

RUAPEHU COLLEGE OMICRON RESPONSE PLAN

All queries are to be sent to this email covidresponse@ruapehu.school.nz

STANDARD PROTOCOLS AT ALL STAGES

All Individuals	Hand hygiene - wash, dry; sanitize ▲ Sneeze / cough hygiene ▲ Stay home if unwell ▲ If presenting as being unwell individuals sent home ▲ Mask wearing as directed
Students	Invited to vaccinate and booster ▲ Informed of college protocols and any changes ▲ Masks must be worn on buses
Staff	Vaccinated and boosted ▲ Informed of college protocols and any changes
Environment	Ventilated classrooms ▲ Sanitizer available in classrooms ▲ Social distancing; within year groups and classrooms as practical ▲ Class seating plan ▲ Hand sanitiser, sanitizing spray and wipes in every classroom ▲ Students cleaning their desks as directed by classroom teachers ▲ College cleaned daily including door handles, surface areas ▲ Classes working outside if possible
Gatherings	No whole college assemblies ▲ Inter-whanau events on case by case basis ▲ Management plan assessed by SLT ▲ Parent-teacher conferences: face to face only if agreed to by both parties; Zoom or phone ▲ College lunches: separate entry and exit, separate dining areas for senior and junior students
Parents Caregivers	It is preferred that queries are addressed via phone or email ▲ Staff emails can be found on the college website ▲ To come onsite is by the request of a staff member or by appointment ▲ Must scan ▲ Must wear a mask
Visitors	Must scan ▲ Must present vaccine pass ▲ Must wear a mask
College Community	Informed of college protocols via email covidresponse@ruapehu.school.nz ▲ FB ▲ College website

If you are concerned that you have been in contact with someone that is a possible case, that is not a student or a staff member at the college, contact the Healthline on 0800 358 5453 24 hours a day, seven days a week or go to:

<https://www.health.govt.nz/covid-19-novel-coronavirus/covid-19-health-advice-public>

LIKELY TO BE HAPPENING AROUND THE COUNTRY

<u>All Phases</u> <i>Vaccinate Scan Mask</i>	<u>Phase one</u> <i>Some cases in the community but we continue to stamp it out.</i>	<u>Phase two</u> <i>Cases have spread in the community so we need to minimise and slow further, and assist our vulnerable communities.</i>	<u>Phase three</u> <i>There are thousands of cases per day; most people will self manage; health and social services focus on families and communities that have the highest needs.</i>
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RUAPEHU COLLEGE

	Stage One	Stage Two	Stage Three
	Threat of Omicron [or other variant] present in the wider neighbouring communities. No cases or managed low-risk positive cases within the Ruapehu Region.	Rising number of cases in the local community: staff, students and whānau are contacts of confirmed cases. Confirmed cases within the college community.	Widespread disruption due to a significant outbreak where we are unable to safely operate the college due to staff being sick or isolating.
Teaching Delivery	<p>Onsite for everyone.</p> <p>Full timetable.</p> <p>Outside teaching when possible.</p> <p>Vulnerable whanau to make contact with the college to discuss concerns.</p>	<p>The college community informed of the shift to Stage Two via FB, college website and email.</p> <p>Move to a two-week staggered learning cycle, alternating between junior students and senior students for onsite learning.</p> <p>WEEK 1 - Onsite Mon/Wed/Fri - Yrs 11, 12, 13 plus U14 with no home supervision. Tues/Thurs - Yrs 9 & 10</p> <p>WEEK 2 - Onsite Mon/Wed/Fri - Yrs 9 & 10 Tues/Thurs - Yrs 11, 12, 13 plus U14 with no home supervision. Staff are either:</p>	<p>The college community informed of the shift to Stage Three via FB, college website and email.</p> <p>Strategy 1 Depending on the situation, staggered college days are amended to year level days i.e., Mon - Yr 13 plus U14 children and children of essential workers, Tues - Yr 12 plus U14 children and children of essential workers</p> <p>Strategy 2 College is open for children of essential workers and for others on a case by case basis.</p>

		<p>At work, at home sick or working from home due to isolation requirements.</p> <p>Staff and students follow their timetable when at home or at college. During onsite lessons, staff will issue work for the following offsite day's learning.</p> <p>Curriculum issues to be directed to the subject teacher first. then the academic mentor.</p> <p>College devices will not be sent home as they will be required at the college. Hard materials will be supplied for those that do not have a device.</p>	
Additional Measures	<p>Booster shot by the 1 March or 183 days after the second vaccination.</p> <p>Limit whole staff gatherings to curriculum related meetings only.</p>	<p>Staff Meetings: Further restrictions on whole staff gatherings will be advised by SLT.</p> <p>Staffroom: Limit number in staffroom to staff bubbles of those teaching the same subject, or in the same teaching space. Lunch eaten outside if possible.</p> <p>Rainy days: Students will need to be inside. Duty staff to monitor social-distancing as practical. Students not to be walking around eating but must be seated. Masks to be worn when not eating.</p>	<p>Devices to be sent home with those that used them appropriately in the last lock down.</p> <p>Hard copy booklets and learning resources for students with no access or those that do not have a device or use one appropriately.</p>
Staff Absence	Use of relievers where possible. Recruit relievers.	No relievers available, merge classes with low numbers, utilise all staff if necessary.	Unable to staff college due to low staff-numbers [sick or isolating etc].

THE PROCESS FOR A POSITIVE CASE CONFIRMED IN THE COLLEGE

Role	Responsibility
Principal	<ul style="list-style-type: none">▲ Confirm with MoE Single Point of Contact if student/staff member is a positive case▲ Discuss public health risk and contact categorisation with Ministry of Education's Single Point of Contact▲ Complete assessment of contacts▲ Provide list of contacts to the National Investigation and Tracing Centre▲ Send letters to Close Contacts, Casual Plus Contacts and college community
MoE Single Point of Contact	<ul style="list-style-type: none">▲ Request information on a case from the public health unit▲ Discuss public health risk and contact categorisation with the principal and public health▲ Support the principal
Public Health	<ul style="list-style-type: none">▲ Investigate the case▲ Confirm if the case was infectious while on college grounds▲ Discuss the public health risk and contact categorisation▲ Provide the infectious period self-isolation end dates and testing dates
National Investigation and Tracing Centre [NITC]	<ul style="list-style-type: none">▲ Upload Close Contacts into NITC▲ Provide advice to contacts