



Rapuhia ko te mātauranga - Seek further knowledge

30 Tainui Street OHAKUNE 4625 Telephone: 06 3858398 Email: principal@ruapehu.school.nz

**2021 REFEREE REPORT FOR
RUAPEHU COLLEGE DEPUTY PRINCIPAL APPOINTMENT**

To be completed by the **Applicant**:

NAME:

CURRENT POSITION:

EMPLOYER:

To be completed by the **Referee** and emailed as an attachment to Marama Allen, principal,
principal@ruapehu.school.nz by **Monday 8th February 2021**.

NAME

POSITION

ADDRESS

PHONE NO

Please give a brief description of the working relationship you have, or have had, with the applicant and on which you have based this report:

Are you prepared to be contacted by telephone to follow-up on information contained in this report?

YES/NO (please highlight one)

PROFESSIONAL CAPABILITY

We invite you to complete this form; we assure you that your report will be kept confidential to this Board of Trustees and those directly involved in the selection process. This report asks you to rank the applicant

on a scale of 1 to 5. In the interest of fairness to this applicant and others applying, **please regard a ranking of 3 as a satisfactory/competent level of performance.**

Following are a number of personal and professional criteria to rate.

Please provide a **Performance Rating** of 1, 2, 3, 4 or 5 for each criterion. A rating of **1** means a '**Low**' level of performance; a rating of **5** means a '**High**' level of performance.

You may leave a line free of a rating if you are unable to rate that particular criterion.

KEY CRITERIA:	<div> <div>Low</div> <div>1 2</div> <div>High</div> </div>				
	Please Circle One				
1. An excellent communicator who can confidently encourage, support and inspire others.	1	2	3	4	5
2. Personable, approachable and inclusive.	1	2	3	4	5
3. A collaborative approach to decision-making and working with others.	1	2	3	4	5
4. Demonstrates knowledge and understanding of, and experience in, curriculum, assessment and review.	1	2	3	4	5
5. Focused on raising student achievement, and achieving success for all.	1	2	3	4	5
6. Effectively manages time to fulfil professional responsibilities, meet deadlines and engage with others.	1	2	3	4	5
7. Demonstrates effective mentoring and coaching capability.	1	2	3	4	5
8. Is culturally responsive in building relationships with others.	1	2	3	4	5

OVERALL SUITABILITY

<i>please</i> ✓	Outstanding	Highly	Recommended	Not
How would you rank the applicant for the position?				

APPLICANT'S POTENTIAL:

Please comment on what you believe to be the applicant's potential to handle the responsibilities

(Please expand this text box if required)

of the position emphasizing both **strengths** and **areas for improvement**.

SIGNATURE AND DATE

(Signature)

(Date)

Thank you for taking time to help us make a sound and careful decision for this appointment.

Ngā mihi, nā

Marama Allen, Principal

Return to:

Name

Marama Allen, Principal

E-mail:

principal@ruapehu.school.nz

... by Monday 8th February 2021 ...