

4.05

Use of School

Outcome Statement

To make, where possible, school facilities available for community usage at the same time generating income to assist the general financing of school activities. To ensure that the school facilities are being used for approved purposes by approved personnel.

Guidelines

- All applications for use of the school facilities or grounds for any purpose must be made well in advance on the official application form held by the office manager.
- The principal has the delegated authority to decide whether to approve usage and the fees to be charged. In special circumstances the request may be referred to the board.
- At all times the principal and board will consider the impact of usage on general school needs which will always be uppermost and will consider likely disturbance to neighbours and respect for the school's facilities. In general, private functions involving the consumption of alcohol will not be approved.
- The consumption of alcohol in the staffroom by staff and guests is approved on the last day of a school week or on other special occasions so deemed by the principal or board.

Review

This policy will be reviewed in accordance with the Board's regular policy review process.

Ratified by Ruapehu College Board of Trustees

Chairperson: Elijah Pue



Signed: _____ Date: 25.02.21

Date for policy review: February, 2024