

	<input type="radio"/> Don't Order	<input checked="" type="radio"/> Order
2	Requested	
Man Part no.		DGS-100GL/B
Manufacturer		D-Link Company
RS Stock no.	2409095	249-9095
Quantity	2	2
RoHS		<input checked="" type="checkbox"/> RoHS

View full product details

Save Changes



Order accepted items

Home → My Account

## My Basket

Checkout securely

Please select your delivery method

☒ Normal Delivery

Free

☐ Forward orders

Free

Free

✓ 1 in stock for delivery within 3 working days



RS PRO Soldering Accessory Soldering Iron Stand for use with

Electronics Model Making

RS Stock No. 146-6442

Brand RS PRO

Mfr. Part No. 606-391E

RoHS status Compliant

1

HK\$125.88  
Each

HK\$125.88

Goods total

HK\$125.88

GST

HK\$0.00

Grand total

HK\$125.88

Print basket

Checkout securely



1

Delivery address

2

Payment

3

Review

Continue to payment

Need help? Call our Customer Services team on: **852 24219898**

\* No VAT for Hong Kong HK\$125.88

Delivery - Select your delivery address (No PO Boxes allowed)

SELECT Delivery address

Consignee's Name

Consignee's contact telephone number(Please provide HK contact number)

☒ RS COMPONENTS LTD - STAFF PURCHASE, SUITE 1608 LEVEL 16 TOWER 1 KCC, 51 KWAI CHEONG ROAD, KWAI CHUNG, New Territories, HK

☐ Winnie, UNIT 1601 TWR 1 KOWLOON COMMERCE, UNIT 1601 TWR 1 KOWLOON COMMERCE, New Territories, HK [Edit](#)

Please note that we cannot provide the delivery service to GPO Box, Discovery Bay, Restricted Area and Outlying Islands

Add Delivery Address (Do not use PO Boxes)

Continue to payment

1

Delivery address

2

Payment

3

Review

Continue to order review

Need help? Call our Customer Services team on: **852 24219898**

\* No VAT for Hong Kong HK\$125.88

Payment

Payment

Please note that we cannot provide the delivery service to GPO Box, Discovery Bay, Restricted Area and Outlying Islands

Note - With an improved online experience coming soon, only valid stored cards will be securely migrated to the new platform. For your online safety and data protection reasons, any expired cards will be removed. Please update any cards you wish to keep.

☒ Visa

Ending with 7680

Security code \*

[?](#) [Edit](#) [Delete](#)

Add a credit card

Cost centre

☒ Not required

Add cost centre

Blanket order number

☒ Not required

Add blanket order

Your order number

[?](#)

Continue to order review





**\* If you would like to receive e-mails regarding the order status/delivery schedule/lead time change of this order, please fill in the lower left column. 如果您想要及時收到關於此訂單的相關訂單狀況/出貨資訊/交期變更等電郵，請填寫左下角之欄位。**

**Delivery**

Order place: Max WINNIE NG  
Contact email: Winnie.Wu@rsgroup.com  
Contact telephone: [blank]  
Delivery address: RS COMPONENTS LTD - STAFF PURCHASE, SUITE 1603 LEVEL 16 TOWER 1 KCC, 31 KIUU CHEONG ROAD, KIUU CHUNG, New Territories, HK

**Payment**

Payment type: Visa, Ending with: 7000  
Account number: 13030003  
Invoice address: RS COMPONENTS LTD - STAFF PURCHASE, SUITE 1603 LEVEL 16 TOWER 1 KCC, 31 KIUU CHEONG ROAD, KIUU CHUNG, New Territories, HK

Change Delivery Details  
Change payment details

☒ For a quicker checkout next time, save the above details as your default preferences.

**Delivery option**

Delivery option: Normal Delivery  
Change delivery option

Description	Qty	Units	Cost
RS PRO Soldering Accessory Soldering Iron Stand, for use with Electronics, Model Making RS Stock No. 146-6442 Brand: RS PRO Mfr. Part No.: 605-391E RoHS status: Compliant	1	HK\$125.88 Each	HK\$125.88

Print

Send copies of order notification emails to a colleague ☒

Email notifications to: Winnie.Wu@rsgroup.com

Goods total: HK\$125.88  
Delivery: Free  
GST: HK\$0.00  
Grand total: HK\$125.88

☐ By placing your order you agree to the [RS Terms and Conditions of Sale](#)

Place order

**6.2 If you want to select part of the products in the quotation to place one order, please follow:** 如果您只想選擇報價單內**部分產品**下單，請參考以下操作：

- **Please log in RSHK website, then go to the My Quotes, choose the Quotes column, then click the quotation that you want to place order. 請登入 RS 網上帳戶→點擊【我的帳戶】→【檢視所有報價單】→找到您想要下單的報價單及點擊。**

Home > My Account

Welcome WINNIE NG not WINNIE NG? sign-out

Quick links: What would you like to do? ▾

+ My orders Quick search: Please select ▾ Search orders Advanced search

**My Quotes**

Search Quotes

Find: [blank] or [blank]

From: dd/mm/yyyy To: dd/mm/yyyy

Search Quotes

Create new quote

☒ Upload a File [Download example file template](#)

☐ Manual Entry

Create New Quote

Date Created	RS quote reference	Your Reference/Name	Status	Quote actions
06/09/2023	A1007350402	testing HKEN0906	HK\$125.88 Valid till 06/10/2023	What would you like to do? ▾
24/08/2023	A1007325860	testing HKEN0824	Expired on 23/09/2023	What would you like to do? ▾



- Please click [Don't Order] → click [Save changes] → click [Order accepted Items], then follow the steps to place order. 點擊【取消下單】→【儲存變更】，以保留您想要下單之產品。

Home → My Account → View quote →

My Quotes: View quote

RS Quote reference: A1007350402

Your quote reference: testing HKEN0906

Valid to: 06/10/2023

Goods Value: HK\$666.11

Show all products Show products not available to order

Item	Requested	Order
1	Requested	Order
Man Part no.	800-091E	
Manufacturer	Profile Industries Co., Ltd	
RS Stock no.	1400442	140-4443
Quantity	1	1
Unit	Each	Each
Description	RS P80 Soldering Accessory Soldering Iron Stand for use with Electronics, Model-Welding	
Price	HK\$125.00	
Units	Each	
Goods Price	HK\$125.00	
Availability	In stock for delivery within 2 working days	

Item	Requested	Order
2	Requested	Order
Man Part no.	DGS-1000L-8	
Manufacturer	D-LINK Company	
RS Stock no.	2480095	243-8095
Quantity	2	2
Unit	Each	Each

View full product details

Save Changes → Order accepted items

- Click [Order accepted Items], then follow the steps to place order. Please do refer to above steps. 點擊【訂購可採購項目】→ 進入購物車頁面後，根據指引步驟，確認收貨訊息及再次核對訂購料件及其數量和價格後下單

如有任何疑問, 歡迎聯繫我們。

**Should you have any enquiry, please don't hesitate to contact us.**



**2421 9898**



**hken.rs-online.com**



**HKenquiry@rs.rsgroup.com**