

Publishing a sponsored listing requires three (3) business days from receipt of all materials.

Please submit text in Microsoft Word format, and submit images separately.

REQUIRED

1 BUSINESS NAME

2 ADDRESS (Street, City, State, ZIP)

- One address is included per listing. Multiple locations require separate listings.
- Note: Address may be omitted if vendor doesn't have a physical address.

3 PHONE NUMBER

4 WEBSITE URL

5 EMAIL ADDRESS

6 IMAGES

- Up to 15 images may be included in the slideshow.
- Please specify one image to be used as the listing thumbnail.
- Minimum image width is 1200px.
- Each image must include a caption (200 characters max) and a photo credit.
- Advertiser must possess the rights to use all images provided.

7 DESCRIPTION

- Description should be 300-700 words and may include links and basic formatting (bold, italic, bullets).
- We strongly recommend that embedded links include UTM parameters or other campaign tracking code (see [here](#) for details).

8 VENDOR CATEGORIES

- Vendor categories must be selected from those available for your type of business. Ask your sales rep for the options that apply to you.

9 VENDOR FEATURES

- Vendor features must be selected from those available for your type of business. Ask your sales rep for the options that apply to you.

OPTIONAL

1 LOGO

- Minimum size: 600x600px

2 VIDEO

- Up to one video may be included in the listing.
- Please provide video as a YouTube URL.